



INTER-OFFICE MEMORANDUM

TO: Felicia Strong-Whitaker, Interim Director Purchasing Dept.
FROM: Cathelene "Tina" Robinson, Clerk of Superior Court
SUBJECT: Cancellation/Acceptance Quote ^{12CT85683YA} 12VR85671AA, 2013
Criminal File Folders

DATE: November 1, 2012

The purpose of this communiqué is to formally cancel our acceptance for Der Graphics, Inc. and accept American Specialty Office Products as the lowest, responsive and responsible bidder on Quote# 12CT85683YA for our request for the 2013 Criminal File Folders with the following

1. 15,000 reinforced end tab file folders at a unit cost of \$1,557.50/M for a total of \$23,362.50.

This acceptance includes shipping and handling.



Fulton County Public Bid Opening

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Bid: RFQ 470 12CT85683YA

Close Date/Time: 2012-10-10 14:00:00

Commodity Group	Code	Description	Bid Amount
Vendor Code	Legal Name		
1	Default Commodity Group	61545 File Folders, Regular, Legal & Letter Sizes	
	SOUT550288-A SOUTHERN BUSINESS SYSTEMS INC		\$23,580.00
	VS0000040777 COLORTRIEVE SYSTEMS INC.		\$16,170.00
	VS0000023489 TAB PRODUCTS COMPANY LLC		\$20,290.50
	VC0000111078 DER GRAPHICS, INC.		\$14,850.00
	VS0000032023 BIBBERO SYSTEMS, INC.		\$28,650.00
	VS0000029633 TERESA JACKSON		\$17,400.00
	VS0000024603 AMERICAN SPECIALTY OFFICE PRODUCTS		\$23,362.50
	VS0000024603 AMERICAN SPECIALTY OFFICE PRODUCTS		\$23,362.50
	VS0000024396 RETRIEVAL BUSINESS SYSTEMS INC.		\$2,460.00
	VS0000024603 AMERICAN SPECIALTY OFFICE PRODUCTS		\$23,362.50