



Department of Purchasing & Contract Compliance

August 27, 2014

Re: #14RFP060782K-DJ, Operation and Maintenance Services for the Atlanta-Fulton County Water Treatment Facility

Dear Proposers:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced RFP.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Donna Jenkins

Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Question 1. We would like a list of the wages and benefits of all non-management personnel in order to be able to meet the requirements in Section 2, item 7 under "General Requirements" on page 2-15. A list by position and/or title would be sufficient.

RESPONSE: All non-management personnel are employed by current Service Provider and all wages and benefits information is confidential and not available to AFCWRC.

List of non-management personnel positions by title.

Maintenance Personnel - Instrumentation, Mechanical, Ground and Utility

Operational Personnel – Operations Supervisor, Primary Operators

Question 2. We also would need a copy of Exhibit 1 referenced on page 3-1 in the RFP (Required Submittal Checklist).

RESPONSE: The Checklist has been attached as a separate page to this addendum. Page #3

Question 3. Draft sections of Exhibits A through H of the Agreement in order to better understand the County's expectations.

RESPONSE: These exhibits are provided once selection, negotiations and term of contract are determine.

Question 4. The RFP states the proposer is required to refund the amount not spent below the Repair and Maintenance Ceiling fund. What would be the expectation in the event the Repair and maintenance Ceiling is exceeded?

RESPONSE: Service Provider must request in writing authorization to exceed Maintenance Ceiling from AFCWRC General Manager.

Question 5. Bulk chemical allowance discussion in section 3.3, subsection 9, and page 3-4 of the RFP states "Bulk Chemicals will be reimbursed from the Bulk Chemical Amount included in the payment section of the Agreement." Page 9 of the agreement section 9.1 refers to reimbursable expenses in Exhibit A which is blank. Will chemicals be a "pass through" expense where the contractor purchases chemicals and requests reimbursement from AFCWRC each month?

RESPONSE: AFCWRC has requested in Section 3 page 3-23 that proposer use Cost Proposal format to make critical assumptions to estimate bulk chemical cost based on Operation Data that shows bulk chemical consumption and annual cost. Once a budgetary amount for purchase of bulk chemicals is determine during negotiations that allowance is part of the lump sum payment that is disburse monthly.

Question 6. The contract document for the project "Operation & Maintenance Services for the Atlanta-Fulton Co. Water Treatment Facility" indicates that The EBO goals for this project are 24.3% AABE (African American Business Enterprise) and 4.7%FBE. Does this mean that other MBEs such as Asian Pacific Islander American Business Enterprise (APABE) is excluded from the participation in the bidding of this project?

RESPONSE: This project is listed under the category of Administrative, Support, Waste Management, Remediation Services and Site Preparation. Therefore, the EBO Availability is 24.3% AABE and 4.7% FBE. Unfortunately, this means there are no availability percentages for other MBEs (including APABE and HABE) for this project.

The following submittals shall be completed and submitted with each proposal (see table below "Required Proposal Submittal Check List."). Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original proposal and five (5) CD's as required in Section 3.1.2 of the RFP.

Item #	Required Proposal Submittal Check List	Check (√)
1	One (1) Proposal marked " Original ", five (5) CD's	
2	*Form E: Georgia Security and Immigration Contractor Affidavit(s) and Agreements <i>Note: If prime contractor is a joint venture, partnership, LLC, each member of the entity must submit an affidavit</i>	
3	*Form F: Georgia Security and Immigration Subcontractor Affidavit (s)	
4	Technical Proposal	
5	Cost Proposal (submitted in a separate sealed envelope)	
6	Financial Information (submitted in a separate sealed envelope)	
7	Acknowledgement of each Addendum	
8	Executive Summary Technical Approach Project Team Qualifications Firm's Experience Financial Information Availability of Key Personnel Local Preference Service Disabled Veterans Preference Cost Proposal	
9	Purchasing Forms Form A: Certificate Regarding Debarment Form B: Non-Collusion Affidavit of Bidder/Offer or Form C: Certificate of Acceptance of Request Proposal	

	<p>requirements</p> <p>Form D: Disclosure Form & Questionnaire</p> <p>Form G: Professional License</p> <p>Form H: Local Preference Affidavit of Bidder/Offeror</p>	
10	<p>Office of Contract Compliance Requirements (separate envelope)</p> <p>Exhibit A: Promise of Non-Discrimination</p> <p>Exhibit B: Employment Record</p> <p>Exhibit C: Schedule of Intended Subcontractor Utilization</p> <p>Exhibit D: Letter of Intent to Perform as Subcontractor</p> <p>Exhibit E: Declaration Regarding Subcontractor Practices</p> <p>Exhibit F: Joint Venture Disclosure Affidavit</p> <p>Exhibit G: Prime Contractor/Subcontractor Utilization Report</p> <p>Equal Business Opportunity Plan (EBO Plan)</p> <p>Exhibit H – First Source Jobs Program Information Form 1</p> <p>Exhibit H – First Source Jobs Program Agreement Form 2</p>	
	<p>Evidence of Insurability, proposer must submit one (1) of the following:</p> <p>Letter from insurance carrier</p> <p>Certificate of Insurance</p> <p>An umbrella policy in excess of required limits for this project</p>	
	<p>Verify that Bidder/Proposer is registered w/Georgia Secretary of State and attach a copy of print out for each</p>	
	<p>Verify Georgia Utility License Number and attach a copy of print out for each Bidder/Proposer (If applicable)</p>	
	<p>Verify Professional License and attach a copy of the print out for each Bidder/Proposer (If applicable)</p>	

ACKNOWLEDGEMENT OF ADDENDUM NO. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **September 22, 2014 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No.4
, _____ day of _____, 2014.

Legal Name of Bidder

Signature of Authorized Representative

Title