



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

Fulton County, GA

December 28, 2012

Re: 12RFP45263C-MT – Annual Audit Services

Dear Proposers:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced 12RFP45263C-MT – Annual Audit Services.

Except as provided herein, all terms and conditions in the Bid referenced above remain unchanged and in full force and effect.

Sincerely,

Malcolm Tyson
Assistant Purchasing Agent

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Procurement Award • National Purchasing Institute





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This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. What accounting system does the County utilize for its general ledger functions?
Response: The County uses CGI/AMS.
2. What tax system does the County utilize to calculate process and mail tax bills?
Response: The CLT systems.
3. What were prior year audit fees?
Response: \$234,400
4. Will the County issue an RFP for Single Audit Services in conjunction with the annual financial statement audit?
Response: No, it's done on a separate timetable.
5. In reference to the RFP requirement at Section 3-B-d located on page 3-6 of RFP, could you please clarify whether or not separate financial statements are issued for each respective fund referenced? If so, can you provide copies of the respective statements?
Response: Yes, we can via email.
6. Were there any additional fees for services beyond the scope of the financial statement audit?
Response: No
7. Was the prior auditor required to propose audit adjustments? If so, how many?
Response: None were proposed.
8. Was a management letter issued? Can we obtain a copy?
Response: No findings were issued.
9. When is fieldwork typically performed (both interim and year-end)?
Response: Field work is anticipated to begin late March through June.
10. During fieldwork, approximately how many auditors were on site and for what amount of time?
Response: Three auditors.
11. When is the expected date to issue the audit report? When will the audit be presented to Council?
Response: The report has to be issued by June 30th, 2013. A presentation will not be made to the Board.
12. What is the reason for putting the audit out for bid?
Response: There are no more renewal options left. Therefore, the solicitation processes is in order.
13. Will the current audit firm be permitted to submit a bid?



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Response: Yes.

14. What amount of federal expenditures do you expect to incur by December 31, 2012, if any?

Response: This information is not available.

15. Will our access to your location be limited to those hours or is there any flexibility (such as coming in before 8 am and/or staying after 5 pm)?

Response: There are no limitations.

16. Please provide a copy of any addendums that have been or will be issued to Josh C Garvin, CPA at jgarvin@elliotttdavis.com.

Response: Okay

17. How many of your finance department's staff will be available to assist with the audit?

Response: Two to three staff members.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time of **January 9, 2013 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title

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