



Fulton County, GA

Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

April 2, 2013

Re: #13ITB87339K-LW, Juvenile Court Building Entrance Security Renovation

Dear Bidders:

Attached is one (1) copy of Addendum #1, hereby made a part of the above referenced Invitation to Bid (ITB).

Except as provided herein, all terms and conditions in the ITB referenced above remain unchanged, in full force and effect.

Sincerely,

Linda Walton

Linda Walton
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



130 Peachtree Street, S.W., Suite 1168 • Atlanta, GA 30303 • (404) 612-5800

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This Addendum forms a part of the contract documents and **modifies** the original ITB documents as noted below:

- **Replace in its entirety the attached Required Bid Submittal Check List for Invitation to Bid (ITB) and submit with your bid.**
- **Please note the correction for the Purchasing Forms (Section 00420)**
Form F is the Georgia Security and Immigration Contractor Affidavit and Agreement and Form G is the Georgia Security and Immigration Subcontractor Affidavit. **There is no form for Declaration of Employee-Number Categories. Also there is no Form H.**
- **Please note the correction for the Contract Compliance Forms (Section 00430)**
Exhibit H has been added as First Source Jobs Program (Form 1), First Source Jobs Program Information (Form 2) and First Source Jobs Program Agreement (Form 3). All three of these forms are included in the bid documents and should be completed and returned with the bid.

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ACKNOWLEDGMENT OF ADDENDUM #1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the bid package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the bid due date and time **Thursday, April 11, 2013, 11:00 A.M.**

This is to acknowledge receipt of Addendum #1, _____ day of _____, 2013.

_____ Legal Name of Proposer

_____ Signature of Authorized Representative

_____ Title

Required Bid Submittal Check List for Invitation to Bid (ITB)

The following submittals shall be completed and submitted with each bid (see table below "Required Bid Submittal Check List."). Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original bid, signed and dated and three (3) **complete** copies of the Original Bid including all required documents.

Item #	Required Bid Submittal Check List	Check (√)
1	Bid Form (Section 00300) – All dollar amounts must be both in writing AND figures and represent prices for the published scope of work without exceptions.	
2	Bid Alternate Form (Section 00310)	
3	Acknowledgement of each Addendum (acknowledged both on the Bid Form, (Section 00300) and on the form included with each addendum).	
4	Bid Bond (Section 00410) (separate envelope)	
5	Purchasing Forms (Section 00420) Form A - Non-Collusion Affidavit of Prime Bidder/Offeror Form B - Certificate of Acceptance of Request for Bid/Proposal Requirements" Form C2- Georgia General Contractors License Form C3- Georgia Professional Licenses Form D - Certificate Regarding Debarment Form E - Disclosure Form & Questionnaire Form F - Georgia Security and Immigration Contractor Affidavit and Agreement Form G - Georgia Security and Immigration Subcontractor Affidavit	
6	Office of Contract Compliance Requirements (Section 00430) (separate envelope) Exhibit A - Promise of Non-Discrimination (for Prime and each Sub) Exhibit B - Employment Record (for Prime and each Sub) Exhibit C - Schedule of Intended Subcontractor Utilization Exhibit D - Letter of Intent to Perform as Subcontractor Exhibit E - Declaration Regarding Subcontractor Practices Exhibit F - Joint Venture Disclosure Affidavit Exhibit G - Prime Contractor/Subcontractor Utilization Report Equal Business Opportunity Plan (EBO Plan) Exhibit H - First Source Jobs Program (Form 1), First Source Jobs Program Information (Form 2) and First Source Jobs Program Agreement (Form 3)	
7	Risk Management Insurance Provisions Form (Section 00490) and proof of insurance, either a letter from insurer or Certificate of Insurance.	
8		
9		
10		

END OF SECTION