B. CONSTRUCTION MANAGEMENT CONTRACT (PREVIOUSLY MANAGED BY PUBLIC WORKS DEPARTMENT)

Finding(s): Tristar of America, Incorporated – Expired Driver’s License and E-Verification Card

Corrective Action Plan:

1. Fulton County Purchasing & Contract Compliance Department has updated its bid documents and contracts to mandate that all contractors maintain and update employee E-Verification documentation throughout the duration of the project; and

2. Contract Compliance conducts periodic internal reviews to ensure compliance with EEIV. Facilities & Transportation Services staff will conduct internal reviews as well. The Purchasing Department requires the following forms:

   1. Form F: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT. Contractors must attest to compliance with the requirements of O.C.G.A. 13-10-91 and the Georgia Department of Labor Rule 300-10-01-02 by executing the Contractor Affidavit.

   2. Form G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT. As of the effective date of O.C.G.A 13-10-91, the applicable federal work authorization program is the EEV/Basic Pilot Program operated by the U.S. Citizenship and Immigration Services Bureau of the US Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

Attachments:

   1. Georgia Security and Immigration contractor and subcontractor affidavit forms;

   2. Janitorial Vendor Meeting Agenda and emails documenting contract requirement for E-verification

XC: Anthony Nicks, Director, Internal Audit Services
    Bridget Baily, Administrative Coordinator III
    Jerry Williams, Area Manager, Greater Fulton County Government - FTS
    Antonio Valenquez, Assistant Director, Roads & Transportation Services
    Sheila Benefield, Assistant Director, Administration - FTS
Attachment 2:
Tristar of America, Inc.
Instructions:

Contractors must attest to compliance with the requirements of O.C.G.A 13-10-91 and the Georgia Department of Labor Rule 300-10-01-.02 by executing the Contractor Affidavit provided.
By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with [insert name of prime contractor] on behalf of Fulton County Government has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with Fulton County Government, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Fulton County Government at the time the subcontractor(s) is retained to perform such service.

________________________________________
EEV/Basic Pilot Program* User Identification Number

________________________________________
BY: Authorized Officer of Agent
(Insert Subcontract Name)

________________________________________
Title of Authorized Officer or Agent of Subcontractor

________________________________________
Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _________________. 20__.

Notary Public: ________________________________

County: ________________________________

Commission Expires: ________________________________
NOTE:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the “EEV/Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).
Instructions:

In the event that your company is awarded the contract for this project, and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.
STATE OF GEORGIA
COUNTY OF FULTON

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR
AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with
O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is
engaged in the physical performance of services under a contract with [insert name of
prime contractor] behalf of Fulton County Government has registered with and is participating in a federal work
authorization program* [any of the electronic verification of work authorization programs
operated by the United States Department of Homeland Security or any equivalent
federal work authorization program operated by the United States Department of
Homeland Security to verify information of newly hired employees, pursuant to the
Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with
the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontract Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of ____________, 20__.

Notary Public: ______________________________

County: ______________________________

Commission Expires: ______________________________
NOTE:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).