

# FULTON COUNTY, GEORGIA

## SINGLE AUDIT REPORT YEAR ENDED DECEMBER 31, 2015

Prepared Under Auditor's Report Thereon



**FULTON COUNTY, GEORGIA**

**Single Audit**

**(With Independent Auditor's Report Thereon)**

**December 31, 2015**

**FULTON COUNTY, GEORGIA**

**SINGLE AUDIT**

**DECEMBER 31, 2015**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

**Independent Auditor's Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial  
Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Commissioners  
Fulton County, Georgia:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of Fulton County, Georgia ("the County"), as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 3, 2016. Other auditors audited the financial statements of the Fulton-Dekalb Hospital Authority, as described in our report on the County's basic financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2015-001 through 2015-005 that we consider to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Atlanta, Georgia  
June 3, 2016

**SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL  
GRANT AWARDS**

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
U.S. Department of Health and Human Services				
Direct Assistance:				
HIV	93.914	6H89HA00007-24-06 *	\$ 11,745,666	\$ 11,520,439
HIV	93.914	2H89HA00007-23-00 *	13,119,227	12,456,401
			<u>24,864,893</u>	<u>23,976,839</u>
FDA - Retail Food Safety Seminar	93.103	G-T-1409-01327	<u>1,802</u>	-
Verterans Enhanced Drug Court Services Initiative	93.243	5H79T1024203-03	<u>174,627</u>	-
Passed through the Georgia Department of Public Health:				
STD Preventive Clinical Services	93.977	FY 2016	17,089	-
Comprehensive STD Program	93.977	FY 2015	137	-
			<u>17,226</u>	-
EPSDT	93.778	FY 2015	25,342	-
EPSDT	93.778	FY 2016	25,273	-
			<u>50,615</u>	-
Ryan White Part B Minority AIDS Initiative	93.917	FY 2015	23,491	-
Ryan White Part B Minority AIDS Initiative	93.917	FY 2016	24,027	-
			<u>47,518</u>	-
Outpatient UNHSI/Audiology Support	93.994	FY 2015	26,632	-
Outpatient UNHSI/Audiology Support	93.994	FY 2016	27,271	-
Infants and Toddlers with Disabilities	93.994	FY 2015	88,774	-
Infants and Toddlers with Disabilities	93.994	FY 2016	72,503	-
FP District Cadre Position Alignment	93.994	FY 2015	21,483	-
Children Medical	93.994	FY 2015	239,179	-
Children Medical	93.994	FY 2016	112,742	-
			<u>588,584</u>	-
Family Planning	93.558	FY 2015	142,472	-
Family Planning	93.558	FY 2016	120,969	-
Youth Development	93.558	FY 2015	28,347	-
Youth Development	93.558	FY 2016	22,574	-
			<u>314,363</u>	-
Immunization	93.268	FY 2015	28,528	-
Immunization	93.268	FY 2016	3,587	-
			<u>32,115</u>	-
BPI-5 Cities Readiness (CRI)	93.069	FY 2015	30,004	-
BPI-5 Cities Readiness (CRI)	93.069	FY 2016	1,746	-
BP1-5 Cities Readiness Initiative (PHEP)	93.069	FY 2015	251,918	-
BP1-5 Cities Readiness Initiative (PHEP)	93.069	FY 2016	182,566	-
			<u>466,233</u>	-
Health Inform Exchange (HIE)	93.145	FY 2015	<u>1,895</u>	-
Hospital Preparedness Program	93.889	FY 2015	55,162	-
Hospital Preparedness Program	93.889	FY 2016	45,937	-
			<u>101,098</u>	-



FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
Breastest and More	93.283	FY 2015	\$ 31,306	\$ -
Breastest and More	93.283	FY 2016	21,048	-
			<hr/> 52,354	<hr/> -
Employee Worksite Wellness Program	93.758	FY 2015	2,499	-
Employee Worksite Wellness Program	93.758	FY 2016	1,574	-
Family Planning PHBG	93.758	FY 2015	16,664	-
			<hr/> 20,738	<hr/> -
TB Homeless Emergency Fund	93.116	FY 2015	11,075	-
Passed through the Department of Behavioral Health and Developmental Disabilities (DBHDD):				
Community Mental Health Services	93.958	441-93-1633043	7,556	-
MH/DD/AD-MR Community Services	93.667	441-93-1433053	45,267	-
Passed through the Georgia Department of Human Services:				
State Coordinated Transportation Program	93.667	42700-362-0000023283	563,418	-
Clubhouse and Youth Community and Substance Abuse Treatment	93.959	44100-906-0000067959	119,540	-
Clubhouse and Youth Community and Substance Abuse Treatment	93.959	441-93-1533044	132,878	-
MH/DD/AD-Community Substance Abuse Services-Adult	93.959	441-93-1533044	82,011	-
MH/DD/AD-Community Substance Abuse Services-Adult	93.959	441-93-1633043	35,251	-
			<hr/> 369,680	<hr/> -
Passed through the Georgia Department of Public Health:				
HIV Early Intervention	93.959	441-93-1533048	1,191	-
HIV Early Intervention	93.959	441-93-1633044	37,358	-
			<hr/> 38,549	<hr/> -
Passed through the Georgia Department of Human Services:				
Child Support Enforcement	93.563	427000-401-0000032137	50,743	-
Child Support Enforcement	93.563	42700-401-00000039350	46,309	-
Child Support Enforcement	93.563	427000-401-0000031041	19,130	-
Child Support Enforcement	93.563	42700-401-00000-39591	20,169	-
			<hr/> 136,351	<hr/> -
Passed through the Department of Human Services and Atlanta Regional Commission:				
Older Americans Act	93.045	AG1506	2,325,809	1,705,016
Older Americans Act	93.045	AG1612	628,715	-
			<hr/> 2,954,524	<hr/> 1,705,016
Passed through the Center for Disease Control and Prevention:				
HIV Prevention (HIPP)	93.940	5U62PS003679-04 *	7,435,229	2,787,030
HIV Prevention (HIPP)	93.940	5U62PS003679-03 *	1,526,541	578,110
			<hr/> 8,961,770	<hr/> 3,365,140
Passed through the Center for Disease Control and Prevention:				
Partnership to Improve Community Health (PICH)	93.331	1U58DP005568-01 *	902,145	-
Partnership to Improve Community Health (PICH)	93.331	6NU58DP005568-02-01 *	230,095	-
			<hr/> 1,132,240	<hr/> -

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
Passed through the National Association of County and City Health Officials:				
Electronic Screening and Brief Intervention Initiative	93.292	1U38OT000172-01	\$ 4,726	\$ -
Electronic Screening and Brief Intervention Initiative	93.292	SU38OT000172-02	15,075	-
			<u>19,801</u>	<u>-</u>
Total U.S. Department of Health and Human Services			<u>40,974,292</u>	<u>29,046,994</u>
U.S. Department of Housing and Urban Development				
Direct Assistance:				
CDBG Cluster Programs:				
HERA-Neighborhood Stabilization Program (NSP1)	14.218	B-08-UN-13-0004	158,899	50,903
HERA-Neighborhood Stabilization Program (NSP3)	14.218	B-11-UN-13-0004	89,275	-
Community Development Block Grant	14.218	B06UC130003	16,162	16,162
Community Development Block Grant	14.218	B07UC130003	367	-
Community Development Block Grant	14.218	B08UC130003	26,351	-
Community Development Block Grant	14.218	B09UC130003	821	-
Community Development Block Grant	14.218	B11UC130003	7,543	7,543
Community Development Block Grant	14.218	B12UC130003	155,456	101,706
Community Development Block Grant	14.218	B13UC130003	292,822	240,326
Community Development Block Grant	14.218	B14UC130003	954,408	391,673
Community Development Block Grant	14.218	B15UC130003	261,636	82,459
Total CDBG Cluster Programs			<u>1,963,739</u>	<u>890,771</u>
Housing Cluster Programs:				
Permanent Housing Program	14.235	GA0173L4B021302	51,323	-
Permanent Housing Program	14.235	GA0173L4B021403	201,128	-
Transitional Housing-Administration	14.235	GA0020L4B001306	15,236	-
Transitional Housing-Operating Services	14.235	GA0020L4B001306	110,594	-
Transitional Housing-Supportive Services	14.235	GA0020L4B001306	348,940	-
			<u>727,221</u>	<u>-</u>
Passed through the Georgia Housing and Finance Authority (GHFA):				
Homeless Management Information Systems (HMIS)	14.235	GA0200B4B001100	13,244	-
HOME Cluster Programs:				
Direct Assistance:				
HOME 07	14.239	M-07-DC-13-0202	129,861	-
HOME 10	14.239	M-10-DC-13-0202	71,517	71,517
HOME 09	14.239	M-09-DC-13-0202	438,483	438,483
HOME 11	14.239	M-11-DC-13-0202	4,700	-
HOME 12	14.239	M-12-DC-13-0202	8,026	-
HOME 13	14.239	M-13-DC-13-0202	102,250	13,875
HOME 14	14.239	M-14-DC-13-0202	183,431	6,750
HOME 15	14.239	M15-UC130211	96,743	-
Total HOME Cluster Programs			<u>1,035,011</u>	<u>530,625</u>
Emergency Shelter Cluster Programs:				
Direct Assistance:				
Emergency Solutions 2014	14.231	E-14-UC-13-0010	224,400	-
Total Emergency Shelter Cluster Programs			<u>224,400</u>	<u>-</u>
HERA-Neighborhood Stabilization Program (NSP1)	14.228	08-NS-5051	7,642	-
Total U.S. Department of Housing and Urban Development			<u>3,971,257</u>	<u>1,421,396</u>

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
U.S. Department of Justice				
Direct Assistance:				
2011 Justice Assistance Grant	16.738	2011-DJ-BX-3432	\$ 13,589	\$ -
2012 Justice Assistance Grant	16.738	2012-DJ-BX-0819	49,169	-
2013 Justice Assistance Grant	16.738	2013-DJ-BX-1153	43,552	-
2014 Justice Assistance Grant	16.738	2014-DJ-BX-0954	62,307	-
			<u>168,617</u>	<u>-</u>
Second Chance Act Initiative	16.812	2011-CZ-BX-0052	27,870	-
Equitable Sharing Program-District Attorney's Office	16.922	GA060015A	9,055	-
Equitable Sharing Program-Police	16.922	GA0601300	64,800	-
Equitable Sharing Program-Sheriff	16.922	GA0600000	71,501	-
			<u>145,356</u>	<u>-</u>
Passed through the Georgia Criminal Justice Coordinating Council:				
Victim Witness Assistance	16.575	C13-8-102\C14-8-072	136,132	-
Victim Witness Assistance	16.575	C14-8-108\C15-8-153	38,700	-
			<u>174,832</u>	<u>-</u>
Juvenile Justice Incentive - Project Higher Hope	16.523	N10-8-023	940	-
GED Preparatory Program	16.523	N12-8-001	7,661	-
GED Preparatory Program	16.523	N11-8-002	5,192	-
			<u>13,793</u>	<u>-</u>
			<u>530,467</u>	<u>-</u>
Total U.S. Department of Justice				
U.S. Department of Agriculture				
Passed through the Georgia Department of Public Health:				
WIC	10.557	FY 2015	1,506,126	-
WIC	10.557	FY 2016	1,049,449	-
WIC-Nutrition	10.557	FY 2015	1,013	-
WIC Peer Counselor	10.557	FY 2015	37,472	-
WIC Peer Counselor	10.557	FY 2016	41,172	-
WIC-Breastfeeding	10.557	FY 2015	5,258	-
			<u>2,640,490</u>	<u>-</u>
Total U.S. Department of Agriculture				
U.S. Department of Transportation				
Passed through the State of Georgia Department of Transportation				
Airport - Brown Field Improvement	20.106	AP014-9024-26(121)	351,390	-
Passed through the State of Georgia Department of Transportation				
Butner Road at Stonewall Tell Road	20.205	T242	93,885	-
Buffington Road @ Flat Shoals Road	20.205	T188	190,000	-
			<u>283,885</u>	<u>-</u>
			<u>635,275</u>	<u>-</u>
Total Department of Transportation				

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
U.S. Department of Labor				
Passed through the State of Georgia Department of Labor and Governor's Office of Workforce Development:				
WIA Cluster Programs:				
Workforce Investment Act-Adult FY 2014	17.258	11-13-14-03-006 *	\$ 170,443	\$ -
Workforce Investment Act-Adult PY 2014	17.258	11-14-14-03-006 *	69,394	-
Workforce Investment Act-Adult FY 2014	17.258	11-14-15-03-006 *	639,151	-
			<u>878,988</u>	<u>-</u>
Workforce Investment Act-Youth PY 2013	17.259	15-13-11-03-006 *	68,919	-
Workforce Investment Act-Youth PY 2014	17.259	15-14-14-03-006 *	723,864	-
Workforce Investment Act-Youth PY 2015	17.259	15-15-15-03-006 *	303,581	-
			<u>1,096,364</u>	<u>-</u>
Rapid Response Program Administration FY 2014	17.278	44-13-14-03-006 *	1,401	-
Rapid Response Program PY 2013	17.278	44-13-13-03-006 *	5,019	-
Workforce Investment Act-Dislocated Worker PY 2013	17.278	31-13-13-03-006 *	5,250	-
Workforce Investment Act-Dislocated Worker FY 2014	17.278	31-13-14-03-006 *	556,759	-
Workforce Investment Act-Dislocated Worker PY 2014	17.278	31-14-14-03-006 *	38,903	-
Workforce Investment Act-Dislocated Worker FY 2015	17.278	31-14-15-03-006 *	547,007	-
			<u>1,154,339</u>	<u>-</u>
Total Department of Labor-WIA Cluster			<u>3,129,691</u>	<u>-</u>
Institute of Museum and Library Services				
Passed through the Georgia Office of Public Library Services				
Prime Time Reading Program	45.310	61000-98125-753107	2,600	-
Total Institute of Museum and Library Services			<u>2,600</u>	<u>-</u>
Department of Homeland Security				
Direct Assistance:				
Fire and Emergency Response Hiring Program (SAFER)	97.083	EMW-2012-FH-00963	736,849	-
Passed through Georgia Emergency Management Agency:				
Hazard Mitigation Grant	97.039	HMGP-1165-0006	30,794	-
Total Department of Homeland Security			<u>767,643</u>	<u>-</u>
Total Federal Expenditures			<u>52,651,715</u>	<u>30,468,390</u>
State of Georgia				
Department of Public Health:				
Public Health	-	FY 2015	3,518,839	-
Public Health	-	FY 2016	3,219,529	-
EPI Capacity	-	FY 2015	26,177	-
EPI Capacity	-	FY 2016	26,792	-
TB Case Management	-	FY 2016	5,670	-
TB Case Management	-	FY 2015	16,790	-
District Cadre	-	FY 2015	132,982	-
District Cadre	-	FY 2016	175,706	-
Infant Vitality	-	FY 2016	2,881	-
Teen Pregnancy Prevention	-	FY 2015	8,932	-
Teen Pregnancy Prevention	-	FY 2016	10,578	-
Children's 1st - 2	-	FY 2015	94,732	-
Children's 1st - 2	-	FY 2016	35,035	-

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
Children 1st Initiative	-	FY 2015	\$ 95,117	\$ -
Children 1st Initiative	-	FY 2016	70,324	-
Directly Observed Therapy	-	FY 2015	27,855	-
Directly Observed Therapy	-	FY 2016	29,007	-
Breast/Cervical Cancer	-	FY 2015	29,023	-
Breast/Cervical Cancer	-	FY 2016	28,677	-
Chronic Disease Prevention	-	FY 2015	19,841	-
Chronic Disease Prevention	-	FY 2016	9,368	-
Hearing Screening Equipment	-	FY 2015	3,504	-
Hearing Screening Equipment	-	FY 2016	1,475	-
State Cervical Cancer	-	FY 2015	5,649	-
State Cervical Cancer	-	FY 2016	4,125	-
Early Intervention	-	FY 2015	120,331	-
Early Intervention	-	FY 2016	113,595	-
Dental Supplies	-	FY 2015	2,000	-
			<u>7,834,532</u>	<u>-</u>
Department of Transportation:				
Campbellton Road Sidewalk	-	T-162-1	433,897	-
Buffington Road	-	T211	51,840	-
			<u>485,737</u>	<u>-</u>
Passed through the Georgia Criminal Justice Coordinating Council:				
Drug Court Implementation	-	A16-8-014	29,149	-
Drug Court Implementation	-	A15-8-014	10,778	-
Family Drug Court Operatons	-	J16-8-077	29,818	-
Family Drug Court Operatons	-	J15-8-074	70,824	-
Veterans Court	-	J15-8-064	27,289	-
Veterans Court	-	J16-8-085	80,143	-
Juvenile Drug Court Operations	-	A15-8-030	7,910	-
Juvenile Drug Court Operations	-	A16-8-028	3,644	-
Juvenile Justice Incentive - Project Higher Hope	-	Y15-8-019	199,069	-
Juvenile Justice Incentive - Project Higher Hope	-	Y16-8-018	148,560	-
Mental Health Court	-	J16-8-060	103,011	-
Mental Health Court	-	J15-8-053	78,700	-
Adult Drug Court	-	J16-8-024	170,887	-
Adult Drug Court	-	J15-8-023	191,550	-
			<u>1,151,331</u>	<u>-</u>
Office of Public Library Services				
MRR Technology Grant	-	-	33,175	-
Operational Support	-	-	1,332,186	-
			<u>1,365,361</u>	<u>-</u>
Miscellaneous Grants:				
Department of BHDD - Georgia Apex Project	-	44100-026-0000063397	41,412	-
Department of BHDD - Treatment Court	-	441-93-1633054	43,100	-
Administrative Office of the Courts-Juvenile Court Judges	-	-	425,000	-
Administrative Office of the Courts-Superior Court Judges	-	-	981,824	-
			<u>1,491,336</u>	<u>-</u>
Total State Expenditures			<u>12,328,297</u>	<u>-</u>

FULTON COUNTY, GEORGIA

SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER LOCAL GRANT AWARDS

YEAR ENDED DECEMBER 31, 2015

<u>Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant Number</u>	<u>Grant Expenditures</u>	<u>Payments to Subrecipients</u>
Other Local Grants				
State Bar of Georgia - Business Court	-	-	\$ 3,198	\$ -
ACCG - Georgia County Internship Program(County Manager's Office)	-	-	4,630	-
ACCG - Georgia County Internship Program(Juvenile Court)	-	-	2,496	-
Merck Foundation-Bridging the Gap Project	-	-	283,015	-
Friends of Benson, Inc.	-	-	1,774	-
FBI-Joint Terrorist Task Force-Police	-	-	10,933	-
U.S. Marshall-Fugitive Task Force-Sheriff	-	JLEO-14-0019	4,978	-
U.S. Marshall-Fugitive Task Force-Sheriff	-	JLEO-15-0019	16,848	-
U.S. Marshall-Fugitive Task Force-Marshall	-	JLEO-15-0153	16,500	-
GBI-High Intensity Drug Trafficking Area Task Force(HIDTA)-Sheriff	-	-	13,635	-
GBI-High Intensity Drug Trafficking Area Task Force(HIDTA)-Police	-	-	9,919	-
Atlanta Hawks - Welcome All Park	-	-	49,582	-
Atlanta-Fulton Library Foundation	-	-	20,911	-
Total Other Local Grants			<u>438,419</u>	<u>-</u>
Total Federal, State, and Other Local Grant Expenditures			<u>\$ 65,418,432</u>	<u>\$ 30,468,390</u>

\* Denotes major program.

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND  
OTHER LOCAL GRANT AWARDS**

FULTON COUNTY, GEORGIA

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER  
LOCAL GRANT AWARDS

DECEMBER 31, 2015

**NOTE 1 - BASIS OF PRESENTATION AND ACCOUNTING**

The accompanying schedule of expenditures of federal, state and other local grant awards includes the federal and state grant activity of Fulton County, Georgia (the "County") and is presented on the cash basis of accounting and is not intended to present the results of grant activity in conformity with accounting principles generally accepted in the United States of America. Under the cash basis of accounting, revenues are recognized when received and expenditures are recorded when paid. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, *Cost Principles for State, Local and Indian Tribal Governments*, or the cost principles contained in Title 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The information in this schedule is presented in accordance with the requirements of Title 2 CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Federal awards received directly from federal agencies and federal assistance passed through other government agencies are included on the schedule. However, federal financial assistance received by component units who engaged other auditors to perform an audit in accordance with the Single Audit Act are not included on the schedule.

In instances where the grant agreement requires the County to match grant awards with County funds, such matching funds are included in the Schedule of Expenditures.

Grant programs, which did not have 2015 transactions have not been presented herein. The majority of these programs have completed their program activities but may not have been officially closed out. Grant revenues and expenditures incurred prior to 2015 under these grants remain subject to audit by either the grantor agency or its representatives within the limitations of the Single Audit Act of 1996.

Federal grant programs that are administered through State agencies (pass-through awards) have been included in this report. These programs are operated according to Federal regulations promulgated by the Federal agency providing the funding.

**NOTE 2 - STATE OF GEORGIA DEPARTMENT OF HUMAN RESOURCES GRANTS**

Grant revenue received from the State of Georgia for various public, physical, and behavioral health programs may include a combination of both Federal and State awards. In these instances, estimates of the federal grant allocations have been provided to the County. The Schedule of Expenditures of Federal, State and Other Local Awards reflect the combination of both Federal and State grant expenditures related to the Behavioral Health and Developmental Disabilities Programs.



**FULTON COUNTY, GEORGIA**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL, STATE AND OTHER  
LOCAL GRANT AWARDS**

DECEMBER 31, 2015

**NOTE 3 - *SUBRECIPIENTS***

In accordance with the Uniform Guidance, 2 CFR Part 200 Subpart F, program funds passed through to subrecipient organizations are included on the Schedule of Expenditures of Federal, State, and Other Local Awards as "Payments to Subrecipients".

**NOTE 4 – *INDIRECT COST RATE***

The 10% de minimus cost rate isn't used on programs presented on the schedule. Fulton County claims indirect cost, where applicable, using a plan rate developed in accordance with the required OMB Circular.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE;  
AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY THE UNIFORM GUIDANCE**

**Independent Auditor's Report on Compliance For Each Major Federal Program;  
Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal  
Awards Required by the Uniform Guidance**

To the Board of Commissioners  
Fulton County, Georgia:

**Report on Compliance for Each Major Federal Program**

We have audited Fulton County, Georgia's ("the County") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2015. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

#### **Basis for Qualified Opinion on HIV Emergency Relief Grant Program**

As described in the accompanying schedule of findings and questioned costs, the County did not comply with the requirements regarding CFDA number 93.914 HIV Emergency Relief Grant as described in finding number *2015-006* for Procurement and Suspension and Debarment. Compliance with such requirements is necessary, in our opinion, for the County to comply with the requirements applicable to that program.

#### **Qualified Opinion on HIV Emergency Relief Grant Program**

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on HIV Emergency Relief Grant for the year ended December 31, 2015.

#### **Unmodified Opinion on Each of the Other Major Federal Programs**

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2015.

#### **Other Matters**

The results of our auditing procedures disclosed other instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items *2015-007 and 2015-008*. Our opinion on each major federal program is not modified with respect to these matters.

The County's response to the noncompliance findings identified in our audit are described in the accompanying corrective action plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of

auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as item *2015-006* to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items *2015-007 and 2015-008* to be significant deficiencies.

The County's response to the internal control over compliance findings identified in our audit are described in the accompanying corrective action plan. The County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County as of and for the year ended December 31, 2015, and have issued our report thereon dated June 3, 2016, which contained an unmodified opinion on those financial statements. We have not performed any additional procedures with respect to the audited financial statements subsequent to June 3, 2016. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, the Board of Commissioners, and federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*PJC Group, LLC*

*Atlanta, Georgia*

August 29, 2016

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**FULTON COUNTY, GEORGIA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2015**

**I. SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? No
- Significant deficiency (ies) identified that are not considered to be material weaknesses? Yes

Noncompliance material to financial statements noted? No

**Federal Awards**

Internal control over major programs:

- Material weakness (es) identified? Yes
- Significant deficiency (ies) identified that are not considered to be material weaknesses? Yes

Type of auditor's report issued on compliance for major programs:

CFDA #93.914 Qualified  
 CFDA #'s 93.940, 93.331, 17.258, 17.259, 17.278 Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes

Identification of major programs:

- 93.914 – HIV Emergency Relief Grant Program
- 93.940 – HIV Prevention Program
- 93.331 – Partnership to Improve Community Health
- 17.258 – Workforce Investment / Opportunity Act (Cluster – Youth Program)
- 17.259 – Workforce Investment / Opportunity Act (Cluster – Adult Program)
- 17.278 – Workforce Investment / Opportunity Act (Cluster - Dislocated Worker)

Dollar threshold used to distinguish between type A and type B programs: \$1,579,551

Auditee qualified as low-risk auditee? No



**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

**II. FINANCIAL STATEMENT FINDINGS**

*Finding No. 2015-001*

**Capital Assets**

Disposal of Vehicles and Equipment

**Criterion:**

The County should have a review process in place to monitor the disposal of assets for proper accountability and financial reporting.

**Condition, Cause and Effect:**

According to County policy 400-11 the Central Maintenance Facility (“CMF”) is to communicate with the Asset Management Section (“AMS”) via the “Vehicle Disposal Transmittal Form” prior to vehicle going to auction or being sold. This form is used by AMS in order to update inventory records. AMS then forwards a copy of the Vehicle Disposal Form to Finance and Risk Management to update their respective records.

During our audit, we discovered 18 vehicles were sold at auction and not included as disposals on the capital asset schedules. It was determined that the failure to properly account for disposals by Finance was due to AMS not providing the completed Vehicle Disposal Transmittal Form to Finance in a timely manner. All vehicles in question were sold at various dates during 2015; however, these disposals were not communicated to the finance department until May and June of 2016.

**Recommendation:**

We recommend the County strengthen its policy and procedures surrounding the disposal of vehicles and equipment, including proper completion of the Vehicle Disposal Transmittal Form by the CMF and AMS departments as well as requirements for when the form should be submitted to Finance to ensure accurate accountability and financial reporting.

**Management Response:**

*The Department of Real Estate and Asset Management will be integrating a recurring bi-weekly meeting and reporting format for the sale of disposition of all surplus assets. This will provide timely reporting of asset sales to the Department of Finance and County management.*

**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

***Finding No. 2015-002***

**Capital Assets**

Physical Inventory

**Criterion:**

The monitoring of assets is an important process related to accountability and financial reporting.

**Condition, Cause, and Effect:**

In June 2015, all departments and agency heads were mandated by the County Manager to conduct a 100% Departmental Physical Inventory of County Assets by September 30, 2015. In addition, the County has a policy requiring each department to review and verify their respective capital assets on-hand on an annual basis.

We obtained a copy of the September 30, 2015 - 100% Physical Inventory Summary Report and determined 74% of departments submitted their inventory count sheets as verification of the physical inventory. However, that only represents 31% of the total inventory sheets provided to the various departments to be counted. In addition, the inventory count sheets completed were not reconciled with the Enterprise Asset Management system, Archibus.

**Recommendation:**

We recommend the County strengthen existing policies and procedures to ensure all physical inventory count sheets are accounted for and reconciled against the inventory maintained in the Archibus – Enterprise Asset Management Software system. This will allow for full accountability for the safeguarding and reporting of capital assets, in addition to, timely recording of additions and disposals.

**Management Response:**

*Currently, the Department of Real Estate and Asset Management is responsible for county-wide inventory management and is reviewing how to resource additional staff and/or collaborate with additional departments to augment the inventory management process. The Department will work on enhancing the current inventory software system to better identify and track inventory identified through the purchasing and non-purchasing process. The department will also enhance its current communications process to ensure departmental liaisons understand and follow the policy and yearly departmental physical inventory of county assets. Finally, the Department of Real Estate and Asset Management and Department of Finance are currently reviewing current policies that identify the minimum dollar limit for inventoried items.*

**FULTON COUNTY, GEORGIA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2015**

*Finding No. 2015-003*

**Purchasing Card (P-Card)**

**Criterion:**

The monitoring of the purchasing card is essential to ensure purchases are made within user purchasing limits.

**Condition, Cause, and Effect:**

According to the County's Purchasing Card Manual, each cardholder within a department is assigned a purchasing card user profile which has a corresponding monthly purchasing limit ranging from \$4,000 to \$45,000. During our audit we noted five cardholders from Water Resources, District Attorney and State Court that exceeded the monthly purchasing limit. The total purchase amount in excess of the purchasing limits for Water Resources totaled \$5,315, District Attorney \$1,388 and State Court \$350.

**Recommendation:**

We recommend the County strengthen its procedures surrounding the monitoring of P-Card purchases to ensure that established purchasing limits are adhered to as well as County policies and procedures.

**Management Response:**

*The Purchasing department has adjusted the monthly spending limit for individual cardholders to ensure no department exceeds their monthly spending limit. The occurrences listed by the report may be attributed to temporary increases for the user department.*

**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

***Finding No. 2015-004***

**Travel Card**

**Criterion:**

The monitoring of the travel card is essential to ensure purchases are made according to County policy and for completeness and accuracy of financial reporting.

**Condition, Cause, and Effect:**

Per the County's Travel and Training Policy, the Departmental Travel Coordinator (DTC) must review and certify all reconciliations for accuracy and adherence to the Travel Policy. The traveler must provide the DTC with all supporting documentation for expenses within three days of travel and the DTC has five days to submit the complete reconciliation package to Finance. We noted that one reconciliation package for October 2015 for the Housing and Community Development Department could not be located.

We also noted travel and training expenses charged to the card in September 2015 for Housing and Community Development Department, were not approved or entered into AMS financial system until March 2016.

The policy further states that travelers may not personally earn, receive or retain promotional items or benefits as a result of official County business related to travel including frequent flyer miles, points or travel rewards. During our review of the travel card we noted one transaction during the month of August 2015 where an employee charged travel costs to their sky miles account.

**Recommendation:**

We recommend the County strengthen its procedures surrounding the monitoring of Travel Card purchases to ensure that purchases are in line with County policies and procedures. In addition, we recommend that transactions be recorded in a timely manner to the AMS financial system to ensure that the expenses are recorded in the proper period.

**Management Response:**

*Department of Housing and Community Development have identified a new staff person as the department's Travel Coordinator. The new staff in this position has sole responsibility for ensuring proper approval on all travel prior to it being scheduled, and has received requisite training specific to the County's travel policy. This person is also responsible for reviewing and certifying all reconciliations of travel for accuracy prior to obtaining the departmental approvals. In addition, the Department is in the process of onboarding a Finance Systems Manager who will verify all charges and receipts submitted to ensure the transactions were business related and eligible for payment. This new process for internal controls should provide reasonable assurance the Department's effectiveness and efficiency will improve.*

**FULTON COUNTY, GEORGIA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2015**

*Per the Director of Purchasing and Contract Compliance, the identified department reconciliation reporting delay issues were attributed to organizational staffing and responsibility changes. The department was notified of non-compliance violations for reporting delays. Suspension of purchasing privileges was also imposed upon the department for non-compliance regarding reporting. The cardholder with personal rewards program participation was notified of their violation as well. An initial warning was made to the cardholder for the rewards program violation.*

**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

***Finding No. 2015-005***

**State Court**

**Criterion:**

State Court should have a review process in place to determine the accuracy of bank reconciliations to ensure completeness and accuracy of financial information.

**Condition, Cause, and Effect:**

According to the Fulton County Comprehensive Annual Financial Report (“CAFR”) “Agency funds are used to account for fines, fees and other monies collected by the courts and remitted to other parties in accordance with court orders and state law”, as such we reviewed the bank account reconciliation for completeness and accuracy and determined the following deficiencies:

- Bank reconciliations are not prepared on all accounts, and when reconciliations are prepared they are not timely, and there is no evidence of management review.
- A significant number of outstanding checks are carried on bank reconciliations without any follow-up with payee or resolution.
- There are no written policies and procedures surrounding the financial activity of the court.

**Recommendation:**

We recommend State Court provide cash management policies and procedures to the appropriate staff, implement automated accounting software needed to capture daily activity, perform monthly preparation of bank reconciliations, and management review and approval of bank reconciliations and other financial activity as necessary to ensure the accuracy in accounting of financial activity and reliability of financial information.

**Management Response:**

*State Court Administration has reorganized and a more experienced Accountant is now completing the bank reconciliation tasks. In addition, they have begun the escheatment process and have mailed letters to individuals with outstanding funds. They will either reissue the outstanding checks upon request or forward any outstanding funds to the State as provided by law. They have also acquired QuickBooks as suggest by the auditor and are currently exporting all of their financial information. This implementation allows State Court Administration to provide more accurate and timely reports upon request. Management is now required to inspect all accounts every 30 days to ensure that the processes and procedures implemented are followed.*

*In reference to there being no written policies and procedures, the Current Clerk has been responsible for all transactions beginning in January 2016 and has implemented written policies and procedures that surround the financial activity of the court. A copy of those procedures has been forwarded to the Office of the County Auditor.*

**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

**III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

*Finding No. 2015-006*

**Procurement**

U.S. Department of Health and Human Services

HIV Emergency Relief Grant Program (Ryan White HIV/AIDS Program Part A) - CFDA 93.914

**Criterion:**

Under 2 CFR 215.46 and 215.43, recipients of federal funds must maintain contract files that document the significant history of the procurement, selection of contract type, basis for contract selection and price. Documentation should be maintained to support full and open competition and the rationale to limit competition in those cases when competition is limited.

**Condition:**

During our review the County could not provide documentation supporting the rationale of procurement or evidence of full and open competition for the two vendors paid over \$25,000. The total paid to both vendors during 2015 was \$176,694.

**Cause and Effect:**

The County's HIV Emergency Relief Grant Program does not have a process in place to ensure that all files document the significant history of procurement, selection of contract type, and basis for contract selection and price for contracts exceeding \$25,000.

**Questioned Cost:**

None

**Recommendation:**

We recommend the County strengthen procedures surrounding the procurement process to ensure that contract files are maintained for all purchases with federal funds in excess of \$25,000.

**Management Response:**

*Management concurs with audit finding.*

**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

***Finding No. 2015-007***

**Matching Level of Effort, Earmarking**

U.S. Department of Health and Human Services

HIV Emergency Relief Grant Program (Ryan White HIV/AIDS Program Part A) - CFDA 93.914

**Criterion:**

Under 42 USC 300ff-15(a)(1)(B), The County must maintain HIV-related core medical services and support services at a level that is equal to and not less than its level of expenditures for the preceding fiscal year.

**Condition:**

The County designated seven agencies to administer core medical and support services for the Ryan White Program. During our review we noted two out of the seven agencies did not maintain HIV related expenditures at the same level as the previous year.

**Cause and Effect:**

Two agencies had funds allocated to positions that were vacant for part of 2015, as a result there was a decrease in expenditures and the level of effort was not maintained.

**Questioned Cost:**

None

**Recommendation:**

We recommend the County strengthen procedures surrounding the monitoring of agency expenditures to ensure that the level of expenditures are maintained at a level equal to and not less than the preceding year.

**Management Response:**

*Management concurs with audit finding.*



**FULTON COUNTY, GEORGIA**  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2015

***Finding No. 2015-008***

**Eligibility**

U.S. Department of Labor

Workforce Investment Act / Workforce Investment Opportunity Act (WIA/WIOA) Cluster –  
CFDA #17.258, 17.259, 17.278

**Criterion:**

The County is responsible for ensuring that a participant is eligible to receive services under the WIA/WIOA program. The County requires management review of participant files to ensure that eligibility procedures have been performed during the intake process to ensure each participant is eligible.

**Condition:**

During our review of 30 eligible participant files, four out of ten youth participant files did not contain evidence of management review.

**Cause and Effect:**

The County does not have a process in place to ensure that all participant files are reviewed by management.

**Questioned Cost:**

None

**Recommendation:**

We recommend that the County strengthen its procedures surrounding management review of participant files during the intake process to ensure individuals receiving services are eligible.

**Management Response:**

*Management concurs with audit finding.*



DEPARTMENT OF FINANCE

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**2015 SINGLE AUDIT  
FEDERAL AWARD FINDINGS**

**CORRECTIVE ACTION PLAN**

**Finding No. 2015-006**

**U.S. Department of Health and Human Services  
HIV Emergency Relief Grant Program (Ryan White HIV/AIDS Program Part A)  
CFDA #93.914**

**Finding**

During the review, the County's HIV Emergency Relief Grant Program could not provide documentation supporting the rationale of procurement or evidence of full and open competition for two vendors paid over \$25,000. There was no written process in place to ensure that all files document the history of procurement, selection of contract type, basis for contract selection, and price. The total paid to both vendors during 2015 was \$176,694.

**Corrective Action**

The Ryan White HIV/AIDS Program Part A is governed by the requirements of 45 CFR Part 75 – *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*. The County's HIV Emergency Relief Grant Program follows established policies and procedures in accordance with these Procurement Standards. Additionally, written policies and procedures have been developed to ensure that contract files are maintained for all purchases with federal funds in excess of \$25,000.

**2015 SINGLE AUDIT  
FEDERAL AWARD FINDINGS**

**CORRECTIVE ACTION PLAN**

**Finding No. 2015-007**

**U.S. Department of Health and Human Services  
HIV Emergency Relief Grant Program (Ryan White HIV/AIDS Program Part A)  
CFDA #93.914**

**Finding**

The County's HIV Emergency Relief Grant Program designated 7 subrecipient agencies to administer core medical and support services. During the audit, it was noted 2 of the 7 agencies did not maintain the required HIV related expenditures at the same level as the prior year. These agencies had funds allocated to positions that were vacant during the year resulting in decreased spending.

**Corrective Action**

The County's HIV Emergency Relief Grant Program will require subrecipients to report on maintenance of effort on quarterly reports beginning the second quarter of 2016. This increased monitoring will ensure corrective measures are made by the subrecipient prior to the close of the grant year.

**Finding No. 2015-008**

**U.S. Department of Labor  
Workforce Investment Act/Workforce Investment Opportunity Act (WIA/WIOA) Cluster  
CFDA #17.258, 17,259, 17.278**

**Finding**

During the review of eligible participant files, 4 out of 10 youth participant files did not contain evidence of management review. The County's WIA/WIOA Program does not have a process in place to ensure that all participant files are reviewed by management.

**Corrective Action**

The Fulton County Workforce Development Division has implemented a new process to ensure all participant files are reviewed for eligibility by management. The Workforce Youth Coordinator will conduct a quarterly review of files to confirm compliance with eligibility requirements.

**2015 SINGLE AUDIT  
FEDERAL AWARD FINDINGS**

**STATUS OF PRIOR YEAR FINDINGS**

**Finding No. 2014-001**

**U.S. Department of Housing and Urban Development  
HOME Investment Partnership Program – CFDA # 14.239**

**Finding**

During the review, the auditors noted that two Federal Funding Accountability and Transparency Act (FFATA) reports were not filed timely.

**Current Status**

The auditor noted corrective actions were taken during the year. Finding closed.

**Finding No. 2014-002**

**Center for Disease Control and Prevention  
HIV Prevention – CFDA #93.940**

**Finding**

During the review, the auditors noted that two Federal Funding Accountability and Transparency Act (FFATA) reports were not filed timely.

**Current Status**

The auditor noted corrective actions were taken during the year. Finding closed.

**Finding No. 2014-003**

**Center for Disease Control and Prevention  
HIV Prevention – CFDA #93.940**

**Finding**

During the review, the auditors noted that documentation supporting the rationale for procurement or the evidence that there was full and open competition was not provided for 4 out of 7 vendors.

**Current Status**

The auditor noted corrective actions were taken during the year. Finding closed.

**2015 SINGLE AUDIT  
FEDERAL AWARD FINDINGS**

**Contact Person:**

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