

**MINUTES OF THE WDD BOARD OF DIRECTORS EXECUTIVE COUNCIL MEETING
THURSDAY, MARCH 14, 2016**

The meeting was held at the Adamsville Regional Health Center, 3700 Martin Luther King Jr. Drive, SW, Atlanta, Georgia 30331.

BOARD MEMBERS ATTENDING:

Theresa AUSTIN-GIBBONS, Perry HERRINGTON, Jessica JOHNSON, Roblyn MCNAIR (via teleconference, non-voting), Aimee WILLIAMS.

STAFF:

Kenneth FITZGERALD, David KEYES, Audrey LAWRENCE, Darrien MOORE, Sonia WILSON.

Board Chairperson Ms. Theresa Austin-Gibbons called the meeting to order at 3:15 PM and confirmed the presence of a quorum. Chairperson Austin-Gibbons confirmed that there were no requests for public comment.

Chairperson Austin-Gibbons introduced Staff's request for expenditure of \$38,920.00, to complete a technology upgrade of the telephone system network at the South Fulton Career Center in order to meet and exceed customer service demands. Chairperson Austin-Gibbons explained that at present, the phone system is inadequate to accommodate the volume of calls coming into the Center and that the solution is not in adding additional staff but in enabling additional lines.

- ✚ Motion to expend \$38,920.00, to complete a technology upgrade of the telephone system network at the South Fulton Career Center was made Ms. Aimee Williams. The motion was properly seconded by Mr. Perry Herrington and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Chairperson Austin-Gibbons yielded the floor to WIOA Director, Ms. Sonia Wilson, to discuss the need for the assistance of a Business Services Consultant to meet our goal to effectively serve business partners in Fulton County. Ms. Wilson highlighted the vision of WDD to expand offerings to include OJT, Incumbent Worker Training and Customized Training.

- ✚ Motion to approve the issuance of an RFP for Business Services not to exceed \$55,000.00 per year was made by Mr. Perry Herrington. The motion was properly seconded by Ms. Aimee Williams and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Chairperson Austin-Gibbons yielded the floor to Mr. Darrien Moore, Youth Coordinator, to introduce the need to engage services for Job Readiness Training. Mr. Perry Herrington expressed support of engaging the services but requested review of the specifics of the proposal prior to publication. Mr. Moore confirmed that the request would be brought before the Board prior to issuance so that the Board could fully review what was being requested.

- ✚ Motion to approve the preparation of an RFP for Job Readiness training not to exceed \$45,000.00 per year was made by Ms. Aimee Williams. The motion was properly seconded by Mr. Perry Herrington and unanimously approved as presented by a majority vote of the directors present with no abstentions.

MINUTES OF THE WDD BOARD OF DIRECTORS EXECUTIVE COUNCIL MEETING THURSDAY, MARCH 14, 2016

Mr. Moore presented to the Executive Committee a request to host a Youth Career Expo for the Film Industry with the objective of exposing youth to the various opportunities available in the Film Industry beyond those customarily discussed. Mr. Moore explained that the Expo would provide both informational exposure and “touch and feel” exposure.

- ✚ Motion to approve planning of a Youth Career Expo for the Film Industry was made by Mr. Perry Herrington. The motion was properly seconded by Ms. Aimee Williams and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Mr. Moore discussed the need to correct the record of approval for the Youth Training Services Policy previously approved by the Board. Mr. Moore explained that the prior motion failed to state for the record that the approval was retroactive to January 1, 2016. Mr. Moore asked the Executive Council to take necessary steps to correct the record thereby making the approval retroactive to January 1, 2016.

- ✚ Motion to amend the record regarding approval of the Youth Training Services Policy to reflect approval effective January 1, 2016 was made by Ms. Aimee Williams. The motion was properly seconded by Ms. Jessica Johnson and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Chairperson Austin-Gibbons thanked staff member Darrien Moore and yielded the floor to staff person Ms. Audrey Lawrence. Ms. Lawrence reported to the Executive Council that investigation had been completed regarding allegations of misconduct by Provider Pro Data and based on the information discovered, recommendation was being made to lift the Hold and allow the Provider to resume serving Fulton County WIOA customers.

- ✚ Motion to lift the Hold on training provider Pro Data, Inc. was made by Mr. Perry Herrington. The motion was properly seconded by Ms. Aimee Williams and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Ms. Lawrence next explained that a prospective Provider, Tyler Communications, had made several allegations and filed a complaint regarding decisions made by the Regional ITA Committee, of which Fulton County is a member. Ms. Lawrence continued that the Regional ITA Committee wished to address the complaint from a Regional perspective and stressed that by doing so Local Areas could continue to move towards more consistency across the Region in the management of Providers and service delivery. Ms. Lawrence requested that the Executive Council approve responding to the complaint as a Regional instead of as individual Local Areas.

- ✚ Motion to support a Regional approach to responding to a complaint filed by Tyler Communications was made by Mr. Perry Herrington. The motion was properly seconded by Ms. Aimee Williams and unanimously approved as presented by a majority vote of the directors present with no abstentions.

Ms. Sonia Wilson provided an update regarding grants on which staff were working.

**MINUTES OF THE WDD BOARD OF DIRECTORS EXECUTIVE COUNCIL MEETING
THURSDAY, MARCH 14, 2016**

Mr. Perry Herrington reported that current Board membership was down to 22 persons due to failure of a few members to return required information. Mr. Herrington confirmed that the Board is still compliant with WIOA requirements.

There being no further business, Chairperson Austin-Gibbons adjourned the meeting at 4:09 PM.