



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2008 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Felicia Strong-Whitaker, Director



September 24, 2013

Re: 13ITB89684YB-TR, Armed and Unarmed Security Services

Dear Bidders:

Attached is one (1) copy of Addendum 5, hereby made a part of the above referenced Bid (ITB).

Except as provided herein, all terms and conditions in the Bid referenced above remain unchanged and in full force and effect.

Sincerely,

Terrence Reese

Terrence Reese
Assistant Purchasing Agent

**13ITB89684YB-TR, Armed and Unarmed Security Services
Addendum No. 5
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original ITB documents as noted below:

The following questions were posed of the aforementioned ITB project:

QUESTION 1: Can you provide the breakdown of the armed officer/unarmed officer per location?

ANSWER 1: Refer to Section 7, Page 17

QUESTION 2: The Bid form states "that he has inspected the drawings and site...." However the ITB also states that there will be no site visits. Will the county remove/modify this provision?

ANSWER 2: Please disregard, not applicable to this project.

QUESTION 3: The ITB requires an "officer of the company" to sign documents. Will a Secretary's Certificate authorizing staff to sign on behalf of the company be acceptable?

ANSWER 3: Yes

QUESTION 4: While the ITB states that the contract terms may not be modified, as part of our SAFETY Act designation, we are required to ask for the following modification in order for the county to fully realize the benefits of the SAFETY Act provisions. While the county is not required to accept this modification we are required to offer it and are asking the county if this would be grounds for disqualification?

ANSWER 4: No, this would not be grounds for disqualification.

QUESTION 5: The County requires compliance with the "First Source" requirement. Knowing the background requirements for security officers (drug testing, criminal background check etc.) will the County hold contractors liable for non-compliance if the First Source cannot provide enough candidates meeting these types of requirements?

ANSWER 5:

The First Source Jobs Program is for projects in excess of \$200,000.00 and available if a contractor has a need to hiring additional staff as a result of an award with Fulton County. First Source is available to give contractors an additional pool of candidates to interview for needed positions and participation is not required but highly suggested.

QUESTION 6: The ITB notes that the county's work week is Sunday - Saturday. In order to ease invoicing would it be acceptable to the County of the contractor maintains its employee Friday-Thursday work week? This would not affect staffing or coverage of the program, just ease of consistency for billing and invoicing.

ANSWER 6: Please see "Sample Contract" Article 34: Invoicing and Payment (pages 14-16).

QUESTION 7: We understand the county will not change Terms and Conditions, however in an effort to clarify insurance indemnification would the county consider the following recommended changes?

- Insert the words "to the extent" in line 7 after the comma and before the word "caused"
- Delete the words "relating to" from lines 7 and 8
- Insert the word "negligent" in line 8 between the words "any" and "act"

ANSWER 7: Please be informed that if you have any exceptions/concerns with any of the legal clauses contained in "**Sample contract**" of the solicitation document, please submit those exceptions to contract to Fulton County along with your bid document on separated sheet of paper labeled "**Exceptions to Contract**". Should you be the awarded, those exceptions will be determined at a later date through the County's legal department.

QUESTION 8: On page (1 of 15) of the RFP, it requests one original and two (2) copies. On the following page, it states three (3) copies. How many copies should be submitted?

ANSWER 8: Please submit one original and three (3) copies.

QUESTION 9: We drug test all employees with a five Panel saliva test in the office. If some shows positive we send them to a certified Lab (Lab Corp.) for verification. Will this process be acceptable to the County for this bid?

ANSWER 9: The employee must receive screening by a licensed medical or drug-screening laboratory.

QUESTION 10: How many radios are required for this contract? Is a comnet connected radios required?

ANSWER 10: The contractor should provide approximately 100 radios. The contract does not require COMNET-connected radios.

QUESTION 11: Is a physical exam expected of all employees? How often?

ANSWER 11: ALL employees must complete a physical exam as a prerequisite for employment.

QUESTION 12: Facilities' training is 20 hours, who gives the training? Who pays for the training? Can we pay guards minimum wage during training?

ANSWER 12: Fulton County provides the 20 hours of facilities training. Contractor pays for ALL training at a rate established by the contractor.

QUESTION 13: On-the-job training is 40 hours, does this means there are 60 hours of training before an officer can stand post alone?

ANSWER 13: Yes, 60 hours total training.

QUESTION 14: Is there a certain percentage of minorities set aside in this bid? What is the breakdown?

ANSWER 14: No, Fulton County doesn't have a goal's related program.

QUESTION 15: Does the county require a background check on every officer every six months?

ANSWER 15: Contractor must submit background checks on ALL employees within thirty (30) days of assignment and EVERY six months thereafter.

QUESTION 16: Do all officers need a valid Georgia Driver's license or only the ones which will be driving?

ANSWER 16: Employees must possess a valid GA driver's license if the employee will operate a motor vehicle while in the performance of his/her contractual duties.

QUESTION 17: Does the Laws of Georgia allow a Security officer to detain and physically restrain an individual?

ANSWER 17: At Fulton County, security officers generally serve in an "observe and report" capacity. Relative to private security, the Official Code of Georgia Annotated (O.C.G.A.) § 43-38-13 states,

"Licensees or registrants under this chapter shall have the same power of arrest as that granted to a private person by Code Section 17-4-60."

O.C.G.A. § 17-4-60 states,

"A private person may arrest an offender if the offense is committed in his presence or within his immediate knowledge. If the offense is a felony and the offender is escaping or attempting to escape, a private person may arrest him upon reasonable and probable grounds of suspicion."

QUESTION 18: Government Center staffing shows 240 hours of supervisors are they roving to all buildings or are they assigned to the Government Center only?

ANSWER 18: Some, not all, facilities have a supervisor assigned. They DO NOT rove to other facilities.

QUESTION 19: What are the current wages of the personnel and the current bill rates for each category?

ANSWER 19:

Wages: Account Manager - \$12.60/per hour
Security Supervisor (unarmed) - \$8.93/per hour
Security Officer (unarmed) - \$7.88/per hour
Security Officer (armed) - \$10.00/per hour

Bill Rate: Account Manager - \$17.26/per hour
Security Supervisor (unarmed) - \$12.23/per hour
Security Officer (unarmed) - \$10.79/per hour
Security Officer (armed) - \$13.20/per hour

QUESTION 20: Are we allowed to retain any of the current guard force?

ANSWER 20: Yes, however, Fulton County reserves the right to remove any employee.

QUESTION 21: Is there any roving supervision billable in this contract?

ANSWER 21: Generally, supervisors do not serve in a roving capacity.

QUESTION 22: Is the radio requirement one radio per post or per guard on shift?

ANSWER 22: One radio for each on-duty security officer.

QUESTION 23: On the physical, what is required by Fulton County for their employees? Does the local Law enforcement agency provide a PAT?

ANSWER 23: The law enforcement agency DOES NOT provide a PAT.

QUESTION 24: Are foot patrols required to do outside perimeter rounds?

ANSWER 24: Yes, in many cases. Certain sites conduct vehicular patrols.

ACKNOWLEDGEMENT OF ADDENDUM No. 5

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the bid package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the bid due date and time **Tuesday, October 1, 2013 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 5, _____ day of _____, 2013.

Legal Name of Bidder

Signature of Authorized Representative

Title