

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL

Quality Management Committee

Grady IDP

341 Ponce De Leon Ave Atlanta GA

September 7, 2017

10am-12pm

Minutes

Members	Members
Nicole Roebuck(Chair) AID Atlanta (P)	Spencer B. Webb COA HOPWA (A)
Trevor Pearson(Co Chair) Consumer Caucus (P)	Sanjay Sharma Grady IDP (A)
Latonya Wilkerson (D) AID Atlanta(P)	Suzette Thedford(D), DeKalb BOH (A)
Sharon Kricun (D) Positive Impact (A)	Michael Banner(D) Here's to Life (P)
Zina Age (D)/Francis Adams ANIZ (P)	Ada Figueroa (D) Clarke County (P)
Stefanie Sparks (D) AIDS Legal Project (P)	Evan Pitts(D) NAESM (P)
Sonya Wilson (D) Cobb BOH (P)	Deb Bauer (D) RW Office Part D (P)
Nordia Edwards/Breggie James (D) Emory Midtown (P)	Melissa Beaupierre Grady IDP (A)
Michele Irish for Stacey Coachman (D) Fulton BOH (P)	Lisa Roland-Grady IDP (P)
Laura Carter Williams/Lisa Roland (D) Grady IDP (P)	Alphonso Mills(A)
Kayla Anderson/Shelby Utter (D) Open Hand (P)	Adron Shepard(D)/ Recovery Consultants (A)
Heather Wademan (D) Positive Impact (P)	Sean McIntosh, GA AETC (Morehouse) (A)
Abigail Hicks (Mercy Care) (P)	Stephen Molldrem, Community member (P)
Hawa Kone/Jasminda Johnson (D) Clayton County BOH (P)	Vivian Momah, GPACC (A)
Tiffany Roan(D) AHF (P)	Sandra Metcalf, DPG Part B (A)
Bridget Harris Ryan White Office Part A (A)	Joshua Stovall (A)
Sandra Vincent RW Part A Planning Council (A)	Sharon Lezama (A)
Jocelyn McKenzie –RW Office Part A (P)	Eric Parker (A)
Pamela Phillips RW Office Part B (P)	Barry Sermons (A)
Chanel Scott Dixon Grady IDP (P)	Jonathan Perry (A)
Amber McQueen RW Planning Council (A)	Katrina Barnes (P)

Absent (A) Present (P) Designee (D)

QUORUM:

{The presence of (3) active members of the Committee, Caucus, or Task Force shall constitute a quorum}

Yes No

CALL TO ORDER:

Meeting was called to order at 10:00am

AGENDA ITEM # 1 AGENDA ITEM: Welcome and Introductions

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

All attendees introduced themselves.	Old Business
	New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}N/A</i>	
<i>Action to be taken:N/A</i>	

AGENDA ITEM # 2 APPROVAL OF AGENDA:

Chair forgot to send copy of agenda to the committee. Committee derived the agenda based on the items to be addressed from the August minutes.

<i>Motion:</i> Agenda was approved as derived by committee

Motioned By: Michael Banner	Motion Passes YES	Motion Fails
Seconded By: Nordia Edwards		

AGENDA ITEM # 3 APPROVAL OF MINUTES:

Meeting Date: <i>August 3, 2017</i> Motion made to accept the August 3, 2017 minutes as presented.		
Motioned By: LaTonya Wilkerson	Motion Passes YES	Motion Fails
Seconded By: Tiffany Roan		

Due to the fact that the committee has run out of time at the last two meetings, QM committee decided to move the RW Parts and Consumer Caucus updates towards the beginning of the meeting instead. Motion was made by Tiffany Roan and seconded by Latonya Wilkerson and passed unanimously by the committee.

AGENDA ITEM # 4 AGENDA ITEM: QM Part A Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

<ul style="list-style-type: none"> RFP TA – Fulton County will be holding the Technical Assistance meetings on September 11th and 12th for all applicants 	Old Business X
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<ul style="list-style-type: none"> HRSA Grant due October 30th. 				New Business	
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}</i> N/A					
<i>Action to be taken: N/A</i>					
# of Votes For:	# of Votes Against:	Motioned By:		Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:			

AGENDA ITEM #5 AGENDA ITEM: Part B updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Brief Summary of Discussion: <ol style="list-style-type: none"> RW Part B Clinical Quality Management Core Team Meeting was held on yesterday (August 7th^{Sept 6th 2017}). Reviewed the work plan and performance measures for districts. The largest gap was in visits – Investigating whether it is a date issue Remainder of discussion re: Emergency Preparedness needs for HIV+ folk needing medications. Susan Alt (Savannah) provided several updates during call. Also continuing Part B Clinical and CM Chart Reviews for districts <ol style="list-style-type: none"> Scheduled out to February 2018. Had to make adjustments due to Part C RFP 				Old Business	
				New Business	
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}</i> N/A					
<i>Action to be taken:</i>					
# of Votes For:	# of Votes Against:	Motioned By: N/A		Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:			

AGENDA ITEM #6 AGENDA ITEM: Part D updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Brief Summary of Discussion: <ol style="list-style-type: none"> Successfully awarded 3-year competitive grant. Increase in \$ to serve adolescents More comprehensive; now able to address all concerns in guidance. 				Old Business	
				New Business	

<ul style="list-style-type: none"> a. Perinatal Nurse/Sisterlove (Peer support and re-link to care and services)/Someone Cares (training)/GA Equality (identify and link youth/Advocacy) 				
4. Sept 18 th next QM Meeting.				
<ul style="list-style-type: none"> a. Plan to review indicators for the project year 				
5. October – Will update Work Plan				
<ul style="list-style-type: none"> a. Reviewing and Exploring additional indicators 				
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}N/A</i>				
<i>Action to be taken:</i>				
# of Votes For:	# of Votes Against:	Motioned By:N/A	Motion Passes	Motion Fails
		Seconded By:	<input type="checkbox"/>	<input type="checkbox"/>
		Seconded By:		

AGENDA ITEM # 7 AGENDA ITEM: Consumer Caucus/Integrated Plan Update
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

<u>Consumer Caucus Update</u> <ul style="list-style-type: none"> • Last Meeting 2nd Wednesday in August • Discussed involving more youth in the caucus. <ul style="list-style-type: none"> ○ Exploring second caucus for youth specifically so that their needs are best reflected. • Exploring a specific transgender group as well, for an environment more conducive to relevant subjects. • Effort to have leadership from each group ready to engage and contribute to planning and efforts from their perspectives. • Housing discussion re: policy variations from one agency to the next and policies that do not seem to be in the best interest of consumers. <ul style="list-style-type: none"> ○ Engaging legal as an added resource for consumers to get assistance with navigating these issues. ○ GA Equality may be a resource as they are joining the Part D network and have their own Leadership Academy. Someone Cares may also be a resource. • Deb offers: DCA is expecting deep cuts which can impact the HIV Community. • Tiffany offers: reference to a recommendation to have pts access broader transportation resources to maximize RW dollars, but services are quite poor. (i.e. Medicaid transport requires 3-day notice (Southeast Transport is the vendor) <ul style="list-style-type: none"> ○ Recommendation to have Consumer Caucus advocate for improvements. 	Old Business X
	New Business

<ul style="list-style-type: none"> ○ Pam Phillips reports that they have reached out to Medicaid leadership to address service issues in the past which included problems with missed/late appts. ○ Established strategy to communicate through Medicaid and vendor management. <ul style="list-style-type: none"> ▪ Have seen some improvements and suggests that others do the same. ○ Trevor asks that Pam provide contact info for the person responsible for Medicaid contract w/ transportation company. 					
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A</i>					
<i>Action to be taken:N/A</i>					
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>	
		Seconded By:			

AGENDA ITEM # 8 AGENDA ITEM: 2017 Workplan Review
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}}

<p>GOAL 1A: Review and update EMA QM Plan on an annual basis. Progress update: QM Plan was updated and reviewed at July 2017 meeting. Complete!</p> <p>GOAL2A: Develop and review standards of care for funded services as needed and required. Completed the Standards review and approval of category: Substance use and Other Professional Services were reviewed and updated. RW part A made updates, and will share with QM chair.</p> <p>GOAL 2B. Monitor EMA compliance with standards of HIV related care. QM Coordinator J. McKenzie indicated that the RW office are continuing to conduct administrative, chart reviews, QM reviews in the site visit which includes assessment of compliance with standards of care.</p> <p>GOAL 3A: Develop, review and update performance measures for funded priority categories. Performance measures were established and updated.</p> <p>GOAL 3B. Monitor progress of EMA's performance on performance measures. The RW Part A QM Team provided updates at the July 2017 meeting. Next Qtly review will be in October 2017.</p> <p>GOAL 4A. Establish EMA Wide Quality Improvement initiatives. QI initiatives were established and are being implemented.</p>	<p>Old Business X</p> <p>New Business</p>
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GOAL 4B. Promote and implement EMA Wide Quality Improvement initiatives.
CW QI Project updates: Will be starting implementation of consumer survey regarding wait time project in September. Implementation of Wait Time QI project to commence in September as well.

GOAL 4C. Ensure that QM trainings are offered to agencies and consumers in the EMA.

No updates on Patient Navigation training (possible joint effort with AETC(SMcIntosh) and RW Part A Planning Council Coordinator (SVincent).

GOAL 5A. Engage other HIV funded programs in Quality Management planning and Improvement Initiatives.

No further updates

GOAL 5B. Promote the coordination of prevention and care quality improvement activities. Collaborations are ongoing. See respective updates from Parts A, B, D and Consumer Caucus above. Trevor Pearson indicated that the Fulton County Jurisdictional Planning Group may not be in existence post December 31st and there is discussion occurring with the respective parties about the implications on the Statewide Integrated Plan. More information to follow.

Motion: {If agenda item does not require a motion, indicate by noting "N/A"}
 N/A

Action to be taken:N/A

# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

WORKPLAN UPDATE: {Cut and paste segments from your Committee Workplan and provide updates in the "Progress to Date" column.}

SEE ATTACHED WORKPLAN UPDATE

NEXT MEETING DATE: October 5, 2017

NEXT MEETING TIME: 10am-12pm

NEXT MEETING LOCATION: Grady IDP P40

Time Meeting Adjourned: 12:00 PM

Attested by: _____ {Chair's Signature}

Minutes Approval Date: _____

