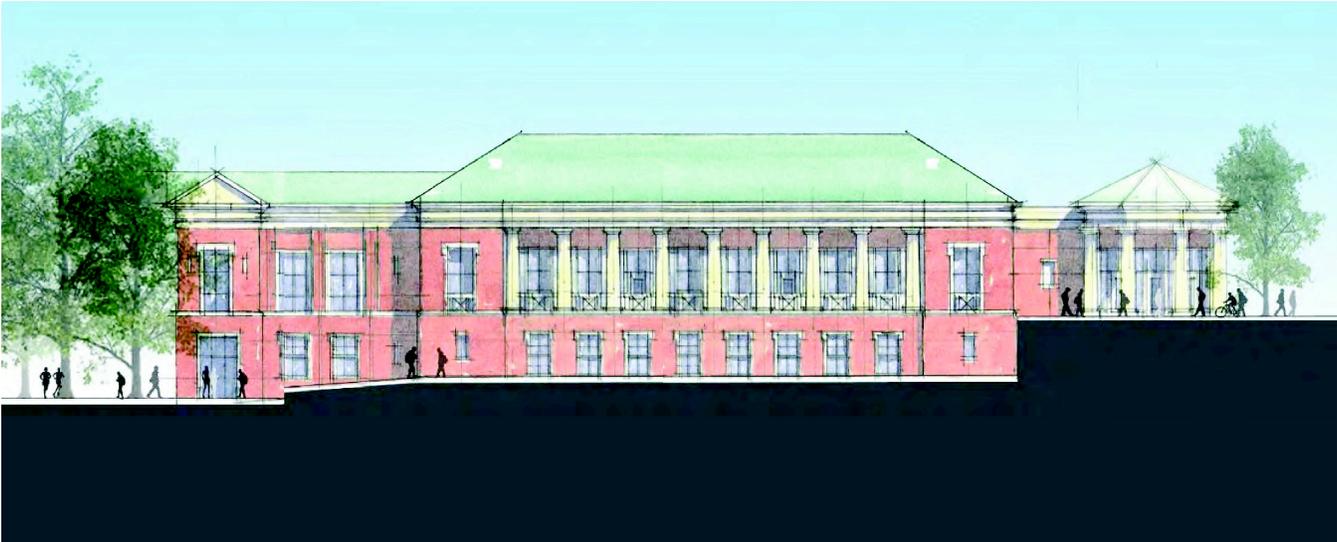


Atlanta Fulton County Public Library System – Alpharetta Public Branch



**Bid Package 12E
Window Shades**





Atlanta Fulton County Public Library System – Alpharetta Public Branch

Window Shades – Scope of Work

INCLUSIONS:

It is understood and agreed all inclusions as described in the following subparagraphs regardless of whether or not they are in the above specifications or any other specification section or shown on the plans:

The Subcontractor shall furnish and install the work of this Subcontract in accordance with the Contract Documents, including, but not limited to the following:

1. Subcontractor shall, without limitation, furnish and install, materials, labor, supervision, services, survey, layout, field measurements, tools, equipment, supplies, fuel, transportation, installation, applicable taxes, insurance, permits, temporary facilities, clean-up, etc. and all items or services of any kind whatsoever necessary to fully perform and complete Subcontractor's Work. Subcontractor shall pay for all costs of the performance of all its obligations under the Contract, even if those costs exceed the Subcontract Price.
2. Subcontractor shall provide all scaffolding systems and or ladders required to complete the work of this Subcontract including any custom or modified systems and equipment for required for unusual or special access.
3. Subcontractor shall provide all permits; plan checks, licenses, inspections and associated fees (if necessary) to complete the work of this Subcontract.
4. Subcontractor shall cooperate fully with all building inspection officials during review and inspection of the work of this Subcontract. Subcontractor shall promptly remedy all rejected or disapproved work by building inspection officials.
5. Subcontractor shall cooperate fully with all testing laboratory and inspection personnel with the review and inspection of the work of this Subcontract. Subcontractor shall promptly address remedies required for non-conforming work.
6. This Subcontractor will receive, unload, store, and distribute all materials required by this Scope of Work. Coordinate delivery, storage and handling of all materials with the Construction Manager's Superintendent or designated representative. Subcontractor shall be responsible for providing flag men during all hoisting operations for off loading and installation of materials and equipment. This Subcontractor is cautioned that storage space and areas are limited and any items stored in the building or on site must be approved by and coordinated with the Construction Manager's Superintendent or designated representative. All other weatherproof storage of materials, which is required by this Scope of Work, is the responsibility of this Subcontractor.
7. Subcontractor shall provide for Owner attic stock as required by the Contract Documents. All materials will be inventoried, boxed or packaged with clear identification of all components. All items will be turned over in a location and date provided by the Owner and Project Staff.



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8. Subcontractor shall cooperate fully with Construction Manager and other key trades to ensure obtaining the Certificate of Occupancies in an expeditious manner.
7. This Subcontractor shall attend a pre-job conference conducted by Contractor and Owner or Owner's representative which will be attended by the Architect/Engineer, Owner's representative and Contractor staff. At this Conference the Subcontractor's personnel including Project Manager, Superintendent, Foreman, and Lead Journeymen will be introduced and mockups of sample work will be discussed and inspected for compliance with the specifications, tolerances, workmanship, quality, schedule, and safety. (These mockups can be part of the finished work - but shall be kept designated throughout the project for reference.)
8. Subcontract to perform work as outlined in the Construction Manager's schedule. All required mobilizations are included. Adjustments to number of crews will be made to meet project schedule.
9. All required submittals for this scope of work are required to be submitted no later than two weeks after the Construction Manager (CM) has provided a Notice to Proceed.
10. Includes required participation in Moss & Associates "Contractor Score" program. Cost of \$80 to be included in this proposal.
11. All LEED requirements specified for this scope shall be met and documented.
12. All specified warranties and close out documents will be submitted prior to release of any retainage.
13. Subcontractor shall be required to participate in blocking coordination and will verify all as built dimensions.
14. This scope includes, but is not limited to; horizontal louver blinds, motor operated and non motor operated shades, rollers, hardware, mounts, brackets, shadebands, switches, wiring and finishes of all materials.
15. All extended and specialty warranties are to be included.
16. All adjustments including but not limited to alignment, orientation, speeds, hardware, and configuration are included.
17. All coordination for layout, field measuring, blocking locations, wiring coordination and installation are included.