



# Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P  
Director

Fulton County, GA

May 12, 2010

**Re: 10RFP73010YB-TR ACCESS NEWSLETTER, DESIGN AND PRINTING**

Dear Proposers:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced **Proposal (RFP)**.

Except as provided herein, all terms and conditions in the **RFP** referenced above remain unchanged and in full force and effect.

Sincerely,

*Terrence Reese*

Terrence Reese  
Assistant Purchasing Agent

**10RFP73010YB-TR ACCESS NEWSLETTER, DESIGN AND PRINTING**  
**Addendum No. 3**  
**Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

**The following change has been made of the aforementioned RFP project:**

1. Please be advised on [page 3-8 Section 3 entitled: Proposal Requirements § Section 3.4.5 – Proposer Financial Information](#) of the aforementioned RFP project has been changed: Currently, this sub section reads as follows:

[Financial Statement/Capability](#)

In order for the County to complete its financial review the following documentation is requested:

1. Provide [annual reports](#) and [financial statement](#) for the last [three \(3\) years](#), including [income statements](#), [balance sheets](#), and any [changes in financial position](#).
2. The [latest quarterly financial report](#) and a description of any material changes in financial position since the last annual report.
3. Proposer's [most recent Dun & Bradstreet, Value Line Reports](#) or other credit ratings/report.

The Fulton County Board of Commissioners changed Policy and Procedure #: [800-12 "Financial Responsibility for Request for Proposals" on Wednesday, April 21, 2010](#) to read as follows:

[Financial Statement/Capability](#)

In order for the County to complete its financial review the following documentation is requested:

1. Provide audited financial statements for the last three (3) years, including income statements, balance sheets and any changes in financial position.
2. The [latest quarterly financial report](#) and a description of any material changes in financial position since the last audited financial statement.
3. Proposer's [most recent Dun & Bradstreet, Value Line Reports](#) or other credit ratings/report.

4. Identify any evidence of access to a line or better of credit.
5. The Department of Finance shall evaluate financial responsibility for each proposer using the following criteria:

<b>Points Available</b>	<b>Criteria for Points</b>
1	Submittal of all of the required information.
1	Acceptable current ration of 1.5 or better or Acceptable working capital level greater than or equal to the monthly contract value.
1	Acceptable audit opinion from the firm's external auditor.
1	Acceptable low debt ratio of 1.5 or lower.
1	Credit rating from a recognized rating agency (D&B, Moody's Best A&M, Fitch, Standard and Poor's of BBB - or better or providing evidence of access to a line or letter of credit.

ACKNOWLEDGEMENT OF ADDENDUM NO.: 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Tuesday, May 25, 2010, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title