

**JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT
WITHOUT COMPETITION**

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Health and Wellness (Vendor: Systems Outsourcing & Support, Inc.)*

Department Contact: *Linda Jefferson, Director of Administrative Services,*

Description of Supplies/Services: *Manufacturer and publisher of SOS Cost Accounting software in the United States.*

Systems Outsourcing & Support, Inc. will provide setup of the custom programs and screens and the compilation of the State Cost Reports which includes a one (1) year Maintenance Agreement for maintenance and completion of the Cost Reports for the Department of Health and Wellness; delivery, installation and support are included. The software provides custom programs and screens that allow entry of Task Surveys done by Fulton County employees, compilation of personnel and non-personnel cost in order to complete the Annual State Cost Accounting Reports.

Demonstration of Contractor's Unique Qualifications:

Systems Outsourcing & Support, Inc. (SOS, Inc.) is the sole source manufacturer and publisher of SOS Cost Accounting software in the United States. All updates, enhancements, and support are done solely by SOS, Inc. and its employees. SOS software cannot be licensed, sold, or supported by any other entity except Systems Outsourcing and Support, Inc. Systems Outsourcing and Support, Inc. has offices located at 3651 Peachtree Pkwy, Suite E #177, Suwanee, GA 30024.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: 09/03/2014

Date Public Notice closed: 09/10/2014

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Felicia Strong-Whitaker, Purchasing Agent, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Felicia Strong-Whitaker
Interim Purchasing Director

Date

I, Dwight Ferrell, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Dwight Ferrell
County Manager

Date