FULTON COUNTY

DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

Winner 2000- 2008 Achievement of Excellence in Procurement Award
National Purchasing Institute

Jerome Noble, Director

OUTSTANDING AGENCY ACCREDITATION ACHIEVEMENT AWARD NIGP

December 31, 2008

Re: 09RFQ65523A-FSW, Executive Search Services

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Proposal.

Except as provided herein, all terms and conditions in the Request for Proposal referenced above remain unchanged and in full force and effect.

Sincerely,

Charles Leonard for

Felicia Strong-Whitaker
Deputy Director, Purchasing

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. Clarification for submittal of Section 6, Contract Compliance Requirements:

   For the following Contract Compliance Forms, submit only the projected percentage of work to be performed by the subcontractor/subconsultant:

   Exhibit C - Schedule of Intended Subcontractor Utilization
   Exhibit D - Letter of Intent to Perform as a Subcontractor or Provide Materials or Services
   Exhibit F – Joint Venture Disclosure Affidavit

2. Clarification for submittal of Section 7, Insurance and Risk Management Provisions either of the following forms of evidence of your company's insurability is acceptable:

   - A letter from an insurance carrier stating that upon your firm/company being the successful respondent that a Certificate of Insurance shall be issued.
   - A copy of your firm/company's current Certificate of insurance.
   - A combination of specific policies written with an umbrella policy covering liabilities in excess of the required limits is acceptable to achieve the applicable insurance coverage levels.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30335 by the RFP due date and time ***Tuesday, January 6, 2009*, no later than 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2009.

_____
Legal Name of Bidder

_____
Signature of Authorized Representative

_____
Title