

**Metropolitan Atlanta HIV Health Services
Executive Committee Meeting
137 Peachtree Street
August 11, 2011
8:45 a.m.**

Committee Members Present

Katherine Lovell	Dazon Dixon Diallo, Chair
Dolph Goldenburg	Jacque Muther
Hermeyone Wilson	Robert Di Vito
Larry Cook, 1 st Vice Chair	Jeanette Nu'Man
Larry Lehman	Nicole Roebuck - <i>via Telephone</i>

Committee Members Not Present

Ruby Lewis - Hardy	Jeff Graham
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The Executive Committee meeting was called to order at 8:49 a.m. by Chair, Dazon Dixon Diallo.

Ms. Diallo informed the Committee of the appointment of Robert Maclean as the new 2nd Vice Chair to the Planning Council. Ms. Diallo also announced that Quality Management Chair, Jacque Muther would be stepping down as Chair of that Committee. Ms. Muther will be focusing on and assisting with issues involving Public Policy - much gratitude for excellent service was expressed. Nicole Roebuck will be serving as the new Quality Management Chair.

A motion was made, seconded and passed to adopt the modified Executive Committee agenda which removed the Evaluation Committee Report from the agenda.

A motion was made, seconded and passed to adopt the July 14th Executive minutes.

Grantee Update: Kandace Carty - The Grantee's Office received a Notice of Grant Award for FY 2011 in the amount of \$20,253,860 which includes Formula, Supplemental and MAI. Compared to the FY 2010 award (\$20,336,854), the FY2011 award shows a net reduction in funding in the amount of \$82,994. There was an increase in Formula (\$371,760), a decrease in Supplemental (\$714,233), and an increase in MAI (\$259,479).

The Grantee expressed to the Executive Committee that the September meeting is a conference call meeting. Due to September being the first official meeting for the FY2012 Planning Council year, the Committee decided to have the meeting at 137 Peachtree St., instead of the regularly scheduled conference call. The November Executive Committee meeting is scheduled to be held on Thursday, November 10th which conflicts with the "2011 Georgia Ryan White Statewide Conference" that will be held from Tuesday, November 8th through Thursday, November 10th. The Executive Committee meeting was changed to Wednesday, November 16th to remedy the conflict.

Ms. Carty introduced Michelle Fleetwood as the new Project Officer.

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Priorities Committee: Robert Di Vito - The Priorities Committee met in June and July and heard presentations from the Georgia Department of Community Health, Southeast AIDS Training and Education Center (SEATEC), Committees and individuals.

2012 Service Category Ranking

The Priorities Committee reviewed the information that was presented to them during the June 23rd and July 14th meetings and determined that limited information presented by SEATEC, State, Agencies and individuals provided no sufficient reason to change the current FY11 ranking.

1. Primary Care
2. Oral Health
3. AIDS Pharmaceutical Assistance
4. Case Management
5. Mental Health
6. Substance Abuse
7. Housing
8. Support Services
 - a. Food
 - b. Emergency Assistance
 - c. Psychosocial Support
 - d. Medical Transportation
 - e. Legal Services
 - f. Linguistic Services
 - g. Child Care
9. Quality Management
10. EIS- Early Intervention Services
11. Home Health
12. Hospice
13. Council Support

A motion was made, seconded and passed to maintain the current FY2011 Priority Category ranking for FY 2012.

FY 2012 Funding Amount *(Based on allocations)*

The Committee reviewed the set categories Primary Care, Quality Management and Council Support and determined to retain the set amounts for FY 2012. The Committee was not informed of any additional funds that the Planning Council, AAOI or any other Committee will need for FY 2012. Jeff Graham, Public Policy Chair, informed the Priorities Committee that the federal 2012 budget has not been set and he does not anticipate an increase in funding.

A motion was made, seconded, and passed to approve the FY 2011 total base projection (FY 2010 award minus \$850,000) as the FY 2012 base award.

FY2012 Funding Ranges

The Committee reviewed the FY 2012 funding ranges and determined that it would be best to revisit FY 2011 funding ranges to determine FY 2012 ranges. After significant discussion, the Committee determined it would be best to take a conservative approach to establish funding ranges based on anticipated flat funding. The Committee recommended using the FY2010 award amount minus \$850,000 as the FY 2012 projection.

Additional language was added to the “Decrease of \$1 to \$250,000” range to clarify that a funding decrease will be divided based on funding allocation across all categories, including the set categories.

	Decrease of > \$250,000	Decrease of \$1 to \$250,000	FY 12 Funding Allocations		Increase of \$1 to \$850,000	Increase of \$850,000 to \$1,150,000	Increase of > \$1.15M
Primary Care	Priorities Committee will meet to discuss impact of decreased funding and whether new funding allocations are needed	Funding decrease will be divided based on funding allocation across all categories including the "Self" categories	\$10,071,200	SET	Funds proportionately allocated to all categories excluding Primary Care, Quality Management and Council Support categories	Priorities Committee will reconvene to determine whether additional \$300,000 should be allocated to the State ADAP or HICP	Priorities Committee will reconvene to consider the funding in excess of \$1.15M
<i>MAI</i>			\$1,672,622				
<i>Non MAI</i>			\$8,398,832				
Oral Health			\$1,373,389				
AIDS Pharmact Asst			\$1,250,000				
<i>ADAP</i>			\$0				
<i>Local</i>			\$1,250,000				
Case Management			\$1,471,529				
Mental Health			\$1,342,715				
Substance Abuse			\$1,150,964				
Support Services			\$1,452,039				
<i>Food</i>			\$893,003.99	61.50% Of Support Services			
<i>Emergency Assistance</i>			\$43,561.17	3.00% Of Support Services			
<i>Psychosocial Support</i>			\$203,285.46	14.00% Of Support Services			
<i>Medical Transport</i>			\$87,122.34	6.00% Of Support Services			
<i>Legal</i>			\$94,382.53	6.50% Of Support Services			
<i>Linguistic Svcs</i>			\$101,642.73	7.00% Of Support Services			
<i>Childcare</i>	\$29,040.78	2.00% Of Support Services					
Quality Management	\$110,650	SET					
Housing	\$0						
Council Support	\$397,000	SET					
<i>AAO</i>	\$90,000.00						

A motion was made, seconded and passed to adopt the Priority Service category funding allocations and ranges.

FY2012 Local Directives

The Committee reviewed the FY2011 Local Directives and voted to retain the current FY2011 directives for FY 2012. (See Attachment)

A motion was made, seconded and passed that the FY 2012 Local Directives remain the same as FY2011 Directives.

Committee Updates:

Assessment Committee: Jeanette Nu'Man - The Assessment Committee met and discussed the challenges of getting information on the pattern of health disparities and identifying people with disparate health outcomes within the Atlanta EMA. The Rollins School of Public Health at Emory will be contacted to determine if this data could be gathered through a graduate – level project. The Committee is also looking at the feasibility of utilizing a patient navigator system which uses the assistance of peers.

Comprehensive Planning Committee: Katherine Lovell - The Comprehensive Planning Committee did not meet on Wednesday, August 10th. The next Committee meeting will be held on Thursday, August 25th.

Council Procedures: No Report

Evaluation Committee: Sandra Vincent - The Evaluation Committee met on Wednesday, August 10th to discuss the results of the provider surveys. The Committee will present the final report at the September Planning Council meeting.

HOPWA Committee: Dolph Ward Goldenburg - The Committee met on Wednesday, August 10th and discussed housing needs, gaps and barriers for people living with HIV/AIDS in the EMA. The survey was administered to the Consumer Caucus, agencies and medical providers. The HOPWA Committee will present the analysis at the September Planning Council meeting.

Membership Committee: Hermeyone Wilson - The Membership Committee will meet Thursday, September 8th following the Executive Committee meeting. During this meeting, the Committee will complete voting member designations and Committee assignments for the FY2012 Planning Council year. All membership applications are due by Thursday, August 18th.

Public Policy: No Report

Quality Management Committee: Jacquie Muther - The Quality Management Committee met on Thursday, August 4th and will finalize the legal standards at a later meeting. The Committee has revised the Nutrition indicators and is reviewing the language in Mental Health and Substance Abuse Indicators for consistency with the HAB measures.

A motion was made, seconded and passed to adopt the modified Planning Council agenda which removed the Evaluation Report from the agenda.

The meeting was adjourned at 10:41 a.m.