



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### **SECTION A**

**Department:** Department of Information Technology

**Department Contact:** Derek McKay, Financial System Manager

**Description of Supplies/Services:** Support, Licensing and Maintenance on Kronos Timekeeping System

**Demonstration of Contractor's Unique Qualifications:**

Fulton County utilizes the Kronos Inc. automated timekeeping solution to monitor, audit, and transfer time records for employees into the personnel system. Not all departments have converted to Kronos but there are plans to convert additional departments in 2010 to minimize paper timesheets and manual data

The Kronos timekeeping solution is manufactured and supported only through Kronos personnel and the application and source code are proprietary to Kronos, Inc. No other vendor has access to the source code or the ability to support, fix or update the application.

Kronos enterprise license was first procured by Fulton County as a competitive solicitation that was used by the Sheriff, and later by the Tax Commissioner. After successful implementations in those departments, the enterprise license was acquired in 2007 and we have been slowly bringing on departments in a phased approach.

Failure to award this maintenance agreement would result in several departments now using the system to revert back to paper and would not allow the conversion to the more accurate, more efficient, "green" timekeeping system to continue to more Fulton County agencies.

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### **SECTION B**

#### **MARKET SURVEY**

##### **Results of Market Survey**

*Include resources researched*

**Date Public Notice posted on website: 09/09/2010**

**Date Public Notice closed: 09/16/2010**

#### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Felicia Strong-Whitaker, Purchasing Agent, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Felicia Strong-Whitaker  
Interim Director

\_\_\_\_\_  
Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Zachary Williams  
County Manager

\_\_\_\_\_  
Date