

**Metropolitan Atlanta HIV Health Services  
Executive Committee Meeting  
Conference Call  
November 11, 2010  
8:45 a.m.**

**Committee Members Present**

<b>Dazon Dixon Diallo, Chair</b>	<b>Hermeyone Wilson</b>
<b>Robert Di Vito</b>	<b>Ernest Hopkins, 1<sup>st</sup> Interim Vice Chair</b>
<b>Katherine Lovell</b>	<b>Jeanette Nu'Man</b>
<b>Jeff Graham</b>	<b>Stephanie Laster, 2<sup>nd</sup> Interim Vice Chair</b>
<b>Dolph Goldenburg</b>	<b>Linda Felix</b>
<b>Jacque Muther</b>	<b>Larry Lehman</b>

Ms. Dazon Dixon Diallo, Chair, called the meeting to order at 8:45 a.m.

**A motion was made, seconded, and passed to adopt the agenda.**

**A motion was made, seconded, and passed to adopt the September 9<sup>th</sup> Executive Committee minutes.**

**Grantee Update** - Ms. Kandace Carty: The Grantee's Office submitted the HRSA grant application for FY 2011 funds to HRSA by the October 18<sup>th</sup> deadline with a request of \$23 million. The Grantee's Office is considering holding the Outside Review process in April instead of March in consideration of the cost of conducting two ORC processes and the challenges of finding reviewers who can commit to the 5-day process. Phase I would be held on Tuesday & Wednesday, April 5<sup>th</sup> – 6<sup>th</sup> and Phase II would be held on Tuesday & Wednesday, April 12<sup>th</sup> - 13<sup>th</sup> at the Loudermilk Center. The agencies' contract period will remain from May 1<sup>st</sup> through April 30<sup>th</sup>.

**Priorities Committee - Action Item:** Mr. Robert Di Vito: The Priorities Committee met to discuss and determine the allocation of the un-awarded funds that were remaining from the Residual Outside Review Process and unexpended funds from the Administrative budget. After the completion of the Residual Outside Review Committee process, there was \$215,935.42 in un-awarded dollars and approximately \$200,000.00 available in administrative dollars. In order for the Grantee to comply with HRSA's policy regarding unobligated balances and to avoid any penalties, all funds must be obligated by February 28, 2011.

The Committee discussed the possibility of allocating the funds to ADAP, Oral Health, and Primary Care. During the priority-setting process for residual funds, the Oral Health and Primary Care categories received increased funding. It was brought to the Committee's attention that during the Residual ORC there were more justified requests in Oral Health and Primary Care than there were available funds. The Residual ORC moved funds within the Support Services category as permitted by the Planning Council directive.

The Priorities Committee voted to recommend that the \$415,935.42 of unallocated funds be allocated to the State ADAP category.

### Discussion

A Committee member had several concerns regarding the contracting process between the Grantee's Office, Grady IDP, and DCH. In previous years, the Grantee has contracted with Grady IDP for ADAP medications. However, as of January 1, 2011 Grady will become an AMDP site and their contracting process with DCH will change. The Committee requested the Grantee to confirm if DCH will be able to enroll new patients if the ADAP is given more funds and to determine if Grady IDP will be able to continue its contract with the State. Ms. Carty will speak with Mary Basil from the DCH and determine if they will be able to contract with Grady IDP to expend funds by HRSA's deadline.

**A motion was made and seconded that any excess funding that the Grantee identifies as available funding will be allocated to support the State ADAP Program. The motion carried. Yes: 8 No: 1**

**AAOI Evaluation Update: Jeanette Nu'Man** - The results of the 2010 AAOI Evaluation update was presented to the Committee. (See attachment)

### Committee Updates

**Assessment Committee:** Jeanette Nu'Man - The Committee met on Wednesday November 3rd to review the results of the Unmet Need workshop held at the Loudermilk Center on June 7, 2010. The Committee will continue to develop strategies, which identify populations and communities with disparate health outcomes, develop, and implement strategies to increase access to health services and related support services. The Committee is also seeking to generate strategies to increase access to HIV health services and related support services by identifying and collecting data to articulate the location and demographic profile of individuals in the Atlanta EMA living with HIV experiencing disparate health outcomes and to develop several recommendations for getting individuals into care. The Assessment Committee will provide more information at the Executive Committee meeting in January.

**Comprehensive Planning Committee:** Katherine Lovell - The Committee met on Wednesday, November 10<sup>th</sup>. The Committee reviewed and updated all Committees work plans. The Comprehensive Planning Committee will meet in December to work on the 2011 work plan.

**Council Procedures Committee:** Larry Lehman - The Committee will meet on December 8<sup>th</sup> to review the work plan templates. The templates will be e-mailed to all Committee Chairs.

**HOPWA Committee:** Dolph Goldenburg - The Committee met for the first time in October with City of Atlanta and will meet in January.

**Membership Committee:** Hermeyone Wilson - The New Membership Orientation will be held on December 9<sup>th</sup> at the Loudermilk Center from 9:00 a.m. – 2:00 p.m. The Membership Committee will use "Planning 101" as the guide to conduct the new membership Orientation. Ms. Wilson will e-mail a copy of "Planning 101" to Committee chairs to review for comment.

**Executive Committee**

**November 11, 2010**

**Page 3**

**Public Policy Committee:** Jeff Graham - The Committee met and discussed the status of the ADAP program. On December 1<sup>st</sup> there will be a rally held at the State Capital for the ADAP waiting list. The Public Policy Committee will also discuss the impact of possible State budget cuts. The Committee has collected over 900 postcards and is making plans to deliver 1,300 postcards to Governor elect Nathan Deal by December 1<sup>st</sup>, National World AIDS Day. There will be a conference call with AID Gwinnett, Grady IDP, and the Metropolitan Atlanta HIV Planning Council to recruit individuals to participate at the rally on Monday, November 22<sup>nd</sup>. The Committee was also informed of the Federal Budget cuts that may be coming forth.

**Quality Management Committee:** Jacque Muther - The Committee will meet Thursday, December 2<sup>nd</sup> at Grady, IDP room 354 at 10:00 a.m. The Committee will work on their 2011 work plan. Mr. John Warchol is currently working on Legal Standards and Indicators.

**A motion was made, seconded, and passed to adopt the modified November 18<sup>th</sup> Planning Council agenda.**

**The meeting was adjourned.**