



METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL

Zoom
Virtual Meeting
July 14, 2022- 9:00 a.m.

Executive Committee Meeting

MINUTES

Attendees:

Bruce Garner (P) Planning Council Chair	Daniel D. Driffin (P) Planning Council 1 st Vice-Chair	Masonia Traylor (A) Planning Council 2 nd Vice-Chair
Tim Young (P) Priorities Chair	Tony Merritt (A) Evaluations Vice-Chair	Leroy Braxton
Rhiannon Laramie (A) Assessment Vice- Chair	Jeff Graham (P) Public Policy Chair	Steve Liburd Someone Cares
Barry Sermons (A) Evaluations & Vulnerable Populations Chair	David Reznik (P) Oral Health Task Force Chair	Kevin Taylor DHE
Larry Lehman (P) Council Procedures Chair	Katherine Lovell (P) Membership Chair	Sandra Vincent Project Officer
Jeanette Nu'Man (P) Assessment Chair	Frederick Carter DHE	Moya Van Rossum Administrative Coordinator
Nicole Roebuck (P) Quality Management Chair	Jeff Cheek DHE, Recipient	Faith Miller Administrative Coordinator

Call to Order/ Opening Remarks- Bruce Garner, Chair

The Executive Committee Meeting of the Metropolitan Atlanta HIV Health Services Planning Council was called to order at 9:04 a.m. by Bruce Garner, Chair.

Adoption of Agenda

A motion was made by Larry Lehman to adopt the agenda and Daniel D. Driffin, 1st Vice Chair, seconded the motion. The motion carried.

Approval of Minutes

A motion was made to approve the minutes from the May 12, 2022 meeting by Jeanette Nu'Man. Daniel Driffin seconded the motion. The motion carried.

Planning Council Update - Sandra Vincent, Project Officer

Sandra Vincent, the Planning Council's Project Officer, announced that the Planning Council was selected to participate in the HRSA conference. She has been working with RDE concerning the needs assessment process. They will be recording after the meeting and the recording will be available at the HRSA National Conference. She will be providing the Planning Council and any other stakeholders with information regarding their attendance at the conference which is open to everyone.

The Integrated/Comprehensive Plan has commenced meeting with the writing team. The Project Officer has also met with the leadership which is currently serving as the Comp Plan Chairs of the Planning Council, and there are plans to roll out listening sessions as well as to partner with other agencies and stakeholders to get information in the form of listening sessions concerning where we need to go as next steps as an EMA. There will also be a strategic planning session that will be comprised of stakeholders as well as the Planning Council and the State planning body, to come together and have a brainstorm session on what our new plan needs to entail, and other information we get from that session. There has been multiple recommendation to change our Comprehensive Plan title for the committee to Integrated Plan. It was mentioned

some years ago, and there may be a different opinion at this time.

Ms. Vincent called for the remaining work plans for all the chairs which have not submitted their work plans. She takes the work plans and

makes them a part of the meeting packet, so that everybody knows what is happening. As they go through the committee work plan and updates, people will have information that we can go back and look at and see what all the committees are doing.

Priorities Committee Presentation - Timothy Young, Priorities Committee Chair

Action Item Reference Attachment A

Priorities Chair, Tim Young, advised that the Priorities Committee met to discuss some items requested from the Recipient. Discussed were some items from the current year in terms of allocating funds that were not awarded in accordance with their directives.

MOTIONS FROM PRIORITIES COMMITTEE:

- Motion to reallocate \$1,028 from Referral - Health Insurance Navigation to Non-Medical Case Management – Patient Navigation. The motion carried with 8 [YES] and [0] No.
- Motion to reallocate \$102,116 from OAHS – MAI to Non-Medical Case Management – MAI. The motion carried with 8 [YES] and [0] No.

- Motion to reallocate \$6,164 from Medical Transportation – MAI to Non-Medical Case Management – MAI. The motion carried with 8 [YES] and [0] No.

- Motion to reallocate \$1,028 from Medical Transportation – MAI to Referrals for Health Care and Support Services – MAI. The motion carried with 8 [YES] and [0] No.

- The Recipient asked the Priorities Committee to consider establishing the following priorities for Non-MAI Carryover Funds:
 - OAHS for labs and medications
 - Food Bank/Home-Delivered Meals The motion carried with 8 [YES] and [0] No.

The Recipient requested the rollover funds from the fiscal year 2021 for approximately \$100,000 for core services and support services. This is an additional directive for the authorization for a 75/25 split that was presented to the Committee for a motion.

- The Recipient asked the Priorities Committee to consider establishing the following priorities for MAI carryover funds:
 - OAHS for labs and medications

The Recipient has approximately \$700,000 to be carried over from the MAI fiscal year 2021 to OHS MAI fiscal year 2022. The motion carried with 8 [YES] and [0] No

Committee Chair Report and Work Plan Update - Daniel D. Driffin, 1st Vice-Chair

Assessment Committee- Jeanette Nu'Man, Vice-Chair

The Assessment Committee will be presenting a summary of the Needs Assessment to the Planning Council. The Assessment Committee will discuss some of the limitations and implications of the data. They will then present a more detailed report to the Priorities Committee at their next meeting. There is a large population of those PLWH that are not in care that was not represented. They also pulled data from the input of the respondents in terms of their perceptions of how easy or how difficult it was to take the survey and recommendations they have for revising the survey. They looked at the data collection to capture the population that is outside of care to gain a better understanding of the needs of people who are not in care and how to get them in care.

Comprehensive Plan Committee- Daniel Driffin, 1st Vice-Chair

Daniel Driffin advised they have started the process by meeting with the Department of Public Health at the State level and they have scheduled a meeting for next Thursday. They are currently attempting to identify some listening sessions over the next few months.

Consumer Caucus- Timothy Webb, Chair

No update.

Council Procedures Committee- Larry Lehman, Chair

The Chair will be meeting with Leadership to discuss the Memorandum of Understanding.

Evaluations Committee- Barry Sermons, Chair

The Committee meets virtually each last Monday of each month at noon and the next meeting will be on July 25th they are

prepared to approve this year's survey to be recorded in September 2022. Meeting schedules for March 28th for introductions and to assign roles between April to July. Evaluation will report the results to the Planning Council.

Housing Committee- Eric Thompson, Chair

No update.

Membership Committee- Katherine Lovell, Chair

The Chair advised that she has a draft for discussion at their next meeting for their 2022 work plan and their next meeting is July 22, 2022, at 12 pm

Public Policy Committee- Jeff Graham, Chair

The Public Policy Committee met last Friday and discussed the ADAP formulary letter sent to DPH last month. The Committee Chair requested the ADAP letter, HOPWA funding levels, and the AIDS Budget Advocacy Coalition chart, be a part of the Planning Council Packet for the next Planning Council meeting.

Priorities Committee- Timothy Young

The Priorities Chair thanked the Planning Council and all who participated in the Priorities process.

Quality Management- Nicole Roebuck

The Committee is currently reviewing the final QM plan that is completed in June but the Recipients office had a transition with staff, the update should be available by end of the 3rd quarter. The Chair reviewed the work plan and the standards of care which are done every 18 months as requested by HRSA. The Quality Management Committee meets on the first Thursday of the month, 10 to 12 via zoom.

Vulnerable Populations Task Force- Daniel Driffin on behalf of Barry Sermons, Chair

Daniel Driffin, 1st Vice-Chair, read the Task Force Mission Statement. The next action item for the Task Force is voting for the next Co-Chair. They will be presenting their progress to both Quality Management and Assessment Committee in August and initiating a quality improvement project to gather additional information.

Oral Health Task Force- Dr. David Reznik

The Task Force met on July 19th and the chair announced that Karen Cross (PHCS) and the technical assistance organization will be presenting on the work that is being done at PIHC and how technical assistance helped to increase access and capacity. Dr. Reznik has recommended that people that are receiving oral health funding from the EMA should attend the Oral Health Task Force meeting. Dr. Reznik advised he requested data to see how the EMA is recovering due to dentistry being shut down for 3 months during the pandemic. The next meeting is on August 9th, 2022 at 3:30 pm.

**Recipient Update- Jeff Cheek, DHE Director
Grant-At-A-Glance- Frederick Carter, DHE Accountant**

The Recipient and DHE Accountant were unavailable due to a scheduling conflict with HRSA. An update will be provided at next week's Planning Council meeting. Any questions may be forwarded to Sandra Vincent, Project Officer.

Other Business- Masonia Traylor, 2nd Vice-Chair

The Public Policy Committee would like to add Monkey Pox to the Agenda for the next Planning Council meeting and the Committee would like to invite Dr. Melanie Thompson to do a brief presentation.

The Committee discussed arrangements for the Planning Council to request a meeting with the Mayor of Atlanta, Andre Dickens to discuss their HOPWA concerns.

Chair Bruce Garner thanked the Planning Council staff for all their help in providing the Priorities Committee with all the information that they need to make their decisions.

The motion was made to accept the agenda for the next Planning Council meeting by Nicole Roebuck and seconded by Jeff Graham. The motion carried.

ADJOURNMENT



TIME MEETING ADJOURNED: 11:02 AM

NEXT MEETING DATE/TIME: 08/11/2022

NEXT MEETING LOCATION: Via Zoom

Attested by:

**Minutes Approval
Date: 8/11/2022**

Bruce Garner

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL

Bruce Garner, Chair
Daniel D. Driffin, 1st Vice-Chair
Masonia Traylor, 2nd Vice-Chair

bruce.garner@att.net
ddriffin@gmail.com
masoniatraylor@gmail.com

COMMITTEE CHAIRS AND VICE-CHAIRS

Jeanette Nu'Man
Rhiannon Laramie
Katherine Lovell
Larry Lehman
Bruce Garner
Barry Sermons
Anthony (Tony) Merritt
Eric D. Thompson
Nathan Townsend
Jeff Graham
Timothy Young
Daniel Driffin
Nicole Roebuck
Katrina Barnes

Assessment - Chair
Assessment - Vice-Chair
Membership - Chair
Council Procedures - Chair
Council Procedures - Vice-Chair
Evaluation - Chair
Evaluation - Vice-Chair
Housing - Chair
Housing - Vice-Chair
Public Policy - Chair
Priorities - Chair
Priorities - Vice-Chair
Quality Management - Chair
Quality Management - Vice-Chair

Nushep@comcast.net
Rhianno.Laramie@PIHCGA.org
Klovell@smcmed.com
Larry.Lehman@PIHCGA.org
Bruce.Garner@att.net
BSerm13158@aol.com
itisso2@hotmail.com
Eric.d.thompson@emory.edu
newhopenathan@gmail.com
Jeff@georgiaequality.org
Tyoung30324@gmail.com
ddriffin@gmail.com
Nicole.Roebuck@aidatlanta.org
kbarnes1@GMH.EDU

CONSUMER CAUCUS AND TASK FORCES

Timothy Webb, Chair
Nathan Townsend
David Reznik
Barry Sermons

Consumer Caucus - Chair
Consumer Caucus - Vice-Chair
Oral Health Task Force - Chair
Vulnerable Populations - Chair

Timothy.Webb@aidhealth.org
Newhopenathan@gmail.com
DReznik@gmh.edu
BSerm@13158@aol.com

PLANNING COUNCIL STAFF

Sandra Vincent, Health Program Manager
Faith Miller, Administrative Coordinator
Moya VanRossum, Administrative Coordinator

Sandra.Vincent@fultoncountyga.gov
Faith.Miller@fultoncountyga.gov
Moya.VanRossum@fultoncountyga.gov