



Department of Community Development

WorkSource Fulton

Workforce Development Division

FULTON COUNTY LOCAL WORKFORCE

DEVELOPMENT BOARD

LWDB COMMITTEE MEETING

October 26, 2017 @10:00AM

3700 Martin Luther King Drive, Atlanta, GA 30331



SUMMARY MINUTES

This document is tentative, has not been ratified or approved by the Board of Directors, and is not binding on the County or any officer.

CALL TO ORDER: Chairperson, Latron Price

ROLL CALL: Carol Shields, Clerk to the Board

Board Members Present

Latron Price PRESENT
Elizabeth Scott PRESENT
Kenneth Slaven PRESENT
Robelyn McNair PRESENT
Stephanie Rooks PRESENT
Tommie Jones PRESENT
Aimee Williams PRESENT
Perry Herrington PRESENT
Tim Birt PRESENT
Bethany Usry PRESENT
Elizabeth Scott PRESENT
Elizabeth Norman PRESENT
Neil Gluckman PRESENT
Oscar Prioleau, Jr. PRESENT
Marvin Laster PRESENT
Yulonda Darden Beauford

Cory Ruth PROXY (Diamond Wiggins)

Board Members Absent

Grady Bland ABSENT
James Hayley ABSENT
Kyera Perry ABSENT

William Blinstrub ABSENT
William Palmer ABSENT
Joyce Dorsey ABSENT
Finesse Blumenthal ABSENT

Guests: Charles Walker
Debra Saunders
Attorney Denva Steward, Senior Attorney (Fulton County)

Call to Order: Chairman Latron Price called the meeting to order. A quorum was confirmed.

Public Comments: None.

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<u>ITEM #</u>	<u>SUBJECT</u>
<u>17-0001</u>	<u>Consent Agenda</u> All items listed on the Consent Agenda are considered routine by the LWDB and will be enacted by one motion. No separate discussion is to take place on these items. If discussed of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda for separate consideration. No requests for discussion were made.
<u>17-0002</u>	<u>Introduction of New Division Manager</u> Tracey Bradley, Sr. was introduced as the new Workforce Division Manager to the board. Tracey introduced himself giving information on his background and his intentions with moving forward in his new position as the Division Manager with the Workforce Development Division.
<u>17-0003</u>	<u>Minutes</u> August 31, 2017 Board of Directors' board meeting minutes were approved as presented. Chairperson Latron Price made a motion to pass the minutes for approval. Motion made by Elizabeth Scott and seconded by Stephanie Rooks. The Executive Minutes of 10/2/2017 was read and approved. The Program Report was included for review by the board.
<u>17-0004</u>	<u>Financial Report</u> There was no formal presentation of the financial report; but the information was provided at the meeting by Mariska Angall from the Finance Department.

17-0005

Board Members Roles and Responsibilities

Logan Winkles from Fulton County Attorney's Office was available to make a presentation of the board's roles and responsibilities. A brief overview presentation was given but it was agreed due to time limitation that a more in depth and fuller overview of the boards roles and responsibilities will be discussed at the retreat on Monday, December 4, 2017 at Atlanta Technical College.

17-0006

Funding returning to the State

Discussions were centered around the returning of over \$301,000 for funding designated for the youth in our community ages 16 to 24. The board is advocating that the state reconsider the \$301,000 and award additional funding to serve Fulton County youth who represent the largest population and is in most need in the State of Georgia. Chair Price is requesting LWDB members to send a letter to the State to obligate the funds. It was moved to organize a Special Board Task Force to address these obligations and other obligations of funds. A motion was moved by Robelyn Mc Nair and second by Tim Birt to organize the Special Board Taskforce. Board members that agreed to volunteer on this board were Stephanie Rooks, Perry Herrington, William Laster, Tim Birt, and Elizabeth Norman.

17-0007

Retreat

After discussion, the retreat is scheduled for Monday, December 4, 2017 from 9:00a.m. to 2:00p.m at Atlanta Technical College complimentary of Yolunda Darden Beauford. The retreat is being organized by the Board and Visibility Taskforce Board. Perry Herrington will contact board members on this task-force along with the staff to compose the agenda and prepare for the retreat. Yolunda Darden Beauford is the contact board member for the venue at Atlanta Tech College. Suggestions and topics to discuss include: Roles and Responsibilities of the board members by County Attorney Office, update of bylaws, New Members Orientation, update from Workforce Agency in terms of assessments for the past year in terms of results or outcomes and accomplishments, types of challenges the staff is having in terms of service and delivery to our community, legislative updates, collaborations with other Workforce agencies and partners around the state. Robelyn McNair made a motion to move for the retreat for December 4, 2017 and it was second by Stephanie Rooks.

17-0008

One Stop Shop

The One Stop Shop Operator is a federally mandated program. The board voted and approved for the One Stope Operator. Attorney Winkle clarified that this is a one year contract with four renewal periods and it has to be approved by the Fulton County BOC due to the county not being allowed to execute contracts in excess of one year. Robelyn McNair made a motion to accept the One Stop Operator and it was seconded by Pete Hayley.

17-0009

Task Force - Board Visibility and Disability

The Board recommend that the Chair Latron Price sending a letter and call Board member, Kyera Perry, to inquire of her interest in being on the board. If not response, she will be remove from the board member due to not attending any board members since being approved to be on the board. Discussion ensued concerning updating the website. The Board is requesting the website information be updated which is necessary for informational purposes about Workforce Development. The staff is making every effort to get the website updated. Fulton County is making changes with the IT department platform. The board is requesting an update by November 18, 2017. Upon the update of the website, the board request it continues to stay updated going forward. Board discussed the replacement of board member of Murray Williams with Yulonda Darden Beauford. The Board reviewed packet of Ms. Beauford to include- Member Referral Letter, Application and Resume. Based on recommendation, Perry Herrington moved that the board accept new candidate for the board and seconded by Elizabeth Scott.

17-0010

Task Force: Quality Assurance and One Stop Operator

Quality Assurance requesting for a new program to be added by a current provider, Fortis College, for the Dental Assistant Program to the EPL which is a Non-Board of Regents School. Motion make by Stephanie Rooks to move the dental assistant program with Fortis College to grant the opportunity to provide training in our community. Additions to the Eligible Provider List (ELP) are CEFGA (Construction Education Foundation of Georgia) and United Youth of America. It is a Culinary Arts apprenticeship program. Providers that are on administrative hold are Atlanta Technical College; TMCE Training Services and FAKS Allied Health and Technology Center. A provider closure is Malik College. Project Pace comes from the Department of Economic Development Governor's Office. This is an organization that is coming in the area with lots of jobs and the state workforce is requesting partnership with them as conditional support. The LWDB did not vote on Project Pace. Need additional information. Division Manager, Tracey Bradley, was given the authority from the board as necessary to Investigate other opportunities to come to our community.

17-0011

Update from Executive Meeting

Chair Latron Price discussion meeting with Vice Chair Bob Ellis and Chief Operating Officer, Todd Long to get Fulton County Workforce agency in line with various other groups in the state and county. Recommend to stay engaged and communicate. This should happen since there is a point of contact with a new Division Manager in place.

Division Manager, Tracey Bradley presented and distributed a copy of the Organization Chart from Division Manager, Tracey Bradley to board members. There are major vacancies in Youth Division that need to be filled with a Youth Department lead and Career Advisors. A financial position will be filled in November.

17-0012

Hiring Event

The Hiring Event held on October 11, 2017 at the GA International Center was discussed. It was noted that it was a great and successful hiring fire. There were over 2000 plus participants that attended and 140 people received jobs. Special recognition to Jennifer Peterson and the Business Services Team for working very hard to make the Hiring Fair a success.

17-0013

SETA Conference

Robelyn McNair and Joyce Dorsey attended the SETA Conference in September. Robelyn stated that conference was very informative and feel the board should collaborate with other workforce entities.

17-0014

LWDB Meeting

The next LWDB meeting is scheduled for Monday, December 4, 2017 at Atlanta Technical College from 9:00 AM to 2:00 PM. The retreat will take the place of our bi-monthly meeting scheduled for December 21, 2017.

17-0015

Adjournment

Motion by Robelyn McNair to adjourn the meeting. It was seconded by Chair Latron Price. The meeting was adjourned at 12:30PM.