



INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Nadine Williams, Director
 John Ross, Information Systems Manager
 Marcia Ridley, Elections Chief
 Sharon Benjamin, Advance Voting Manager
Vacant, Elections Officer
 Kathryn Glenn, Registration Chief
 Thomas Johnson, Registration Manager
 Jodi Brittian, Absentee Manager
 Corey Henson, Elections Equipment Manager
 Janell Barganier, Financial Systems Manager
 Janice Dickenson, Administrative Manager
 Jamain Whyce, Election Systems Specialist Supervisor
 LaShandra Little, Voter Education and Outreach Manager

RE: **Monthly Operations Report –January 2026**

DATE: February 2, 2026

ABSENTEE DIVISION	
DATE: 1/30/26	
PREPARATION FOR ELECTION / WORK SUMMARY:	
Assessment of key procedures and training materials in preparation for the 2026 Election cycle.	
ABSENTEE OPERATIONS:	
<ul style="list-style-type: none"> ▪ Weekly staff coordination meetings ▪ Daily processing of applications ▪ Elector notification for rejected applications 	
SOS DEADLINE DATES:	
Earliest Day to apply for Absentee by Mail for the May 19th, 2026, Primary Election	MARCH 2, 2026
DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR THE MAY 19th, 2026 PRIMARY ELECTION. The last day for a person to register and be eligible to vote in the General Primary election shall be at the close of business on the fifth Monday prior to the date of the election. O.C.G.A. §§ 21-2-224; 21-2-501	APRIL 20, 2026
FIRST DAY TO MAIL ABSENTEE BALLOTS FOR THE MAY 19th, 2026, PRIMARY ELECTION. The board of registrars shall mail or issue official absentee ballots no more than 29 days, but not less than 25 days prior to any general primary election. O.C.G.A. § 21-2-384(a)(2)	APRIL 20, 2026

Last day to request an Absentee ballot O.C.G.A. § 21-2-381	MAY 8, 2026
ABSENTEE BY MAIL STATISTICS:	
APPLICATIONS ACCEPTED (UOCAVA)	38
APPLICATIONS REJECTED (STATE FORM / NO PARTY)	41

ADMINISTRATION	
DATE OF REPORT:	February 2, 2026
PREPARATION FOR ELECTION / WORK SUMMARY:	
OVERVIEW OF ACTIVITIES	
<ul style="list-style-type: none"> <p>• Procurement Oversaw procurement activities, ensuring timely and cost-efficient acquisition of goods and services. Prepared requisitions for 2026 elections. Prepared and submitted agenda for Board of Commission approval.</p> <p>• Travel Cards (T Cards) Processed payment of invoices for T Card allowable charges. Prepared and submitted monthly T Card reconciliation reports to Purchasing Dept.</p> <p>• Human Resources Coordinated staff recruitment and onboarding processes. Managed and maintained HR-related documentation effectively.</p> 	
CAMPAIGN FINANCE REPORTS	
Reporting period: July 1, 2025 - December 31, 2025 Due: December 31, 2025, grace period deadline, January 8, 2026. Late and non-flier reports for December 31, 2025, filing period were processed and submitted to the State Ethics Commission.	
Upcoming Filing Deadlines:	
<ul style="list-style-type: none"> <p>• Campaign Contribution Disclosure Reports (CCDR) Reporting period: January 1, 2026 – January 31, 2026 Due: January 31, 2026, grace period deadline, February 9, 2026.</p> <p>• Personal Financial Disclosure Statement (PFDS) Due: April 1, 2026 (do not have a grace period)</p> 	

ADVANCE VOTING

DATE OF REPORT: 2 2 2026

PREPARATION FOR ELECTION / WORK SUMMARY:

In the month of January, we successfully transitioned into post-election activities. These activities included reconciliation, which involved auditing Advance Voting operations for compliance with state and county policies and procedures.

We also began recruitment efforts for the May 19, 2026 General Primary Election, which will remain an ongoing initiative.

Additionally, we participated in weekly managers’ meetings to receive updates and disseminate information as needed and attended the GAVREO meeting.

Our next focus will be preparation for the 2026 election events.

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ELECTIONS OPERATIONS

DATE OF REPORT: February 2, 2026

PREPARATION FOR ELECTION / WORK SUMMARY:

Election Date: May 19, 2026	General Primary Election
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In January, the election division worked on the following items:

Internal Operations:

- Coordinate with the County/Municipal regarding contests for the May 19,2026 General Primary Special Election Ballot.
- Working on the Election Dates and Times to enter in GARVIS for the May 19, 2026, Election.
- Working on the Precinct Value List for the Ballot project and coordinated Ballot Proofing for the Election.
- Formulating all signage requirements for precinct changes.

ELECTION DAY OPERATIONS

Updating SOP's, Training Materials and Manuals for the May 19, 2026 Election

FINANCE

DATE OF REPORT: 02/01/2026

PREPARATION FOR ELECTION / WORK SUMMARY:

The 2026 Elections and Operating budget was approved by the Fulton County Board of Commissions (BOC) on January 21, 2026. The 2026 Elections budget includes funding for four election cycles during the year. The Fulton County BOC approved the 2026 Elections budget less a required reduction of \$1 Million. The Finance department also required a 1% budget reduction for all departments that resulted in an additional \$348K reduction to the 2026 Elections budget.

We have made the following reductions to the 2026 Elections budget to meet the required total \$1.3 Million reductions. We have reduced the total number of advanced voting election sites. Some of the temporary staffing start dates were moved back by 1 week. We also eliminated 1 Sunday of advanced voting which reduced the staff overtime costs.

We are working to set-up the various elections funding lines in the Accounting system now that the 2026 Elections budget has been approved. We will process vendor invoices after the purchase orders are established from the approved Elections budget funding.

We are processing the remaining 2025 expenses that were received in 2026. We continue to review the budget to actual expenditures for the 2025 Election cycles. We are generating both the Accounting and Purchase order reports to track costs and to adhere to our 2025 budgets.

Below are the approved 2026 Elections and Operations Budgets:

2026 Budgets:	
Operations Budget	\$5.4 Million
General Primary MAY 19, 2026	\$8.4 Million
General Primary Run-off JUNE 16, 2026	\$3.6 Million
General Election NOV 3, 2026	\$10.5 Million
General Run-off Election DEC 1, 2026	\$3.6 Million

Below are the approved 2025 Elections and Operations Budgets:

2025 Budgets:	
Operations Budget	\$5.4 Million
General Primary JUNE 17, 2025	\$4.7 Million
General Primary Run-off JULY 15, 2025	\$2.3 Million
General Election NOV 4, 2025	\$5.6 Million
Municipal Run-off Election DEC 2, 2025 (Funded by the cities)	\$1.9 Million

INFORMATION SYSTEMS OPERATIONS

DATE OF REPORT: 2/1/2026

PREPARATION FOR ELECTION / WORK SUMMARY:

Election Date: General Primary / Nonpartisan Election MAY 19, 2026

In January, the Information Systems Division performed the following key operational activities to support election readiness:

- Performed diagnostic testing of ImageCast Precinct (ICP) scanners, including verifying correct date and time retention, confirming proper receipt of test ballots, and ensuring all units were charging correctly before storage.
- Conducted diagnostic testing of Uninterruptible Power Supply (UPS) units to verify battery health and proper charging functionality before storage.
- Generated and applied barcode labels to UPS units to enhance asset-management tracking.
- Continued reconciliation efforts within the WDS Inventory System to ensure all election assets are accurately recorded and assigned to their proper locations.
- Entered newly serialized UPS units into the asset management system, formally received them into inventory, and confirmed correct location assignments through system audits.
- Formulated and initiated the Georgia Secretary of State (SOS) required county election equipment inventory, ensuring compliance with state reporting requirements.

REGISTRATION

DATE OF REPORT: January 30, 2026

PREPARATION FOR ELECTION / WORK SUMMARY:

This Monthly Report summarizes key registration activities, workload levels, and voter registration statistics for the Registration Division of the Fulton County Registration & Elections Department for January 2026. Throughout the month, the VR staff focused on processing applications received during the blackout period and performing all list maintenance. Review, research and updating of records on the new GARViS tile, records to review 53,516 items.

REGISTRATION STATISTICS:

January 1, 2026	January 30, 2026
VOTER REGISTRATION APPLICATIONS RECEIVED	19,783
ACTIVE VOTERS	734,831
INACTIVE VOTERS	121,156
TOTAL OF REGISTERED VOTERS	855,987
APPLICATIONS TO BE PROCESSED	5,190
NEW REGISTRATIONS TO FULTON COUNTY	4,450
REMOVALS FROM FULTON COUNTY	1,694

FRONT DESK OPERATIONS

January 1, 2026	January 30, 2026
Reason for Visiting Voter Registration	Total Number of Yellow Tickets
CERTIFICATE OF REGISTRATION	0
TEMPORARY VOTER ID CARD – APPLICATIONS	4
REGISTER TO VOTE – WALK-INS	9
PRECINCT CARD REQUESTS	46
VOTER STATUS ISSUES (CANCELLATION, INACTIVE, ETC.)	1
3 RD PARTY/VOTER DRIVES (APPLICATIONS)	0
LETTER RESPONSE	0
OUT OF COUNTY / OUT OF STATE INQUIRIES	0
VOTER LIST/STATS	0
OTHER – RANGES FROM VOTERS WANTING TO CHALLENGE OTHER VOTERS, DROPPING OFF THEIR ABSENTEE BALLOT/APPLICATION, OR GENERAL QUESTIONS	13
TOTAL:	73

List Maintenance Update
 1- Felon Challenge Letters mailed / 561 - Deceased / 41- VCR Portal Cancellation requests/ 404 - MOS / 8- NGE / 556 – Duplicates / 122 – Errors / 1- Not Verified

SUPPLIES & LOGISTICS

DATE OF REPORT	02.02.2026
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PREPARATION FOR ELECTION / WORK SUMMARY: Mr. Corey Henson

For the month of January 2026, the Supply and Logistics Division worked on and or completed the following:

- Contacted all Polling Location facilities to reserve the facilities for the upcoming 2026 election cycle.
- Performed site visits to confirm any new locations would be suitable to become polling locations.
- Performed site visits at current polling locations to update information on the facilities and to verify how locations were set up.
- Staff contacted potential polling locations to see if they would be interested in becoming polling locations for the upcoming 2026 election cycle.
- Staff inventoried the election supplies in the elections warehouse to confirm the number of supplies we have ready for the upcoming 2026 election cycle.
- Began creating supply orders for Advance Voting and Election Day supplies that will be needed for the upcoming 2026 election cycle.
- The staff continued to conduct day-to-day logistics operations for the Elections Warehouse.
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SUPPLY & INVENTORY STATISTICS

Advance Voting Polling Locations	3 locations visited
Advance Voting Supplies	Inventoried the supply warehouse
Election Day Supplies	Inventoried the supply warehouse
Election Day Polling Locations	18 locations visited

VOTER EDUCATION

DATE OF REPORT: January 31, 2026

PREPARATION FOR ELECTION / WORK SUMMARY:

In January, the Voter Education and Outreach (VEO) team began developing the plan for the 2026 election season, focusing on low voter turnout in our areas. The VEO Manager sent correspondence to every location, organization, or person who requested an event the previous year to begin scheduling events for the 2026 election season. The VEO team has reached out to all colleges and universities to start scheduling on-campus outreach.

The VEO Manager participates in legislative meetings as needed to discuss all bills that impact the elections department and attends committee hearings on election bills. The VEO Manager also serves on GAVERO's legislative committee and provides updates on the various election bills introduced into the general assembly.

The VEO Manager started scheduling Deputy Registrar training for February. She will work with Deputy Registrars to conduct voter registration drives throughout the county. She is also organizing voter registration drives at Atlanta Public High Schools, Fulton County High Schools, and the county's private high schools.

The VEO team is working with cities in North Fulton to recruit Poll Workers and conducting outreach to churches and organizations in the area.

The VEO team is continuously planning events and will continue contacting schools, communities, nonprofit organizations, and government officials to schedule future events across the county.

VOTER EDUCATION ACTIVITIES

Activity	Total for the Month	Year Total
Deputy Registrar Training	0	Total active= 710
Voter Registration	17	17
Poll Worker Recruitment	0	0
Voter Identification Cards	0	0
Outreach Events	7	7
Absentee Application	0	0
Deputy Registrar Events	0	0
Connections for VEO.	50	50
Event Interactions	2400	2400
Media Inquiries		

JANUARY EVENTS

Due to the weather, several events have been rescheduled for February or later.

Date	Type of Event	Location
1/12/2026	Voter Education and Outreach	The King Center Campus – Atlanta, GA
1/17/2026	Voter Education and Outreach	High Museum of Art (1280 Peachtree St NE, Atlanta, GA 30309)

1/17/2026	Voter Registration Drive	Atlanta Metropolitan State College, 1630 Metropolitan Pkwy SW, Atlanta, GA 30310
1/18/2026	Voter Registration Drive	St. James United Methodist Church, 3000 Webb Bridge Rd, Alpharetta, GA 30009
1/19/2026	Voter Education and Outreach	Tracey Wyatt Recreation Center, 2300 Godby Rd, College Park, GA 30349
1/28/2026	Voter Education and Outreach	Henderson Student Center Balance Multipurpose Room 798 Atlanta Student Movement Blvd Atlanta, GA 30314
1/30/2026	Voter Education and Outreach	Booker T. Washington High School, 45 Whitehouse Dr SW, Atlanta, GA 30314