



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



June 6, 2007

**Re: #07RFP56352K-JD – Architectural and Engineering Services
for Fulton County Aviation Cultural Center**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **#07RFP56352K-JD-Architectural and Engineering Services for Fulton County Aviation Cultural Center**.

Except as provided herein, all terms and conditions in the **#07RFP56352K-JD-Architectural and Engineering Services for Fulton County Aviation Cultural Center** referenced above remain unchanged and in full force and effect.

Sincerely,

Joyce Daniel

Joyce Daniel
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

Sections 9 –Exhibits – Pages 9-5, 9-6 and 9-7 have been revised. See attached Exhibit No. 2 – Cost Proposal Form.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, July 2, 2007, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2007.

Legal Name of Bidder

Signature of Authorized Representative

Title

EXHIBIT NO. 2
COST PROPOSAL FORM
Revised

EXHIBIT NO 2 - COST PROPOSAL FORM

These forms shall be completed and attached to your detailed cost proposal. The complete Cost Proposal is to be submitted separately from the Technical Proposal in a sealed envelope.

I. CUMULATIVE COST SUMMARY FOR LEED DESIGN & ENGINEERING APPROACH SERVICES FOR ALL DISCIPLINES

A. **TOTAL COSTS:** Costs include all services and direct and indirect expenses as indicated for complete design and engineering, bidding and construction administration in obtaining a LEED Silver rating of the project. The Proposer certifies that it has been provided with all information necessary to develop the fee amount for all services, direct and indirect expenses. Proposed Fee shall be quoted in lump sum dollars. A proposed amount for an allowance for Reimbursable Expenses shall also be provided, to be billed at cost on a not-to-exceed (NTE) basis. Refer to Section 8, Owner-Architect Agreement, for a description of allowable Reimbursable Expenses.

FEE AMOUNT (Lump Sum):	\$ _____
REIMBURSABLE EXPENSES (NTE):	\$ _____
TOTAL PROPOSAL COST:	\$ _____

B. **TOTAL COST BY PHASE SUMMARY:** The above lump sum Fee and not-to-exceed amount for Expenses is divided by each phase as follows:

<u>PHASE</u>	<u>FEE AMT</u>	<u>%</u>	<u>EXPENSE AMT</u>	<u>%</u>	<u>TOTAL</u>
Phase 1	_____	_____	_____	_____	_____
Phase 2	_____	_____	_____	_____	_____
Phase 3	_____	_____	_____	_____	_____
Phase 4	_____	_____	_____	_____	_____
Phase 5	_____	_____	_____	_____	_____
Phase 6	_____	_____	_____	_____	_____
TOTAL:		100		100	

- Phase 1-Programming
- Phase 2-Schematic Design
- Phase 3- Design development
- Phase 4-Construction Documents
- Phase 5-Bidding Support
- Phase 6-Construction Administration

C. **COST SUMMARY BY DISCIPLINE:**

The lump sum Fee and not-to-exceed amount for Reimbursable Expenses is divided by disciplines as follows.

* If the fee of a discipline is combined with the fee of another discipline (i.e., fire protection is included under plumbing engineering), indicate that the discipline is included and identify the discipline under which the service is included in the remark column.

**Document submittals shall be provided in the number of sets as indicated in the Owner / Architect Agreement. The cost for printing and distribution shall be included in the Architects Expense Amount.

DISCIPLINE	FEE AMOUNT *	EXPENSE AMOUNT **	TOTAL
Architectural Design & Specifications	\$	\$	\$
Interior Design & Specifications	\$	\$	\$
Furnishings Space Planning & FF&E Specifications	\$	\$	\$
Civil Engineering & Specifications	\$	\$	\$
Structural Engineering & Specifications	\$	\$	\$
Landscape Design & Specifications	\$	\$	\$
Electrical Engineering & Specifications	\$	\$	\$
Security/Fire Alarm/Communication Engineering & Specifications	\$	\$	\$
Plumbing Engineering & Specifications	\$	\$	\$
Fire Protection Engineering & Specifications	\$	\$	\$
Mechanical Engineering & Specifications	\$	\$	\$
Hardware Selection & Specifications	\$	\$	\$
ADA Compliance & Specifications	\$	\$	\$
Construction Cost Estimation	\$	\$	\$
LEED Accredited Professional	\$	\$	\$
Building Commissioning & Specifications	\$	\$	\$
Other (describe)			
TOTAL	\$	\$	\$

D. DETAILED SALARY BY DISCIPLINE:

The detailed fee by discipline and not-to-exceed amount for Reimbursable Expenses shall be submitted for each consultant as follows.

Personnel hourly rates for each staffing position to be used in performing the work, for each discipline indicated in the RFP, must be provided. The proposed rates will also apply to Additional Services, if such services are authorized by the County during the contract period.

Use a separate page for each discipline even when one firm is providing more than one discipline for the total services.

STAFFING POSITION (indicate if registered professional)	Hours		Hourly Cost		TOTAL HOURLY SALARY EXPENSE
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
		X		=	\$
TOTAL					

DISCIPLINE: _____

FIRM NAME: _____

Addendum Two



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



June 21, 2007

**Re: #07RFP56352K-JD – Architectural and Engineering Services
for Fulton County Aviation Cultural Center**

Dear Proposers:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced **#07RFP56352K-JD-Architectural and Engineering Services for Fulton County Aviation Cultural Center**.

Except as provided herein, all terms and conditions in the **#07RFP56352K-JD-Architectural and Engineering Services for Fulton County Aviation Cultural Center** referenced above remain unchanged and in full force and effect.

Sincerely,

Joyce Daniel

Joyce Daniel
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

RESPONSE AND CLARIFICATION OF QUESTIONS:

Question: Please provide a clarification on the following: Section 4 - Relevant Project Experience and Past Performance Paragraph A. Proposers are instructed to identify projects where "analysis or process reviews of a Standby Professional Services" were performed with entities comparable to Fulton County. "Such entities include cities and/or counties which provide appraisal and assessment of real and tangible business personal property".

Answer: The RFP (Request for Proposal) **SECTION 3, PROPOSAL REQUIREMENTS, 3.4 Technical Proposal Format and Content; Section 4-Relevant Project Experience and Past Performance, Paragraph A., page 3-23** is to read as follows:

Section 4-Relevant Project Experience and Past Performance

- A. Identify three (3) projects where the Proposer has performed at least three (3) Architectural and Engineering services comparable to Fulton County projects listed in Section 1.2 "Project Description", page 1-1. Limit your response to one (1) page per project; please provide the following information for each project.
- The name of the project, the owner, year performed and the project location.
 - Facility description, a photo of the interior and exterior of the facility, indicate size, functions housed, completed cost, and, year completed.
 - Services the proposing firm provided.
 - Indicate whether participation was as prime or sub-consultant.
 - A reference, including a contact name, addresses and phone number. This reference should be the owner's staff member who was in charge of the project for the owner.
 - Budget Performance: Bid vs. Budget Performance: *(One page max.)* Provide a summary showing dollar amounts of owner's budget compared with actual project bids for each of the projects listed under team's recent project experience and recent renovation experience. For projects that bid over the owner budget, provide explanation.

Question: I was looking at the Request for Proposal for the Fulton County Aviation Cultural Center but I could not find the anticipated project budget. Can you please forward me the budget number so I can pass it along to others in my office?

Answer: The budget information is not provided for this project.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, July 2, 2007, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 2007.

Legal Name of Bidder

Signature of Authorized Representative

Title