



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

Fulton County, GA

September 21, 2015

Re: 15ITB98944C-MT – Bus and Shuttle Services

Dear Bidders:

Attached is one (1) copy of **Addendum 4**, hereby made a part of the above referenced 15ITB98944C-MT – Bus and Shuttle Services.

Except as provided herein, all terms and conditions in the Bid referenced above remain unchanged and in full force and effect.

Sincerely,

Malcolm Tyson

Malcolm Tyson
Assistant Purchasing Agent

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Fulton County, GA

Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

This Addendum forms a part of the contract documents and **modifies** the original ITB documents as noted below:

1. **The Bid Form has been revised and attached as Attachment A.**
2. **The Shuttle Bus Schedule has been revised and attached as Attachment B.**
3. **The County will issue sales tax exemption forms in accordance with County policy and State of Georgia laws.**
4. **The historical pricing is attached as Attachment C and can be found on the County website under archives.**
5. **The following section has been deleted from the bid:**

Scope of Work, Section 5.5: “The exact layout of the routes to be taken can be negotiated, but one agreed upon deviations cannot be made without permission from the County’s Contract Manager.”

6. How will you determine if a company meets the criteria under Section 4, Requirements 3.1 through 3.13? Is this done after the award of the contract?
Response: The vendor shall provide verification of all requirements in Sections 3.1 through 3.13 upon request. The County will perform site visits prior to award.
7. Is submission of a current fleet list required?
Response: Yes
If so, what information is required on fleet list?
Response: Year , Make, Model , Miles , Passenger capacity
8. The hours in the Exhibit Shuttle Bus Schedule distributed in the Pre-Bid conference yesterday vary greatly from the schedule in Section 4, 5.2 of the Bid. Which schedule should bid amount be based on?
Response: Please see the revised Attachment B.
9. In Section 4, 5.2 (Morning Schedule), the first time is 6:00am – 8:30pm. Should that be 6:00am – 8:30am?
Response: The Schedule has been revised as follows:

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Morning Schedule (4 Buses operating simultaneously)

Bus A: Mid-size 6:00 A.M. – 9:00 A.M.

Bus B: Large 6:30 A.M. – 9:00 A.M.

Bus C: Mid-size 6:30 A.M.– 9:30 A.M.

Bus D: Mid-size 7:00 A.M.– 10:00 A.M.

Midday Schedule (1 Bus operating)

Bus D: Mid-size 10:00 A.M. – 4:00 P.M.

Evening Schedule (3 Buses operating simultaneously)

Bus D: Mid-size 4:00 P.M. – 6:00 P.M.

Bus B: Large 4:00 P.M. – 6:00 P.M.

Bus A: Mid-size 4:30 P.M. – 7:30 P.M.

Note: An additional Large Bus may be requested (Bus E: Large 4:00 P.M. – 6:00 P.M.) if user ride demand exceeds the above capacity.

10. How many passengers are expected to ride once a week for the special trips for citizens. How many buses requested.

Response: Usually, less than 100. The number of buses varies from 1 to 3.

- 10 How many passengers are expected to ride once a month for special trips: Usually a less than 100 How many buses requested.

Response: Normally, there is only one vehicle is required for each event.

- 11 What is the schedule or phases for lump-sum allocations?

Response: Please refer to bid document for the schedule.

- 12 Is the contractor responsible for locating other parking during operating hours if Turner Field is not available?

Response: No. Fulton County has designated alternative parking areas.

- 13 What specific documents are required when submitting bid by the deadline of September 23, 2015.

Response: Refer to Solicitation 15ITB98944C-MT and addenda.

- 14 What specific documents are required after bidding submitted, prior to awarding and after awarding.

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Response: Refer to Solicitation 15ITB98944C-MT and addenda.

ACKNOWLEDGEMENT OF ADDENDUM NO. 4

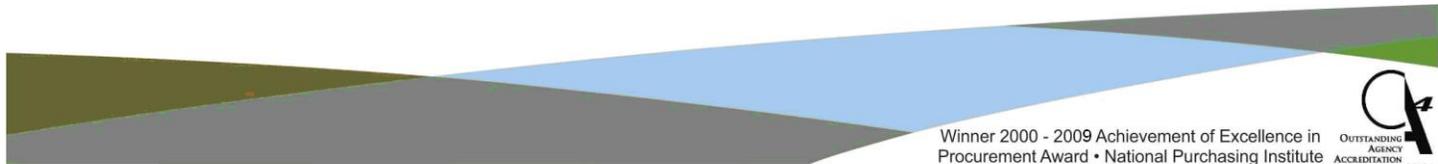
The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the bid due date and time of **September 25, 2015 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No.4, _____ day of _____, 2015.

Legal Name of Bidder

Signature of Authorized Representative

Title



BID FORM

Submitted To: Fulton County Government

Submitted By: _____

For: Bus and Shuttle Services

Submitted on _____, 2015.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings and Specifications for the work and contractual documents relative thereto, and has read all instructions to Bidders and General Conditions furnished prior to the openings of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the Board of Commissioners of Fulton County, Atlanta, Georgia, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary, and to complete the construction of the work in full and complete accordance with the shown, noted, and reasonably intended requirements of the Specifications and Contract Documents to the full and entire satisfaction of the Board of Commissioners of Fulton County, Atlanta, Georgia, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents for the following prices.

THE BASE BID IS THE AMOUNT UPON WHICH THE BIDDER WILL BE FORMALLY EVALUATED AND WHICH WILL BE USED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

The base bid may not be withdrawn or modified for a period of sixty (60) days following the receipt of bids.

BASE BID AMOUNT (Do not include any Bid Alternates)

\$ _____
(Dollar Amount In Numbers)

(Dollar Amount in Words)

The Bidder agrees hereby to commence work under this Contract, with adequate personnel and equipment, on a date to be specified in a written "Notice to Proceed" from the County.

The Bidder declares that he understands that the quantities shown for the unit prices items are subject to either increase or decrease, and that should the quantities of any of the items of work be increased, the Bidder proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that payment will be made on the basis of actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in quantities; and that actual quantities will be determined upon completion of work, at which time adjustments will be made to the contract amount by direct increase or decrease.

BASE BID AMOUNT

A. Bid A – Shuttle Bus Service and Driver

(1)	<u>Type of Vehicle</u>	<u>Hourly Rate</u>
	Large Transit Bus With Two Entrances/Exits (39 or More Seats)	\$ _____
	Mid-Size Transit Bus (26 – 38 Seats)	\$ _____
(2)	Other Associated Costs:	
	_____	\$ _____

B. Bid B – Special Transportation Service and Driver

	<u>Type of Vehicle</u>	<u>Rate</u>
(1)	Large Transit Bus (39 or more seats)	
(a)	Cost for 4-Hour Period	\$ _____
(b)	Cost for 8-Hour Period	\$ _____
(c)	Rate for Each Additional Hour	\$ _____
(2)	Mid-Size Transit bus (26-38 seats)	
(a)	Cost for 4-Hour Period	\$ _____
(b)	Cost for 8-Hour Period	\$ _____
(c)	Rate for Each Additional Hour	\$ _____
(3)	Small Transit Bus or Van (16-25 seats)	
(a)	Cost for 4-Hour Period	\$ _____

- (b) Cost for 8-Hour Period \$ _____
- (c) Rate for Each Additional Hour \$ _____

- (4) Other Associated Costs: \$ _____

The Bidder furthermore agrees that, in the case of a failure on his part to execute the Contract Agreement and Bonds within ten days after receipt of conformed contract documents for execution, the Bid Bond accompanying his bid and the monies payable thereon shall be paid into the funds of the Owner as liquidated damages for such failure. Enclosed is a Bid Bond in the approved form, in the sum of:

_____ Dollars

(\$ _____) according to the conditions of "Instructions to Bidders" and provisions thereof.

The undersigned acknowledges receipt of the following addenda (list by the number and date appearing on each addendum) and thereby affirms that its Bid considers and incorporates any modifications to the originally issued Bidding Documents included therein.

- ADDENDUM # _____ DATED _____

BIDDER: _____

Signed by: _____
[Type or Print Name]

Title: _____

Business Address: _____

Business Phone: _____

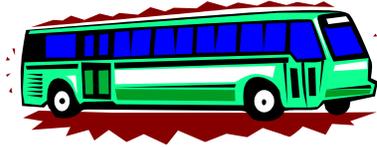
Note: If the Bidder is a corporation, the Bid shall be signed by an officer of the corporation; if a partnership, it shall be signed by a partner. If signed by others, authority for signature shall be attached.

The full name and addresses of persons or parties interested in the foregoing Bid, as principals, are as follows:

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

END OF SECTION

ATTACHMENT B



Shuttle Bus Schedule

Legend:

Bus A – Mid-Size Bus

Bus B – Large Bus

Bus C – Mid-Size Bus

Bus D – Mid Size Bus

Schedule	Pick up Locations	Pick-Up Times	Intervals
MORNING SCHEDULE			
Bus A Government Center Route 6:00 A.M. – 9:00 A.M. Provides a continuous 15 minute loop to locations 1-4.	1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot	:00 :15 :30 :45	Every 15 minutes
Bus B Government Center Route 6:30 A.M. – 9:00 A.M. Provides a continuous 15 minute loop to locations 1-4.	1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot	:30 :45 :00 :15	Every 15 minutes
Bus C Government Center Route 6:30 A.M. – 9:30 A.M. Provides a continuous 15 minute loop to locations 1-4.	1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot	:30 :45 :00 :15	Every 15 minutes
Bus D Government Center & Peachtree Route 7:00 A.M. – 10:00 A.M.	<u>Government Center Route</u> 1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center	:00 :15 :30 :45	Every 15 minutes to 30 minutes depending on Route(s) Serviced

BUS AND SHUTTLE SERVICES

<p>If requested, Bus D will make drop stops at one or more of the following Peachtree locations. If there is no request for the Peachtree Route, Bus D shall follow the Government Center Route.</p>	<p>4. Juvenile Justice Center *Return to Stadium Parking Lot</p> <p style="text-align: center;"><u>Peachtree Route</u></p> <p>1. Stadium Parking Orange Lot 2. Justice Center 3. Government Center 4. One or more of the following drop off Points: a. Peachtree Tower b. Peachtree Central Library c. Auburn Avenue Library d. Aldredge Health Center e. FC Housing Authority f. Park Place *Return to Stadium Parking Lot</p>		
<p>MID-DAY SCHEDULE</p>			
<p>Bus D Government Center & Peachtree Route 10:00 A.M. – 4:00 P.M.</p> <p>If requested, Bus D will make pick-up stops at one or more of the following Peachtree locations. If there is no request for the Peachtree Route, Bus D shall follow the Government Center Route.</p>	<p style="text-align: center;"><u>Government Center Route</u></p> <p>1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot</p> <p style="text-align: center;"><u>Peachtree Route</u></p> <p>1. Stadium Parking Orange Lot 2. Justice Center 3. Government Center 4. One or more of the following drop off Points: a. Peachtree Tower b. Peachtree Central Library c. Auburn Avenue Library d. Aldredge Health Center e. FC Housing Authority f. Park Place *Return to Stadium Parking Lot</p>	<p>:00 :30</p>	<p>Every 30 minutes</p>

BUS AND SHUTTLE SERVICES

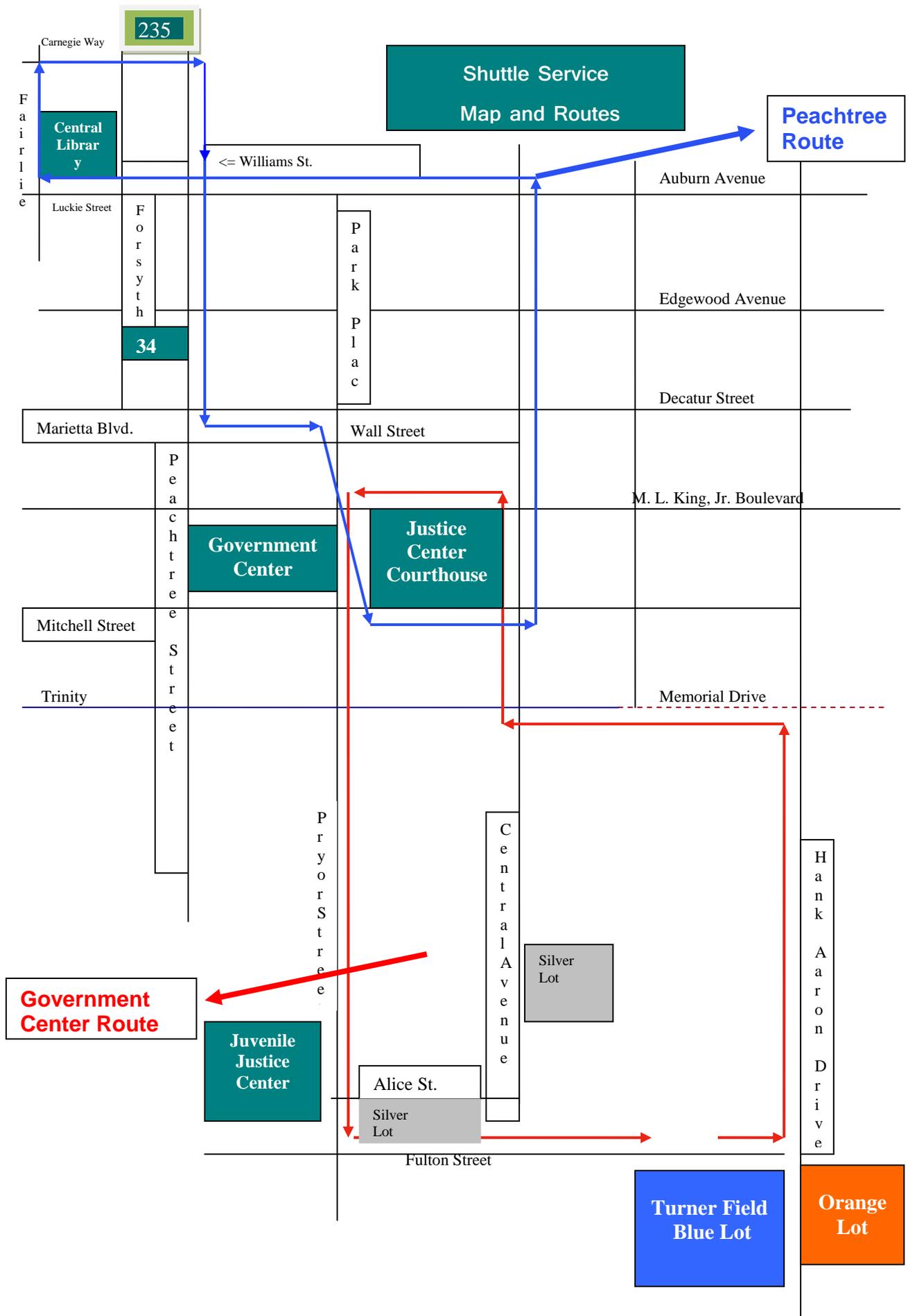
AFTERNOON SCHEDULE			
<p>Bus D Government Center & Peachtree Route 4:00 P.M. – 6:00 P.M.</p> <p>Bus D shall make a scheduled 5:00 P.M. Pick up at 34 Peachtree Library and 235 Peachtree Tower. Otherwise, <u>if requested</u>, Bus D will make pick-ups at one or more of the following Peachtree locations. If there is no request for the Peachtree Route pick-up, Bus D shall follow the Government Center Route.</p>	<p><u>Government Center Route</u> 1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot</p> <p><u>Peachtree Route</u> 1. Stadium Parking Orange Lot 2. Justice Center 3. Government Center 4. One or more of the following drop off Points: g. Peachtree Tower h. Peachtree Central Library i. Auburn Avenue Library j. Aldredge Health Center k. FC Housing Authority l. Park Place *Return to Stadium Parking Lot</p>	<p>:00 :15 :30 :45</p>	<p>Every 15 to 30 minutes depending on Routes Serviced.</p>
<p>Bus A Government Center Route 4:30 P.M. – 7:30 P.M. Provides a continuous 15 minute loop to locations 1-4.</p>	<p>1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot</p>	<p>:30 :45 :00 :15</p>	<p>Every 15 minutes</p>
<p>Bus B Government Center Route 4:00 P.M. – 6:00 P.M. Provides a continuous 15 minute loop to locations 1-4.</p>	<p>1. Stadium Parking Orange Lot 2. Justice Center Courthouse 3. Government Center 4. Juvenile Justice Center *Return to Stadium Parking Lot</p>	<p>:00 :15 :30 :45</p>	<p>Every 15 minutes</p>

An additional Large Bus may be requested if user ride demand exceeds the above capacity.

BUS AND SHUTTLE SERVICES

Regular Stops	On-Call Requested Stops
Stadium Parking – Orange Lot	34 Peachtree St – Central Library
Justice Center	235 Peachtree Tower
Government Center	Park Place
Juvenile Justice Center	Auburn Avenue Library
34 Peachtree Street	Aldredge Health Center
235 Peachtree Tower	Housing Authority
	100 Peachtree Street

BUS AND SHUTTLE SERVICES



C

BID TABULATION SHEET

BID NUMBER# 101B73517YC-AP		OPENING DATE: 6/16/2010		PAGE NUMBER:	
BID DESCRIPTION: BUS & SHUTTLE SERVICES					
REQUESTING DEPARTMENT: GENERAL SERVICES					
VENDOR CODE		VENDOR CODE		CONTACT	
VENDOR NAME		VENDOR NAME		VENDOR CODE	
COOPER ATLANTA ADDRESS 165 COURTLAND STREET, NE ATLANTA, GA 30303		BOSWELL'S ADDRESS 3080 JONQUIL DRIVE, STE. B GA 30080 SMYRNA,		HOLIDAY TOURS, INC. ADDRESS 1625 Williams Drive, Ste. 208 Marietta, GA 30066	
TELEPHONE: 770 455 9600		TELEPHONE: 678 581 9100		TELEPHONE: 678 626 0274	
CONTACT: Kenneth A. Cooper		CONTACT: Dianne Boswell		CONTACT: Betty Neal	
BROWN'S CHARTER & TOUR SERVICE ADDRESS 3482 SCENIC DRIVE POINT, GA 30344				CONTACT: Daisy Brown	
QTY		UNIT \$		TOTAL	
A. BID A - SHUTTLE BUS SERVICE					
Hourly					
Large Bus	3302	\$ 60.00	\$ 198,120.00	\$ 50.00	\$ 165,100.00
Mid-Size	3302	\$ 58.00	\$ 191,516.00	\$ 46.00	\$ 151,892.00
Small	3302	\$ 55.00	\$ 181,610.00	\$ 46.00	\$ 151,892.00
Other Associate Costs			\$ -	\$ -	\$ -
SHUTTLE SERVICE TOTAL			\$ 571,246.00	\$ 468,884.00	\$ 657,098.00
B. SPECIAL TRANSPORTATION SVCS.					
Hourly					
LARGE BUS					
Cost per hour, 4 hour minimum	4	\$ 95.00	\$ 380.00	\$ 87.50	\$ 350.00
Cost per hour, 8 hour minimum	8	\$ 90.00	\$ 720.00	\$ 74.38	\$ 595.04
Additional hourly cost	1	\$ 72.00	\$ 72.00	\$ 55.00	\$ 55.00
MID-SIZE BUS					
Cost per hour, 4 hour minimum	4	\$ 90.00	\$ 360.00	\$ 87.50	\$ 350.00
Cost per hour, 8 hour minimum	8	\$ 86.00	\$ 688.00	\$ 74.38	\$ 595.04
Additional hourly cost	1	\$ 68.00	\$ 68.00	\$ 55.00	\$ 55.00
SMALL BUS					
Cost per hour, 4 hour minimum	4	\$ 86.00	\$ 344.00	\$ 87.50	\$ 350.00
Cost per hour, 8 hour minimum	8	\$ 82.00	\$ 656.00	\$ 74.38	\$ 595.04
Additional hourly cost	1	\$ 65.00	\$ 65.00	\$ 55.00	\$ 55.00
Cost per hour for Drive to Operate a Fulton County Bus Van	1	\$ 32.00	\$ 32.00	\$ 28.00	\$ 28.00
Other Associate Costs	1		\$ -	\$ -	\$ -
SPECIAL TRANSPORTATION SERVICES			\$ 3,385.00	\$ 3,028.12	\$ 3,455.00
GRANT TOTAL ALL SERVICES			\$ 574,631.00	\$ 471,912.12	\$ 660,553.00
GRAND TOTAL:					
BIDS MAILED	52	NO RESPONSE:		ASSISTANT PURCHASING AGENT: AL MICAH PHILLIPS	
BIDS RECEIVED:	4	NO-BIDS:		CHIEF ASSISTANT: WILLIAM E. LONG	
DEPT. AUTHORIZATION:					