

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Executive Committee Meeting
Fulton County Health & Human Services Building
137 Peachtree Street
Atlanta, Georgia 30303

May 9, 2013

REVISED

Committee Members Present

Trevor Pearson, 1st Vice Chair
Larry Cook, 2nd Vice Chair
Katherine Lovell (via - Telephone)
Larry Lehman
Nicole Roebuck

Ruby Lewis – Hardy
Dolph Goldenburg
Hermeyone Wilson
Jeff Graham
Dazon Dixon – Diallo, Chair (via – telephone)

The Executive Committee was called to order at 8:50 a.m. by 1st Vice-Chair, Trevor Pearson.

A motion was made, and seconded, to adopt the Executive Committee agenda.

A motion was made, and seconded, to adopt the March 14th Executive Committee Minutes

Grantee Update: Kandace Carty – The Outside Review Committee (ORC) process for the allocation of FY2013 funds was completed. There were seventeen (17) agencies funded, two (2) of which are new. The two newly funded agencies are AIDS Health Care Foundation and Recovery Consultants of Atlanta.

Contracts and letters were sent to all agencies stating that the EMA has only received a partial award amount from HRSA and is waiting for notification on the remaining funds. It was also noted, that agencies will receive a purchase order to cover three months of funding instead of the full amount; this is to ensure that there is no interruption in services.

On Thursday, May 30th from 1:00 p.m. – 4:00 p.m. there will be a Provider's meeting held at the Atlanta-Fulton County Public Library – Mechanicsville Branch, 400 Formwalt Street, SW, Atlanta, GA, 30312. The meeting is mandatory and will discuss the contractual requirements of the Ryan White Part A Program and providers' issues and concerns. On Friday, May 24th from 10:00 a.m. – 12:00 p.m. there will be a conference call with Cicatelli Associates to discuss next steps in the Patient Navigation discussion.

The Public Policy Center of Georgia State University will continue to work with the EMA by facilitating a one-day community forum as we work together as a community to position ourselves for health reform. A Design Team consisting of individuals from the state, Medicaid, Consumers, Ryan White Providers, and Planning Council members were selected by the Grantee. The design team will have its 1st meeting via conference call on Thursday, May 9th and will continue to “meet” every other week until the event which will be held in late June/early July.

Minutes/Workplan Template Update: Sandra Vincent – The Executive Committee, at the January 10th strategic planning workgroup, directed the Grantee to develop a uniform Committee Report Template. A draft report template was presented to the Executive Committee at today's meeting.. Many Committee members provided suggestions/recommendations to the template. (See Attachment)

Committee Updates:

Assessment Committee: Timothy Webb – The Committee has drafted a full report and preparing to present to the Priorities Committee during the Committee’s upcoming deliberations. The next Assessment Committee meeting will be held on Wednesday, June, 5th from 9:30 a.m. – 11:30 a.m. at Positive Impact located at 60 Eleventh Street.

Comprehensive Planning Committee: Katherine Lovell – The Comprehensive Planning Committee will meet on Wednesday, June 12th at Grady IDP room 354 from 9:30 a.m. – 11:30 a.m.

Council Procedures Committee: Larry Lehman – The Council Procedures Committee has received draft By Laws revision recommendations from the Grantee. The Committee will meet to review the recommendations and other considerations. The outcome will be presented to the Planning Council in August for approval. The Committee’s meeting date, time, and location will be announced.

Evaluation Committee: Ruby Lewis Hardy – The Evaluation Committee will meet in May to discuss the process for assessing the efficiency of the Grantee’s administrative mechanism in rapidly allocating funds during the FY12 Grant year. A notice of the meeting dates will be sent out to all Evaluation Committee members.

HOPWA Committee: Dolph Goldenburg – The HOPWA Committee has developed a Consumer leadership training initiative with the intent of preparing Consumers to serve on housing boards. There will be twenty (20) slots, with nine (9) slots reserved for members of the Planning Council’s Consumer Leadership Institute. All persons desiring to participate must complete an application. The deadline to submit applications is Friday, May 24th. There is a (5) month training period with sessions being held in two (2) hour blocks, once per month. The training topics are:

- How to be a good board member
- Legal and ethics training
- How to read financial documents
- Fundraising

The training will conclude with board recruitment fair.

Membership Committee: Hermeyone Wilson – The Membership Committee met on Monday, April 29th from 1:00p.m. – 3:00 p.m. to review Planning Council meeting attendance. There were several individuals identified that have missed two (2) consecutive Planning Council meetings. The individuals were notified. The Committee identified At-Large members who may be called upon to replace any member who may lose his/her voting slot due to attendance issues.

The Committee has also set the membership schedule for the 2013-2014 membership drive which will start July 1st – 31st. This year New Member Orientation will be held prior to the seating of the new Planning Council. Committee meeting dates will be announced at a later time.

The Leadership Institute will meet on Monday, June 10th at 10:00 a.m. at the Ryan White Office. This training session will focus on the Priorities process.

Public Policy Committee: Jeff Graham – The Public Policy Committee met on Wednesday, May 8th to discuss Medicaid Expansion and HIV prevention funding. The Public Policy Committee is requesting approval from the Executive Committee to write a letter on behalf of the Planning Council to the Governor expressing its concern over the State of Georgia not participating in Medicaid Expansion. The Committee is also requesting approval to write a letter to the Superintendent of the Department of Education requesting that funding applied for from the HIV Prevention Fund be supplemented. The Committee's next meeting date is to be determined.

A motion was made, seconded and approve to allow the Public Policy with the assistance from the Grantee's Office and Planning Council, Chair Dazon Dixon Diallo to draft a letter to Governor Deal and the State Superintendent on behalf of the Planning Council.

Priorities Committee: Kandace Carty – The Priorities Committee is scheduled to meet on the following dates to prepare for the FY 2014 Priorities Setting Process:

- Wednesday, May 29th from 10:00 a.m. – 3:00 p.m. – Presentation from SEATEC, ACA implications.
- Tuesday, June 11th from 9:00 a.m. – 11:00 a.m. – Presentations Grantees Office, State EPI section and Department of Public Health
- Monday, June 24th from 10: 00 a.m. – 1:00 p.m. – Presentations from Committees, Agencies, Individuals, ACA.
- Monday, July 15th from 10:00 a.m. – 2:00 p.m. – Priority Setting for FY14

Quality Management Committee: Nicole Roebuck – The Quality Management Committee met on Thursday, May 2nd and discussed the Affordable Care Act. The 3rd Quarter newsletter was published last week. The National Quality Consumer Training will start Sunday, May 12th from 6:00p.m. – 9:00 p.m. and end Tuesday, May 14th. The training will be held at 2 Peachtree. The Quality Management Committee will meet on Thursday, July 11th from 10:00 a.m. – 12:00 p.m. at Grady IDP room 354.

The Executive Committee reviewed and adopted the May 16th Planning Council agenda.

The meeting was adjourned at 10:30 a.m.