



**JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF
CONTRACT WITHOUT COMPETITION**

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Library*

Department Contact: *Edward Robinson*

Description of Supplies/Services: *Signed Special Orders from the Bureau of Refugees, Freedmen and Abandoned Lands, District of Mississippi, 1866-1869*

Demonstration of Contractor's Unique Qualifications:

Category H

The contractor is the owner of this historic document.

This contractor is offering a complete file of Special Orders from the Freedmen's Bureau, including orders of special historic interest pertaining to the confiscation and lease to freedmen from Jefferson Davis' plantation. There are also manuscripts describing the Bureau's role in the creation during this period of schools for former slaves.

This item is being acquired for the first time.

The Auburn Avenue Research Library's mission is to collect and make available to researchers and the public historic documents on the African-American experience. If the library is unable to purchase this volume, the library's ability to carry out its mission will be impaired.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Date Public Notice posted on website: *9/11/2009*

Date Public Notice closed: *9/18/2009*

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation:

