

**Fulton County Board Of Health (BOH)
Regular Meeting Minutes
Wednesday, July 26, 2017
10:30 a.m.
Commissioner Joan P. Garner Conference Room
10 Park Place South SE., 6th floor.**

Board Members Present

Otis Webb Brawley, M.D., MACP, FASCO, FACE
Renay Blumenthal
Jack Hardin
Carla Smith, Council Member, City of Atlanta,
Lynne P. Meadows, R.N., M.S.
John H. Eaves, Chairman Fulton County Board of Commissioners

Board Member Absent

None

I. CALL TO ORDER

The meeting of the Fulton County Board of Health was called to order by Vice Chair, Mr. Jack Hardin, Esq. at 10:35 am. Vice Chair Hardin opened the meeting acknowledging the presence of the Board Members in attendance. He introduced Dr. Otis Brawley as the newly elected Chair of the BOH.

II. SWEARING IN OF DR. OTIS BRAWLEY, M.D., BY NIKKI PETERSON, FULTON COUNTY DEPUTY CLERK.

County Deputy Clerk to the Commission Nikki Peterson swore in Dr. Otis Brawley as Chair of Fulton County Board of Health.

III. ACCEPTANCE OF POSITION AS CHAIR AND ASSUMPTION OF DUTIES DR. OTIS BRAWLEY

Dr. Brawley accepted his nomination as Chair and continued with the meeting in his new role.

IV. OLD BUSINESS

APPROVAL OF MINUTES: Inaugural Called Board Meeting of May 10, 2017

Chair Dr. Brawley asked if there were any questions or corrections to the minutes of May 10, 2017, Inaugural Board Meeting. With no questions, Chairman Brawley entertained the motion to approve the minutes as is. Councilwoman Carla Smith seconded the motion.

All members in favor: Eaves, Blumenthal, Hardin, Smith, Meadows.

All Members Against: None.
Abstentions: Brawley.

Yeas: 5,
Nays: 0,
Abstentions: 1

V. **NEW BUSINESS**

A. **DISTRICT DIRECTOR'S BOARD REPORT**

KATHLEEN E. TOOMEY, M.D., M.P.H. DISTRICT HEALTH DIRECTOR

1. **TRANSITION SUMMARY**

Dr. Kathleen E. Toomey presented a brief summary of the transition of the Health and Wellness Department to the Fulton County Board of Health. See the full District Director's Board Presentation Report – 7/26/17.

2. **WEST NILE VIRUS PREVENTION**

Wendy Smith, Emergency Preparedness Administrator made a presentation regarding the surveillance and control status of Zika and West Nile virus in Fulton County. See the full West Nile Virus/Zika Prevention Presentation Report – 7/26/17.

- Councilwoman Carla Williams requested that surveillance reports that would show positive cases of Zika or West Nile in Atlanta should be shared with City of Atlanta officials.
- Dr. Kathleen Toomey agreed with the request, and informed that routinely, any human positive case will be reported to the Board of Health and Board of Commissioners in Fulton County.

3. **BOH GOVERNANCE**

a. **REQUEST ADOPTION OF A RESOLUTION TO DELEGATE AND CONFIRM SIGNATORY POWERS AND AUTHORIZATION TO THE DIRECTOR AND FOR OTHER PURPOSES**

Vice Chair, Jack Hardin motioned to approve the request of BOH governance. The motion was seconded by Renay Blumenthal.

The motion was approved with all members in favor: Brawley, Eaves, Blumenthal, Hardin, Smith, Meadows.

Yeas: 6,
Nays: 0,

Abstentions: 0

This Resolution Passed Unanimously.

- b. REQUEST ADOPTION OF A RESOLUTION TO ADOPT REGULATIONS FOR THE INSTALLATION OF ON-SITE SEWAGE MANAGEMENT SYSTEMS AND FOR PRIVATE RESIDENTIAL REUSE OF GREY WATER AS REQUIRED BY LAW

Carla Smith made the motion to approve the resolution and was seconded by Lynne Meadows.

The motion was approved with all members in favor: Brawley, Eaves, Blumenthal, Hardin, Smith, Meadows.

Yeas: 6,
Nays: 0,
Abstentions: 0

This Resolution Passed Unanimously.

- c. REQUEST ADOPTION OF A RESOLUTION TO ADOPT THE FULTON COUNTY PURCHASING AND PROCUREMENT CODE WITH CERTAIN REVISIONS

Vice Chair, Jack Hardin motioned to approve the resolution. The motion was second by Renay Blumenthal.

The motion was approved with all members in favor: Brawley, Eaves, Blumenthal, Hardin, Smith, Meadows.

Yeas: 6,
Nays: 0,
Abstentions: 0

This Resolution Passed Unanimously.

- d. REQUEST ADOPTION THE FULTON COUNTY TRAVEL AND TRAINING POLICIES AND PROCEDURES WITH MODIFICATIONS; AND FOR OTHER PURPOSES

Dr. Kathleen Toomey explained to the members of BOH, that according to the policy, the District Health Director and District Administrator will approve the travel and training request for staff. Requests for travel and training for the District Health Director are approved by the Commissioner of the Georgia Department of Public Health.

Vice Chair, Jack Hardin motioned to approve the resolution. The motion was second by Carla Smith.

The motion was approved with all members in favor: Brawley, Eaves, Blumenthal, Hardin, Smith, Meadows.

Yeas: 6,
Nays: 0,
Abstentions: 0

This Resolution Passed Unanimously.

- e. REQUEST TO APPROVE MINOR MODIFICATIONS IN THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN FULTON COUNTY GOVERNMENT AND FULTON COUNTY BOARD OF HEALTH AS DISCUSSED AND AGREED WITH FULTON COUNTY.

Vice Chair, Jack Hardin motioned to approve the resolution. The motion was second by Lynne Meadows.

The motion was approved with all members in favor: Brawley, Eaves, Blumenthal, Hardin, Smith, Meadows.

Yeas: 6,
Nays: 0,
Abstentions: 0

A summary of the modifications was provided to the Board. The changes allow the BOH to engage a billing and collection services contractor for medical and environmental health charges. This Request Passed Unanimously.

**B. FINANCIAL STATUS REPORT
BEVERLY STANLEY, DISTRICT ADMINISTRATOR**

Beverly Stanley, District Administrator made a brief presentation about the composition of the revenue in the Board of Health, including State, County, Grants and projected fees. See the full Financial Status Report Presentation Report - 7/26/17.

Vice Chair, Jack Hardin asked what sources of funding the Board of Health (BOH) would be able to utilize in case of a public health emergency. Ms. Stanley answered that depending of the nature of the public health emergency, entities like The Centers for Disease Control and Prevention (CDC), The Federal Emergency Management Agency (FEMA), The Georgia Department of Public Health (DPH) and Fulton County Government will provide resources.

Ms. Stanley also informed that one of the goals of the BOH is to maximize the revenue collection for services rendered; currently the collection is about 26% (overall) and we do not have capacity for billing insurance. With that purpose in mind, the BOH is outsourcing the billing and collection services which expect to increase the percentage of collection to 90%.

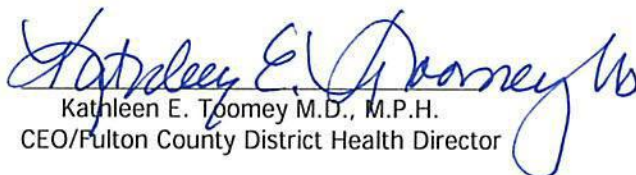
C. Board Comment

Ms. Lynne Meadows expressed her thanks to Fulton County Board of Health for the support during the Back to School pep rally coordinated by the Fulton County School System. The event was a huge success.

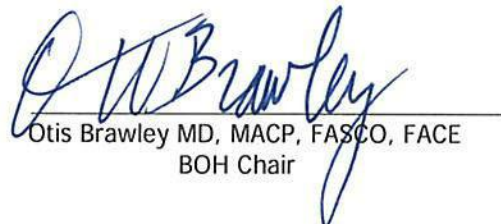
D. Adjournment

The meeting was adjourned by Chair Dr. Brawley at 11:39 am.

Respectfully submitted,



Kathleen E. Toomey M.D., M.P.H.
CEO/Fulton County District Health Director



Otis Brawley MD, MACP, FASCO, FACE
BOH Chair