



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### **SECTION A**

**Department:** Library

**Department Contact:** Edward Robinson

**Description of Supplies/Services:** Digitization of Papers

**Demonstration of Contractor's Unique Qualifications:** Gale Cengage Learning will provide digitization services for the Auburn Avenue Research Library; which holds the physical property rights of the Hosea L. Williams Papers but not the intellectual copyright. The latter is held by Hosea Project, Incorporated. Gale Cengage Learning has contracted with Hosea Project, Incorporated on the digitization of the collection. Therefore, Fulton County can only enter into an agreement with Gale Cengage Learning.

Gale Cengage Learning will digitize the Hosea L. Williams Papers and make it available to subscribers. Fulton County will receive royalties from the sale of the digital papers and will also receive a free copy of the project. If the County should chose not to approve Gale Cengage Learning as a sole source vendor, Fulton County will not receive potential royalties and a digitized collection.

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### **SECTION B**

#### **MARKET SURVEY**

**Results of Market Survey**

**Date Public Notice posted on website:** 6/19/2013

**Date Public Notice closed:** 6/26/2013

#### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:**

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Felicia Strong-Whitaker, Interim Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Felicia Strong-Whitaker  
Interim Director

\_\_\_\_\_  
Date

I, David Ware, Interim County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
David Ware  
Interim County Manager

\_\_\_\_\_  
Date