



# Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P*  
*Director*

Fulton County, GA

*January 31, 2011*

**Re: 011RFP120610K-DJ, Program Management and Construction  
Management Services for The Aviation Cultural Center**

Dear Proposers:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced  
***011RFP120610K-DJ, Program Management and Construction Management  
Services for The Aviation Cultural Center.***

Except as provided herein, all terms and conditions in the RFP referenced above  
remain unchanged and in full force and effect.

Sincerely,

*Donna Jenkins*

Donna Jenkins  
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in  
Procurement Award • National Purchasing Institute



This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

**QUESTION 1:** On page 4, Section 1.2 Description of the Project, the paragraph references the project includes “professional site and building design and construction administration services. We understand the scope of services for this RFP to be Program Management and Construction Management. Will the selected firm be responsible for A/E design services?

**RESPONSE:** NO, the selected ACC PM/CM firm is responsible to manage the firm selected to perform A/E design services. The County will select the ACC A/E design firm.

**QUESTION 2:** On page 4, Section 1.4 County Objectives, B., the paragraph references “Services shall include but not limited to, programming, all design and engineering services, space planning, furniture, fixtures and equipment (FFE) selection, bid specifications documents and construction administration services for the bidding and construction of the Aviation Cultural Center. We understand the scope of services for this RFP to be Program Management and Construction Management. Will the selected firm be responsible for A/E design services?

**RESPONSE:** NO, the selected ACC PM/CM firm is responsible to manage the firm selected to perform A/E design services. The County will select the ACC A/E design firm.

**QUESTION 3:** On Page 21, Section 3.3 Scope of Work and on page 40, Section 3, Project Team Qualifications/Qualifications of Key Personnel, the positions are listed as Project Director, Project Manager, Office Engineer and Administrative Assistant. On page 120, Exhibit 2, Cost Proposal Summary and on page 44, Cost Proposal Summary Format notes the positions listed as Principal, Projects Director, Office Engineer and Administrative Assistant. Which of these positions and titles are the prospective bidders to list in the response?

**RESPONSE :** Page 21: Project Director, Project Manager, Office Engineer and Administrative Assistant.

**QUESTION 3:** On page 21, Section 3.3 Scope of Work, the paragraph references that the positions of Project Director, Project Manager, Office Engineer and Administrative Assistant should be proposed as full time positions. On pages 44, Cost Proposal Summary Format and on page 120, Exhibit 2, it appears the prospective bidders are required to assign projected hours for each position under the column of "Labor Hours Required". Are the prospective bidders to propose the four positions as full time (based upon a maximum of 1920 hours/year), or project hours for each position of what they deem necessary to complete the Scope of Services?

**RESPONSE :** The prospective bidders are to propose the four positions as project hours for each position of what they deem necessary to complete the Scope of Services.

**ACKNOWLEDGEMENT OF ADDENDUM NO. 3**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, February 14, 2011, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 3, \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title