



ADDENDUM NUMBER 2
REQUEST FOR PROPOSAL NUMBER 05RFP107YA
PSYCHIATRIC AND PHYSICIAN SERVICES
FULTON COUNTY, GEORGIA

February 2, 2005

Dear Vendors:

This addendum is in reference to Request for Proposal (RFP) Number 05RFP107YA for the Psychiatric and Physician Services in support of the Mental Health, Developmental Disabilities and Addictive Diseases Department from date of award and continuing through one year later.

The RFP closing date of February 3, 2005 has been changed to Thursday, February 10, 2005 11:00 AM local time.

The following are answers to questions submitted by interested bidders and changes to the solicitation.

Question: Could you provide more specific information for the number of staff for each category of professionals you are requesting in the RFP including psychiatric and somatic physicians, social workers, counselors, registered nurses, nurse practitioners, pharmacists and psychologists? How many of these providers are being used currently?

Answer: The following information identifies the most current and specific number of professionals being used in the program operated by Fulton County:

1 Staff Psychiatrist

6 Psychiatrists

6 LPC

1 MD

2 Pharmacists

2 LPC/Lead Therapists

5 Registered Nurses

1 Director of Nursing

1 CAC II

3 LCSW's

1 Quality Assurance Coordinator

1 Co C&A Adult Chief of Services

1 Somatic Medicine Physician

1 Program Director
1 Clinical Coordinator

2. Could you provide information as to who the current vendor providing the services and the level of satisfaction by the county in the service provided? Why is this procurement being let at this time?

Answer: The current provider of this service is MHM Solutions, Inc. Any questions regarding level of satisfaction should be directed to the Fulton County Purchasing Department. This procurement is being let as required by the Fulton County Board of Commissioners.

3. At the top of the Pricing Page of the RFP (page 13) it states, "These rates shall remain in effect for the duration of the project." The contract is for one year plus three option years. Should the pricing submitted by the vendor be for the initial contract period only, or should the rates be the rates for all four years?

Answer: The pricing submitted by the vendor should be for the initial contract period only. Option year pricing shall not exceed the Consumer Price Index (CPI) as published by the Bureau of Labor with particular reference to the average shown on such index for "all the Atlanta Metropolitan area."

4. On the pricing page #13—what is the difference between hourly rate and billing rate? Please explain what the vendor should fill in these two lines.

Answer: The difference between the hourly rate and billing rate is as follows. The hourly rate is the hourly rate of remuneration paid by the vendor to the contracted professional. The billing rate is the hourly rate of pay billed to Fulton County, by the vendor, for the services of the contracted professional.

5. Define "hourly rate". Define "billing rate."

ANSWER: The definition of hourly rate and billing rate is as follows. The hourly rate is the hourly rate of remuneration paid by the vendor to the contracted professional. The billing rate is the hourly rate of pay billed to Fulton County, by the vendor, for the services of the contracted professional.

6. We need additional clarification on the submittal instructions for the fee schedule. In one paragraph the RFP states:

“Supporting documentation shall include a schedule of billing rates for calendar year 2005. Provide all billing rates to support all project elements in the scope of services, separated into spending categories. This data shall be provided for the proposer and any sub-provider. Computer usage is to be included in the overhead rate and not as a direct expense item. These rates shall remain in effect for the duration of the project.”

However, the form includes both hourly and billing rates. Does Fulton County require that we report both the hourly rate and the billing rate?

ANSWER: The submittal instructions for the fee schedule are revised as follows:

“Supporting documentation shall include a schedule of billing rates for calendar year 2005. Provide all billing rates to support all project elements in the scope of services, separated into spending categories. This data shall be provided for the proposer and any sub-provider. If applicable, the computer usage is to be included in the overhead rate and not as a direct expense item. These rates shall remain in effect for the duration of the project.”

Fulton County will require the vendor to report both the hourly rate and the billing rate.

7. We note on page 11 of the RFP, the following new contract requirement:

“Psychiatrists will in the absence of board certification hold board eligibility in Adult and/or Child and Adolescent Psychiatry. Board certification will be expected within one year of hire.” (RFP p.. 11.)

Please confirm that the Department of MH-DD-AD wishes to upgrade psychiatry by specifically requiring Board Certification. Recognizing that prior contracts have required Board eligibility and that most incumbent psychiatrists are not Board Certified, please confirm this requirement. Will a plan to make this a requirement for new hires be acceptable? Must the successful offeror be prepared to replace incumbent psychiatrists who are not currently Board Certified?

ANSWER: The Department of MH/DD/AD wishes to upgrade psychiatry by specifically requiring Board Certification. MH/DD/AD will not accept a plan for new hires to become Board Certified. MH/DD/AD wishes to upgrade psychiatry by specifically requiring Board Certification. MH/DD/AD is not bidding based on the

incumbent vendor's psychiatrists who are not certified. These are the current requirements for this new RFP.

The undersigned RFP acknowledges receipt of this addendum by returning an original and four (4) copies with their proposal. Failure to return a signed copy of this addendum with your proposal could render your proposal non-responsive.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Cheryl Cochran
Chief Assistant Purchasing Agent

ACKNOWLEDGEMENT OF ADDENDUM

COMPANY NAME: _____ SIGNATURE: _____

NAME: _____ TITLE: _____ DATE: _____