



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Atlanta-Fulton Public Library System*

Department Contact: *Ed Robinson*

Description of Supplies/Services: *Literature, Biographical, and Career databases*

Demonstration of Contractor’s Unique Qualifications:

Category H

GALE GROUP has supplied reference sources including: Biography Reference Center, LitFinder, Literature Resource Center, and Marquis Who’s Who.

GALE GROUP is a major publisher and producer of print and electronic research sources for academic, school and public libraries. These subject databases draw from Gale’s proprietary print reference sources to provide biographies of thousands of notable persons through history, literary criticism, full text critical essays across all genres, and primary literary documents including poetry, short stories and essays and links to external author websites. The product provides cross search functionality. Gale’s Career Transitions database provides personalized job search help for job seekers, including a job application wizard and the ability to create a personal profile to store user’s references etc. It also includes a comprehensive job search engine, and the ability to target specific careers, industries and states, and to see projected growth.

No, these items were not originally procured through a competitive process.

If these items were not approved, the library would not be able to provide students with access to a unique digital source for biographical and literary research. County residents looking for work would not have free access through the library to online assistance in preparing resumes, researching job leads and applying for jobs.

A sole source letter from the contractor is included.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Date Public Notice posted on website:

Date Public Notice closed:

REVIEW OF OFFER(S)

Were any offers received (Y/N): N

Number of offers received: 0

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

