



Fulton County, GA

Department of Purchasing & Contract Compliance

August 11, 2015

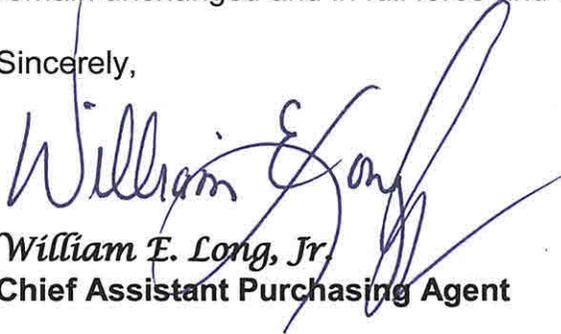
Re: Invitation to Bid #15ITB98976B-WL, Sheriff's Uniforms and Gear

Dear **Proposer**:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced Invitation to Bid #15ITB98976B-WL, Sheriff's Uniforms and Gear.

Except as provided herein, all terms and conditions in the **ITB** referenced above remain unchanged and in full force and effect.

Sincerely,



William E. Long, Jr.
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in Procurement Award • National Purchasing Institute



This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The Scope of Work and Technical Specifications have been updated. Please see Attachment Labeled “Revised – August 11, 2015), three (3 pages total). Bidder must check the appropriate box and this form must be returned with the bid submittal.

Questions and **RESPONSES**

Question 1: The bid requests that samples of items bid by the bidder be submitted with the bid. If we are bidding as exactly what you have requested, do we still have to submit a sample?

RESPONSE: *If bidding as specified, the bidder would need to acknowledge such in the manufacturer’s column of the spreadsheet by inserting AS (for As Specified) and not need to submit a sample. However, should the department request a sample of items identified as being bid as specified, vendor will need to provide at their own cost.*

Question 2: On item #1 under Section 8 I need to know the finish of the badge, also on item #3, #6 & #7.

RESPONSE: *The finish is Karat-clad for all.*

Question 3: Can we bid any of the items within a lettered group or do we have to bid all of the items in that group?

RESPONSE: *You may bid on any or individual items.*

Question 4: Can we bid on just the patches/ emblems? Do you have a current sample set that I can borrow to review for pricing?

RESPONSE: *Yes*

Question 5: Can you provide samples of each emblem? I am happy to pick them up at your office or the Sheriff’s Office tomorrow. I see the specifications and we have several of these emblems on file that’s we’ve made however having the actual sample will ensure us to be accurate with the specs. Thank you for sending the tabulation sheet. Let me know if I can pick these samples up tomorrow.

RESPONSE: *Samples can be obtained from the Purchasing Office.*

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Tuesday, September 1, 2015 @ 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 2015.

Legal Name of Bidder

Signature of Authorized Representative

Title

Email Address

Revised: August 11, 2015

SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

I. GARMENTS, BROCHURES, VARIATIONS

All garments furnished as a result of this contract must be new.

All garments listed are to be furnished with woven label, permanently affixed. Said label must include correct fabric content, identification and laundering (cleaning) instructions. All garments must be delivered clean and with labels attached. Items that do not require sewing, alteration, embroidery or other processing by the vendor should be in original manufacturer's packaging.

Bidders must be able to reasonably match existing uniforms. A sample uniform will be made available for examination at the pre-bid conference scheduled for _____.

The successful vendor(s) will be required to fit all employees, regardless of size, with each item bid.

The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "EXCEPTIONS TO BID CONDITIONS", and shall be attached to bid.

_____ **Can meet requirements** _____ **Cannot meet requirement**

SAMPLES

Each bidder is required to submit exact samples of items that are being bid as an equivalent item. Unless otherwise listed as "No Substitution", equivalent items will be considered but only if a sample is provided for evaluation. These items shall be delivered with your bid to the attention of the purchasing agent and shall arrive no later than the deadline of the bid opening date and time. If not mutilated or destroyed in the examination, the bidder will be responsible for removal of samples at his expense within thirty (30) days of contract award. If the bidder fails to remove samples within thirty (30) days, they shall be considered as abandoned and the county shall have the right to dispose of them as its own property.

_____ **Can meet requirements** _____ **Cannot meet requirement**

1 of 3
4 of 6

II. FITTING/SHOWROOM

While the ideal conditions for providing fitting and alteration services would be for the selected vendor(s) to have a Storefront or Showroom establishment dedicated for this purpose, the awarded vendors(s) must be able to provide fittings/alterations within 8 hours of these services being required even if the vendor does not meet this requirement. Failure to do so could lead to cancellation of award to the vendor. Sewing, alteration and embroidery services must be provided. Vendors shall also be required to visit Fulton County Facilities including the Fulton County Warehouse, training facility and courthouse to take orders and measurements when large groups of personnel are to be served at one time. This will be scheduled and agreed upon in advance.

_____ **Can meet requirements** _____ **Cannot meet requirement**

Bidding vendors must have a single local facility where staff is able to shop, be measured and can get orders filled in a timely manner. Fulton County will not consider bidding vendors with two or more locations that officers or procurement personnel would be required to visit in order to complete an order. Site visits will be performed by the Sheriff Office personnel prior to the awarding of the bid.

III DELIVERY PROCEDURES AND DEADLINES

Whenever possible, orders should be shipped complete per individual. Individual orders should be completed in no more than TWO (2) partial deliveries. Delivery, to include measuring and fitting, must be provided to the site specified by the department, delivery net thirty receipt of order. Any corrections for miss-fittings or defects must have a maximum one (1) week turnaround.

At delivery, each order will have a document detailing each item included in the order. Each order will be inspected by a police department representative in the presence of vendor’s delivery personnel. The department representative will accept and sign for correct orders only. Any order that is incorrect or in any other way deficient will not be accepted for delivery. The reason for rejection will be noted on the order detail. The vendor’s delivery personnel will return the order to vendor for any necessary corrections.

It is understood that badges, body armor, and other custom fit/production items require a longer lead time and will therefore be exempt from the thirty (30) day delivery requirement. However, each bidder must indicate their anticipated delivery time for badges, body armor, and custom fit/production items.

_____ **Can meet requirements** _____ **Cannot meet requirement**

2 of 3
5 of 6

Bidder must provide the following information:

Company Name: _____

Contact Person: _____

Street Address: _____

Email Address of Contact Person: _____

A/C & TELEPHONE NO. _____

Bidder must submit a copy of their warranty/guarantee program with bid

323
686