



# BUSINESS OCCUPATIONAL TAX CERTIFICATE ZONING CONFIRMATION FORM

The issuance of a Business Tax Certificate does not insure that a business can legally operate at the subject site. This form must be submitted to the Fulton County Department of Environment and Community Development as part of the application process in order to verify that the subject site is zoned appropriately for the applicant's business type.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Type of Business (Primary): \_\_\_\_\_

Description and Nature of Business: \_\_\_\_\_

Will you be storing any materials pertaining to the business at the Business Address listed above?

YES          NO          (If yes, please list materials): \_\_\_\_\_

Type of Ownership:    GA Corporation    Foreign Corporation    Sole Owner    Partnership    Other

Corporate Name: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

I, the undersigned, verify that the information completed on this form is true and correct to the best of my knowledge.

CUSTOMER SIGNATURE: \_\_\_\_\_

### ENCLOSED BOX AREA FOR OFFICE USE ONLY

1. \_\_\_\_\_ The above address is zoned \_\_\_\_\_ and can be utilized for the legal operation of the applicant's referenced business type.

2. \_\_\_\_\_ The above address is zoned \_\_\_\_\_ and CANNOT be utilized legally for the operation of the applicant's referenced business type.

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*IF BUSINESS IS HOME-BASED, PLEASE REVIEW FORM ON REVERSE SIDE ARTICLE 4.12 (HOME OCCUPATION REGULATIONS) AND SIGN.

#### **4.12 - Home occupation. (Added 12/4/91)**

A home occupation is permitted as an accessory use of a dwelling unit in any zoning district and its operation and employees are limited to members of the resident family only. The following are limitations on home occupations:

- A. The smaller of 25 percent or 750 square feet of the gross floor area of a dwelling unit may be used for activities devoted to the home occupation.
- B. Accessory buildings and structures may not be used for the home occupation.
- C. There shall be no signs identifying the home occupation, nor shall there be any storage, display or activity associated with the home occupation visible outside the structure.  
(Amended 03/03/04)
- D. Said uses are excluded: auto repair or similar operations, restaurants, keeping of animals, funeral homes, retail or wholesale shops, motel type establishments, taxi services, or any other occupation found incompatible with the intent of this resolution. (Amended 03/03/04)
- E. Resident participants in a home occupation must have the appropriate occupational licensing, including business licenses.
- F. No home occupation shall generate traffic, sound, smell, vibration, light, or dust that is offensive.
- G. No more than two clients or patrons are allowed on the premises at the same time in conjunction with the home occupation (except for persons in care at a family day care homes, where no more than six clients are allowed).
- H. Vehicles kept on site in association with the home occupation shall be used by residents only.
- I. The transporting of goods by truck is prohibited. Incoming vehicles related to the home occupation shall be parked off-street within the confines of the residential driveway or other on-site permitted parking.
- J. Home occupations must exclude the use of instruments, machinery or equipment that emit sounds (i.e. musical instruments, sewing machines, saws, drills) that are detectable beyond the unit.
- K. Family day care homes are prohibited within multifamily dwelling units.
- L. Family day care homes shall provide outdoor play areas as required by Georgia law, but such areas shall be limited to side or rear yards outside the minimum yard area, and shall not occupy any yard adjoining a street.
- M. Family day care home shall be located at least 1,000 feet in all directions from any other such use operated as a home occupation.
- N. Family day care home hours of operation shall be limited to Monday through Saturday from 6:00 a.m. to 7:00 p.m.
- O. Family day care home operators shall have a current, certified copy of the operator's State of Georgia Family Day Care Home registration which shall be filed with the business license application and renewals.
- P. No home occupation shall be operated so as to create or cause a nuisance.