



Fulton County, GA

# Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P*  
**Director**

January 14, 2011

**Re: 11ITB76365YB-TR, LIBRARY NON-BOOK MATERIALS**

Dear Bidders:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **Bid (ITB)**.

Except as provided herein, all terms and conditions in the **Bid** referenced above remain unchanged and in full force and effect.

Sincerely,

*Terrence Reese, CPPB*

Terrence Reese, CPPB  
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in  
Procurement Award • National Purchasing Institute



## 11ITB76365YB-TR, LIBRARY NON-BOOK MATERIALS

### Addendum No. 1

#### Page Two

This Addendum forms a part of the contract documents and **modifies** the original ITB documents as noted below:

#### The following questions were posed of the aforementioned ITB project:

1. *Bid Pricing Forms, beginning on page 67, #5 and page 68 #3, "Selections List (quantity of 100) \_\_\_\_"* Is the library seeking the cost of vendor produced selection lists which can be sent via website or other method? **Yes.**
2. *Bid Pricing Forms, on page 67, #5 "Additional costs: \_\_\_\_\_/Describe additional costs in detail \_\_\_\_."* Is this the area that vendors are being required to place the cost of shrink-wrap removal services for DVDS? **Yes; if the vendor charges for shrink-wrap removal the cost should be described and listed in additional cost.** If so, will this clarification be captured in an addendum? **Yes.**
3. *Bid Pricing Forms, on page 68, below #3 "Additional costs: \_\_\_\_\_/Describe additional costs in detail \_\_\_\_\_."* Is this the area that vendors are being required to place the cost of shrink-wrap removal services for Music CDs? **Yes; if the vendor charges for shrink-wrap removal, the cost should be described and listed in the additional cost.** If so, will this clarification be captured in an addendum? **Yes.**
4. *Bid Pricing Forms, on page 69, below #4 "Additional costs: \_\_\_\_\_/Describe additional costs in detail \_\_\_\_\_."* Is this the area that vendors are being required to place the cost of repackaging services for Audio books? **Yes; if the vendor charges for repackaging services, the cost should be described in additional cost.** If so, will this clarification be captured in an addendum? **Yes.**
5. *Bid Pricing Forms, page 69 "Respondents shall be able to provide retail editions of spoken word CDs that have been repackaged in sturdy cases suitable for library circulation needs."* Can a vendor provide a sample of its sturdy audio book case within our response package? **Yes; all respondents are required to submit a sample.**

ACKNOWLEDGEMENT OF ADDENDUM NO.: 1

The undersigned bidder acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the ITB due date and time **Tuesday, February 8, 2011 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title