



BOARD OF REGISTRATION AND ELECTIONS

REGULAR MEETING - OCTOBER 14, 2021 @ 10:00AM

Fulton County Government Center
141 Pryor Street, SW
Assembly Hall

Call to Order - Presiding: Ms. Cathy Woolard, Chairwoman

Board Members:

Cathy Woolard
Chairman

Dr. Kathleen Ruth
Vice Chairperson

Aaron V. Johnson

Mark Wingate

Teresa K. Smith Crawford

Director:

Richard L. Barron

MOTTO:

Because we care, we serve!

MISSION STATEMENT:

To ensure that the registration and elections process is efficient and effectively provided to all eligible citizens of Fulton County.

Main Office:

130 Peachtree St., SW
Suite 2186
Atlanta, GA 30303
404-612-7020

RULES:

Cell Phones are to be turned off prior to the meeting.

Citizens are allowed to voice requests, concerns, opinions, etc. during the Communication and Public Response portion of the meeting of the Board of Registration and Elections. Before speaking, each participant must obtain a speaker's card from Ms. Mariska Bodison, fill out the card and return it to Ms. Bodison prior to the beginning of this meeting. **Speakers will be granted up to TWO MINUTES each.**

1. Approval of Agenda
2. Communications and Public Response

OLD BUSINESS

3. Approval of Minutes:
 - Regular Meeting- September 9, 2021
 - Special Meeting- September 17, 2021
4. Monthly Operations Report September 2021 – Richard Barron
 - Update on Elections

NEW BUSINESS

5. Introduction of Madam Chair Cathy Woolard

EXECUTIVE SESSION

Personnel Matters and/or Discussion of Litigation if necessary

ADJOURN



BOARD OF REGISTRATION AND ELECTIONS UNAPPROVED MINUTES

REGULAR MEETING – SEPTEMBER 9, 2021

The Fulton County Board of Registration and Elections met in Regular Session on Thursday, September 9, 2021 at 10:00 a.m.

Please join the meeting from your computer, tablet or smartphone.

FGTV YouTube Channel

<https://www.youtube.com/channel/UCYH7E0jH6HxE-3KTRluH8SQ>

Presiding: Dr. Kathleen Ruth, Vice Chairperson

Other Board Members Present:

Mr. Aaron V. Johnson

Mr. Mark Wingate

Mrs. Teresa Crawford

Staff Attending: Mr. Richard Barron, Director; Mr. Patrick Eskridge, Deputy Director; Ms. Nadine E. Williams, Elections Chief; Ms. Sharon Benjamin, Deputy Elections Chief; Ms. Shamira Marshall, Registration Manager; Ms. Brenda McCloud, Administrative Manager; Ms. Breaua Jenkins, Administrative Coordinator I; Mr. Johnny Harris, Elections Officer; Mr. Axiver Harris, Elections Officer; Mrs. Cheryl Ringer, County Attorney; Mr. David Lowman, County Attorney; Mr. James Reese, Production Manager; Jessica Corbitt, PIO; Regina Waller, Senior Public Affairs Officer

Guest Attending: Janice Johnston, Nia Cortesu, Julia Adams, Bridgette Thorne

Collectively, the Board expressed well wishes to the former Chairman of the Board, Mr. Alex Wan. Mr. Wan resigned to run for City Council in the City of Atlanta.

#1– APPROVAL OF AGENDA

Vice Chair Ruth entertained a motion to add items under Old Business #5, Business Process Review and #6, Call for the Special Election ESPLOST to include a total of (8) items on the agenda. The motion was made by Mr. Wingate, seconded by Mrs. Crawford and carried by a unanimous vote of 4-0.

Vice Chair Ruth entertained a motion to adopt agenda as amended. The motion was made by Mrs. Crawford, seconded by Mr. Wingate and carried by a unanimous vote of 4-0.

#2– COMMUNICATIONS AND PUBLIC RESPONSE

Julia Adams commented on the break-in at the EPC and the footage that

Janice Johnston commented about poll worker recruitment from the County and Happy Faces

Nia Cortsen commented on the Auditor's report and suggested removal of Richard Barron

Bridgette Thorne commented on Happy Faces, Election Group, and Dominion

OLD BUSINESS

#3- APPROVAL OF MINUTES

- Regular Meeting- August 12, 2021
- Executive Session Meeting- August 12, 2021

Vice Chair Ruth entertained a motion to approve the Regular and Executive Session minutes from August 12, 2021. The motion was made by Mr. Wingate, seconded by Mr. Johnson and carried by a unanimous vote of 4-0.

#4- MONTHLY OPERATIONS REPORT FOR AUGUST 2021

Mr. Barron reported:

- Election Day Polling Locations: 257
- (8)- Check-In Locations for Election Night with (1)- pending
- Advance Voting Locations submitted to SOS
- L&A Testing will begin September 18th
- WDS Inventory System training completed
- **SB 202** reduce the amount of drop boxes countywide
 - Formerly 38 reduced to 8
 - <https://fultoncountyga.gov/inside-fulton-county/fulton-county-departments/registration-and-elections/absentee-ballot-box>
- **SB 202** made Mobile voting currently obsolete, **VEO** will utilize for Education and Outreach
- Revisions to training due to **SB 202**
 - Poll worker Manuals
 - Early Voting / Absentee Drop Boxes
 - Absentee Ballot Process
- A legal hold remains on the **DRE** voting units from the April 18, 2017 and June 20, 2017 6th Congressional Special Election and Runoff Special Election (**Relocated to offsite facility**)
- **555** randomly selected AMB envelopes for UGA Researchers Audit Match
- Total voter registration applications received in 2021: **64,758**
- **8,875** voter registration applications received in August
- As of August 1st, **849,319** (824,319 active and 25,194 inactive) registered voters reside in Fulton County
- SOS completed the NGE's- Inactive voters with no activity through (2) General Election Cycles
 - 32,460 Letters were mailed to for the no contact list maintenance
 - 11,770 remove from voter rolls on July 28, 2021
- SOS will run a National Change of Address (NCOA) late summer
- Total New Applications: **23,262**
- Felon Hearings: **0**
- Felon Letters Mailed: **189**
- Administration maintaining expenditures from County Budgets and submitting 2022 Budget
 - **Operations Budget** that reflect the same budget amount as the 2021 budget
 - **Capital Projects** – vehicles needed – box truck with lift, cargo vans, and two passenger cars & SUV's
 - **Enhancements** – request for 13 new positions, new voting equipment, forklift, and scanners
 - **Maintenance List** of existing and new annual warranties, licenses and fees
- Weekly meetings with various Departments
- Contingency Plans for COVID-19
- VEO Events listed in the monthly report
- Hired Personnel:
 - Registration Chief, Holly Smith
 - Absentee Manager, Mariska Bodison
- Vacancies:
 - Absentee Supervisor
 - Absentee Officer (1)

Unapproved Minutes

Regular Meeting- September 9, 2021

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- Registration Officer (2)
- Financial System Manager
- IT Systems Manager
- Executive Assistant/ Board Secretary

Mrs. Crawford inquired about the budget information submitted.

Mr. Barron directed Ms. McCloud to provide that information to the Board

Mr. Wingate asked for statistics of the onboarding for Happy Faces

Mr. Wingate inquired about the Mock Election

Ms. Williams responded the Mock Election involves the WDS Inventory System

Mr. Wingate requested more details on the Voter Registration statistics.

Ms. Marshall responded providing clarity to the report submitted and the statistics given during the meeting

Ms. Benjamin gave an overview of Advance Voting statistics and discussed the onboarding process with Happy Faces

Dr. Ruth mentioned the conversation regarding providing the board with the onboarding process, developing a list of set the expectations around the assessments that people will have to take when applying for certain positions

Dr. Ruth asked **Mr. Eskridge** about the liaison

Mrs. Crawford disagreed with assigning liaisons based on political parties.

Jessica Corbitt updated the Board:

OVERVIEW

- The November 2, 2021 Municipal General/Special Election will include municipal elections, school board elections, and E-SPLOST, T-SPOST.
- Fulton County Registration & Elections experienced significant disruption during the 2020 Elections cycle due to the impacts of COVID-19 .
- 2020 brought significant national focus to Fulton County elections, and that focus has continuing negative impact on perception of election operations.
- In 2021, the General Assembly passed SB 202 which will has numerous impacts on voting procedures beginning July 1, 2021, including several changes of specific impact to Fulton County.
- Fulton County seeks a robust communications plan to inform stakeholders about 2021 elections and their opportunities to participate.

VOTE BY MAIL

Absentee Ballot Voters Need to Learn about New Deadlines & Procedures under SB 202

- Voters applying for an absentee ballot are now required to provide their Drivers License number or alternative ID on their ballot application.
- August 16, 2021 is the first date for a voter to apply for an absentee ballot for the November 2, 2021 General Election.
- October 12, 2021 is the first day that absentee ballots may be mailed.
- October 22, 2021 is the last day to apply for an absentee ballot for the November 2, 2021 General Election. (11 days earlier than deadline in previous years.)
- Absentee ballots may be turned into drop boxes located in 8 early voting locations during early voting hours only.
- Fulton County Elections offices will have office hours during the weekend following the last day of early voting to provide voters additional hours to return ballots in person.

Dr. Ruth commented on some of the graphics presented

Ms. Corbitt responded taking the suggestion into account

#5- BUSINESS PROCESS REVIEW UPDATE

Mr. Wingate suggested tabling the Business Process Review

Mrs. Crawford disagreed with Mr. Wingate. Mrs. Crawford wants the department to move forward with process

Mr. Johnson discussed wanting the process to move forward

Dr. Ruth mentioned in it's current form the RFP does not benefit the DRE.

Vice Chair Ruth entertained a motion to move forward with receiving BOC approval to request an agency to complete the business process review. The motion was made by Mr. Johnson, seconded by Mrs. Crawford and carried by a unanimous vote of 2-2.

Yea: Johnson, Crawford

Nay: Ruth, Wingate

#6-CALL FOR ELECTION: ESPLOST

Dr. Ruth announced:

Call Special Election Question

Pursuant to a resolution adopted by the Fulton County Board of Education and concurrently by the Atlanta Board of Education dated June 17, 2021

Notice is hereby given that, in accordance with O.C.G.A § 21-2-540, a special election shall be held in Fulton County on November 2, 2021 for the purpose of submitting to the voters the following question for approval or rejection:

NOTICE OF CALL FOR SPECIAL ELECTION
TO THE QUALIFIED VOTERS OF FULTON COUNTY
TO CONSIDER A SPECIAL ONE PERCENT SALES AND USE TAX

NOTICE IS HEREBY GIVEN that on November 2, 2021, an election will be held in all of the election districts of Fulton County, at which time there will be submitted to the qualified voters of Fulton County for their determination the question of whether or not a special one percent (1%) sales and use tax shall be reimposed on all sales and uses in Fulton County beginning July 1, 2022, upon the expiration of the current sales and use tax, and continuing for a period of time not to exceed 20 calendar quarters to raise not more than \$1,831,543,155.40 to be expended for the following educational purposes:

Vice Chair Ruth entertained a motion to approve the Call for Special Election: ESPLOST. The motion was made by Mr. Johnson, seconded by Mrs. Crawford and carried by a unanimous vote of 4-0.

NEW BUSINESS

#7-APPROVAL OF POLLING PLACE CHANGES

➤ 25/21, 26/21, 27.21, 28.21

Ms. Williams greeted the Board and announced the (3) precinct proposals. All polling locations were surveyed for American with Disabilities Act (**ADA**) compliance and all impacted voters will be notified 30 days prior to the next scheduled election.

Proposal #	Precinct (s)	Facility Name	Reason	Proposed Facility	Number of Voters Assigned	Mile(s) to New Location
25.21	10D1	Harper Archer Elementary 3399 Collier Drive	Student Safety Concerns	CT Martin Recreation Center 3201 Martin Luther King Jr. Dr	5021 10D & 10D1 CT Martin Rec Center	1.6
26.21	10P	Harper Archer Elementary 3399 Collier Drive	Student Safety Concerns	Jackson Memorial Baptist Church 534 Fairburn Road	5970 09C & 10E & 10P Jackson Memorial Baptist	0.1
27.21	SC16A SC33	Sandtown Park Recreation Center 5320 Campbellton Road	Facility to undergo renovations	Sandtown Middle School 5400 Campbellton Road	5233 SC16A/B & SC33 Sandtown Middle School	0.6
28.21	SC08C	Gladys Dennard at South Fulton Library 4055 Flat Shoals Road	Proximity to voter residences	Welcome All Recreation Center 4255 Will Lee Road	1500 SC08C & SC17A/B/C Welcome All Recreation Center	4.2

Vice Chair Ruth entertained a motion to approve the Polling Place changes as discussed. The motion was made by Mr. Johnson, seconded by Mrs. Crawford and carried by a unanimous vote of 4-0.

#8-GAVREO UPDATE

Mr. Barron mentioned:

The Phoenix Award voted on by our peers went to Fulton County Registration and Elections for recognition and appreciation of their dedicated service devotion and commitment to the election, the voters, and county.

Conference Items:

- SB 202 Changes

Unapproved Minutes

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- Open Records Requests,
- Municipal Qualifying,
- List Maintenance
- Redistricting
- Changes In Absentee Voting.

Attendees: Vice Chair Ruth, Ms. Crawford, Richard Barron, Patrick Eskridge, Nadine Williams, and Dominic Olomo

EXECUTIVE SESSION

The Board did not convene into executive session

ADJOURNMENT

With no other items requiring the Board's action, **Chairman Wan entertained a motion to adjourn. Mr. Johnson moved to adjourn the meeting. Mrs. Crawford seconded the motion.** Collectively, the Board agreed to adjourn at 12:41 p.m.

The meeting adjourned.

Prepared by,

Mariska Bodison, Board Secretary



UNAPPROVED MINUTES

BOARD OF REGISTRATION AND ELECTIONS SPECIAL CALLED MEETING- SEPTEMBER 17, 2021

The Fulton County Board of Registration and Elections met in Special Session on Friday, September 17, 2020, 3:00 p.m.

VIRTUAL MEETING

Please join the meeting from your computer, tablet or smartphone.

FGTV YouTube Channel

<https://www.youtube.com/channel/UCYH7E0jH6HxE-3KTRluH8SQ>

Presiding: Dr. Kathleen Ruth, Vice Chairperson

Other Board Members Present:

Mr. Aaron V. Johnson

Mrs. Teresa Crawford

Absent Board Members

Mr. Mark Wingate

Staff Attending Ms. Nadine Williams, Elections Chief; Ms. Sharon Benjamin, Deputy Elections Chief; Ms. Brenda McCloud, Administrative Manager; Ms. Breana Jenkins, Administrative Coordinator I; Mr. James Reese, Production Manager Jessica Corbitt, PIO & Director of External Affairs

Guests Attending: None

#1– APPROVAL OF AGENDA

Vice Chair Ruth entertained a motion to approve the agenda. The motion was made by Mrs. Crawford, seconded by Mr. Johnson and carried by a unanimous vote of 3-0.

#2– CALL FOR SPECIAL ELECTION: HOMESTEAD EXEMPTION

“Shall the Act be approved which provides for the continuation after December 31, 2021, of the homestead exemption from City of Atlanta Independent School District ad valorem taxes for educational purposes in the amount of \$50,000.00 of the assessed value of that homestead that exceeds \$10,000.00?”

YES

NO

Ms. Crawford inquired about the individual responsible for providing this information to the DRE.

Ms. Williams responded the Municipalities or the School Boards that the referendum pertains to

Vice Chair Ruth entertained a motion to approve the Call for Special Election: Homestead Exemption. The motion was made by Mr. Johnson, seconded by Mrs. Crawford and carried by a unanimous vote of 3-0.

ADJOURNMENT

With no other items requiring the Board's action, **Chairman Wan entertained a motion to adjourn. Mr. Johnson moved to adjourn the meeting. Vice Chair Nuriddin seconded the motion.** Collectively, the Board agreed to adjourn at 3:15 p.m.

The meeting adjourned.

Prepared by,

Mariska Bodison, Board Secretary



INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Richard L. Barron, Director, Registration and Elections
Patrick Eskridge, Deputy Director
Nadine Williams, Elections Chief
Shamira Marshall, Registration Manager
Brenda McCloud, Administrative Manager

RE: **Monthly Operations Report – SEPTEMBER 2021**

DATE: October 4, 2021

ELECTIONS DIVISION

During the month of September the focus of the Election Division activities were on the following tasks:

November 2, 2021 General / Municipal Election:

CES completed building the ballots. Proofs were forwarded to the municipalities and the attorneys of the TSPLOST, ESPLOST, and City of Atlanta Homestead exemption for proofing and approval. All edits were forwarded to CES for correction. The ballot printing vendor has been selected and has been forwarded the documents to proceed.

Polling Locations:

No additional polling location changes to date. Total Election Day locations equals 257. The polling place change signs are being drafted and will be posted in compliance with the new SB202 guidelines.

Check-In Locations:

There will be a total of nine check-in locations to expedite the check in process. Approximately 25 to 35 poll workers will be assigned to each location. A zoom meeting is scheduled to be held with the check-in managers and assistant managers on October 4th to advise of the new check-in procedures. The Human Resources Department is assigning Fulton County employees to serve as on call check-in clerk reserves, for a total of 10 for each site. An onsite training session will be held with the Check-In Managers and Assistant Managers, date and location to be determined

- Frederick Douglass High School – new location
- Garden Hills Elementary School – new location
- Holcomb Bridge Middle – new location
- Liberty Point Elementary – to replace South Annex
- Martin Luther King Middle School – new location
- Maynard Jackson High School – to remain
- North Springs United Methodist Church – to replace North Annex
- Paul D. West Middle – to remain
- Vickery Mill Elementary – to replace Roswell City Hall

Advance Voting:

Advance Voting training is currently being conducted. A mock election will be on held on Friday, October 8th. The advance voting locations have been forwarded to the SOS and posted on the county website per SB202 guidelines.

Absentee Ballot Drop Boxes:

Advance Voting training includes absentee ballot drop box procedures for the eight locations assigned. The absentee ballot drop box couriers are currently being recruited.

Poll Worker Recruitment & Training:

We have worked with the Communications Department to rebrand all Advance Voting and Election Day training materials and presentations, to include training videos regarding form completion and the customer service video. The refresher training videos have been posted and the poll worker manual will be posted on the Poll Worker Training Registration site for review.

Election Preparation Center & Hapeville Annex:

L&A is currently being conducted at the Election Preparation Center and Hapeville warehouses. Staff is currently working on implementing various modules in the WDS inventory system to be utilized at check-in for the November 2nd Election. A mock election is scheduled for Wednesday, October 6th.

Poll Worker Recruitment

PRECINCTS 1-12 (CITY)	Total Needed	Recruited to Date	Recruits w/Training Completed
01A - 07B			
Dual Manager	26	26	13
Chief Manager	36	33	16
Asst Mgr(s)	122	117	38
Clerk(s)	244	308	67
Provisional Manager	61		
07C - 12S			
Dual Manager	13	13	1
Chief Manager	49	49	17
Asst Mgr(s)	124	119	43
Clerk(s)	270	270	75
Provisional Manager	62	52	15
County Employee Reserves	Reserves Needed	Reserves Recruited to Date	Reserves w/Training Completed
	25		
PRECINCTS AP-UC (COUNTY)	Total Needed	Recruited to Date	Recruits w/Training Completed
AP TO RW09			
Dual Manager	20	20	7
Chief Manager	49	48	18
Asst Mgr(s)	138	134	30
Clerk(s)	279	325	51
Provisional Manager	69	50	24
RW09A TO UC			
	Total Needed	Recruited to Date	Recruits w/Training Completed

Dual Manager	24	22	7
Chief Manager	45	37	7
Asst Mgr(s)	138	109	16
Clerk(s)	273	263	77
Provisional Manager	69	25	16

County Employee Reserves	Reserves Needed	Reserves Recruited to Date	Reserves w/Training Completed
	25		

ADVANCE VOTING	Total Needed	Recruited to Date	Recruits w/Training Completed	Reserves Needed	Reserves Recruited to Date	Reserves w/Training Completed
Advance Voting - Manager	24	24	24			
Advance Voting - Asst. Mgr	48	48	41	10		
Advance Voting Line Monitors	24	24				
Technicians - AV	24	24	24			
Compliance Officer	24	24	24			
Advance Voting - Clerk	96	80	80	30		
Security AV Sites	24	24				

HAPPY FACES	Total Needed	Recruited to Date	Recruits w/Training Completed	Reserves Needed	Reserves Recruited to Date	Reserves w/Training Completed
Election Day Security	257	177				
Election Day Technicians	257	186		20		
Election Day Line Monitors	57	57				

Election Night Check In	Total Needed	Recruited to Date	Recruits w/Training Completed	Reserves Needed	Reserves Recruited to Date	Reserves w/Training Completed
Check In Manager	9	9				
Check In Assistant Manager	9	9				
Check In Clerks	225	206		90	90	
Check In Security	81	81				

Tasks to Be Performed for Future Reporting Periods:

- Confirming Achieve IT work duties are on task
- Virtual meeting conducted for election planning, preparation, and processes
- Meeting and review of Elections Division internal processes and procedures

REGISTRATION DIVISION

This Monthly Report provides a summary of the critical registration activities, workload levels and voter statistics for the Registration Division of the Fulton County Registration & Elections Department for September 2021. The primary activities the VR staff worked on in August & September were processing voter registration applications, confirmation notices, researching street issues, municipal voter/street audits as well as voter registration applicant processing problems, preparing notices to voter registration applicants, scanning, indexing registration cards, and training.

VOTER REGISTRATION

The total number of voter registration applications we have received in 2021 is **72,331**. We received **8,224** voter applications in September.

As of October 4, 2021, there are 851,723 (794,703 active and 57,171 inactive) registered voters reside in Fulton County.

The Historic Overview of Registration Applications for August/September are as follows: **(the breakdown covers a five year period)**

Year	August Voter Registration Applications	September Voter Registration Applications
2017	24,354	23,361
2018	31,575	37,803
2019	50,028	45,476
2020	32,940	39,572
2021	8,875	8,224
Total Applications for 2021		72,331

WORKLOAD STATISTICS FOR: Numbers as of October 4, 2021

Please see attached document.

Completed Voter Registration Applications Processed for September		
Total Number of Processed Applications		8,224
Total New Registrations to Fulton County		5,442
New Registration (1st Time)		2,808
DDS Applications	2,064	
Online Applications	271	
Paper Applications	473	
Transferred into Fulton		2,634
DDS Applications	2,206	
Online Applications	156	
Paper Applications	272	
Total Number of Changes to Fulton County		3,433
Address Changes Only	2,502	
Name & Address Changes	330	
Duplicate (No Changes)	286	
Name Changes	315	
Total Number of Removals of Fulton County		3,741
Felons	72	
Moved out of State	46	
Duplication	224	
Error	7	
Hearing	0	
Not Verified Deletion	0	
Requested	13	
Transfers out of county	2,634	
Vital Records	745	
Mental Incompetent	0	
Inactive to Deletion	0	

REGISTRATION REPORTS:

NO-CONTACT CONFIRMATION NOTICES

Pursuant to O.C.G.A. § 21-2-234, **“no contact”** means that a voter has not filed an updated VR card, changed their name or address, signed a petition, signed a voter certificate, submitted an absentee ballot application, voted an absentee ballot, or confirmed their information with the county elections office. The Secretary of State’s Office in the first six months of each odd-numbered year identifies electors who have not made contact during the preceding five calendar years, and identified electors who were not identified during the NCOA process. The total number of Fulton County voters who received a confirmation notice was **32,640**. Voters were giving 30 days to respond to the notice. If they failed to respond to the notice in a timely manner, their status was automatically changed to “Inactive” on September 13, 2021 (notices were originally mailed on August 2, 2021 per the August MOR).

Total Number of Voter Statuses Changed to Inactive: **32,109**

Total Number of Voters Remaining Active: **531**

Please see attached document for a complete breakdown of the Inactive Voter Report due to No Contact received from the SOS office on September 24, 2021

TRAINING SESSIONS

The Registration Division training session breakdown:

- Three members of the VR team and the Registration Chief attended a redistricting training at the Gwinnett County Board of Elections and Registration Office on Friday, October 1, 2021. The training was from 10 am – 1 pm. The Secretary of State’s staff conducted the training. We received valuable information about the upcoming redistricting process, the absentee ballot envelope, and other updates happening at the office.
- The Registration Manager conducted an informative call center training with all supplemental staff on Wednesday, September 29, 2021 from 10 am – 2 pm. She received great feedback from all that attended. They found the training helpful, and encouraging. They felt they have the resources needed to perform their jobs.

PERSONNEL/STAFFING:

We have a total of 12 permanent employees, 1 manager, and 1 chief. The new Registration Chief, Holly Smith started on September 15, 2021. We had three previous members of the VR team move over to the Absentee Team. We have 3 Registration Officer vacant positions. The position was posted last week, and has since closed. We hope to begin interviewing for that position soon.

DEPUTY REGISTRAR

The process of hosting and training deputy registrars has moved from under the umbrella of the VR division to under the Voter Education and Outreach division.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS: (see updates in RED)

The VR division is currently in the processing of updating and creating Standard Operating Procedures (SOP). Many of the SOPs created will help streamline currently processes and procedures that will in turn increase response rate, customer satisfaction, and employee engagement.

- Notifications of Hearing for Felons
- Continue List Maintenance Activities
- Continue Review / Update Voter Registration procedures
- Continue Indexing, Scanning Voter Registration Applications
- Continue to Perform / Conduct performance counseling sessions – **The Registration Chief will be conducting 1:1 sessions with all permanent and supplement staff starting mid-October.**
- Respond to State Election Investigations – **Currently responding to backdated inquiries.**
- Continue Precinct Card Mailings and other Correspondences
- Staff Training – **There will be a new education initiative coming to the VR department in December 2021.**

ADMINISTRATION DIVISION

This report provides specific administration and election tasks performed during the month of September 2021. Standard operations and activities from the Administrative Division include: personnel, payroll, procurement, finance, travel and training coordination, support to the Board of R&E and the Registration and Elections Divisions.

Zoom Meetings Attended

Department Supervisor's Meeting - Weekly
 County Manager's Strategy Team - Weekly
 Finance Meeting - Weekly
 Purchasing Meeting – Weekly

Personnel Vacancies and New Positions

Title	Type Positions	Status of Recruitment
Registration Officer	Existing Positions (2)	Re-posted Position – closed 10/4/2021
Registration Chief	Existing Position	Interviewed Applicants Made Selection & Offer
Absentee Ballot Manager, Supervisor and Officers (4)	New Positions and New Division	Manager promoted within department; selected 3 of 4 officers; interviewing supervisor position
Financial Systems Manager	New Position	Interviewed Applicants Made Selection & Offer - Negotiating
Voter Education Manager	New Position	Interviewed Applicants Made Selection & Offer - Accepted
Information Systems Manager	New Position	Promotion within department

Preparation of 2022 Budgets

The Budget Hearing/Presentation for the department will be on October 13, 2021 to be held virtually:

- **Operations Budget** that reflect the same budget amount as the 2021 budget
- **Capital Projects** – vehicles needed – box truck with lift, cargo vans, and two passenger cars & SUV's
- **Enhancements** – request for 13 new positions, new voting equipment, forklift, and scanners
- **Hospitality** – request for increase for food services
- **Annual Maintenance List** of existing and new annual warranties, licenses and fees
- **Travel and Training** – request for increase to accommodate new management positions for certification classes and annual conference

2021 Election Budgets

Managing and tracking invoices and balances of staffing expenses against budget.
Managing, tracking and reporting procurement activities that require a purchase order.
Submitting invoices received to Accounts Payable timely.

Voter Education and Outreach Update

This report provides specific summary information regarding VEO tasks performed during the month of September 2021. Standard Voter Education and Outreach operations include educational seminars and lectures, intensive reviews of the new SB202 legislation, Dominion voting machine, comprehensive demos and training, as well as voter registration activities and absentee ballot training on behalf of The Registrations and Elections Division.

The VEO Lead Trainer (Kelvin Jones) has been meeting with the VEO Team (Cobi Haggard, Mariana McGinnis, Shantel Stephens) on a consistent basis to review processes with voter registration, filling out applications, understanding Senate Bill 202 sections, and important nuances that involve the new Dominion voting equipment.

The VEO Team worked during the month of September to deliver services to the public. We have targeted all areas of the County: north, south, east, and west. We have conducted events with groups that we have reached out to, as well as those who have sought our assistance. We have conducted events with the executive team including Mr. Dick Anderson and several events with the Chairman of the County Commissioners Mr. Robb Pitts. Other notable events include a major event with The Arthur Blank Foundation at the Mercedes Benz Stadium and the Democratic Women of Atlanta.

We are working on additional partnerships within the community. We have developed strong contacts with community stakeholders and are awaiting responses in regards to scheduling events in the near future; also, we are in the process of setting up a number of new events on a daily basis. We are working to develop synergy with various groups so that we are able to further strengthen our impact in the community.

We are working to make our goal of 700-1,000 touchpoints a week a reality. We are developing a **Diversity Project** to make sure we are being as inclusive as possible and we are working on a major initiative with the **Carter Center**. These initiatives are just a couple of projects we are working on as we are expanding our scope of projects on a daily basis and are excited about some of the groups we are in discussion with. We look forward to sharing those outcomes as they materialize.

The following are outreach events that the VEO team attended in September 2021:

SEPTEMBER 2021 EVENTS

EVENT / DATE	ORGANIZATION	LOCATION
Wolf Creek Concert Series 2:00pm – 10:00pm	External Affairs/Executive Team Fulton County Dick Anderson in attendance	Wolf Creek Amphitheatre South Atlanta 30349
Senior Caucus Informational Event September 2, 2021 7:00pm – 8:00pm	DPG Senior Democratic Women of South Fulton	Virtual Event (Zoom)
Harriet Thomas Educational Seminar September 9, 2021 11:00am - 1:00pm	QLS Senior Center Chairman Robb Pitts in attendance	Onsite Event 4001 Danforth Road Atlanta 30331
Lecture on the 2021 Election September 11, 2021 10:00am - 12:00pm	Ben Hill United Methodist Church	Onsite Event 2099 Fairburn Road Atlanta 30331
Vote Coalition Seminar & Lecture September 17, 2021 12:00pm – 1:00pm	Panther Coalition (GA State)	Virtual Event (Microsoft Teams)
Community Education Event September 18, 2021 12:30-4:30pm	Liberty Community Services	Onsite Event 50 Peyton Place Atlanta 30331
CME Lay Council Meeting September 25, 2021 10:00 am – 1:00 pm	Atlanta Rome District CME Lay Council Meeting	Virtual Event (Zoom)
Grace Community Seminar & Lecture September 25, 2021 2:00pm – 4:00pm	Grace Community Fellowship Church	Onsite Event 4215 Wendell Drive Southwest Atlanta
The Voter Experience September 28, 2021 9:00am – 1:00pm	The Arthur Blank Foundation Chairman Robb Pitts in attendance	The Home Depot Backyard Mercedes Benz Stadium Atlanta 30303
Voter Registration & Outreach September 28, 2021 2:00pm – 4:00pm	Atlanta Technical College	Onsite Event 1560 Metropolitan Pkwy Atlanta 30310
Voter Education & Absentee Ballot September 30, 2021 11:00am-1pm	QLS Senior Center	Onsite Event 4001 Danforth Road Atlanta 30331

ABSENTEE DIVISION

The Newly formulated Division within the Department, approved by the BOC in July 2021.

All New Personnel:

Hired Date: **September 15, 2021**

Mariska Bodison, Absentee Manager

Rosalind Davis, Absentee Officer

Keisha Dixon, Absentee Officer

Hired Date: **September 22, 2021**

Yetunda Sims, Absentee Officer

Pending permanent personnel onboarding to complete are the (1) Absentee Supervisor and (1) Absentee Officer. (10) Supplemental staff scheduled to begin October 4, 2021.

Absentee By Mail Statistics:

APPS PROCESSED	2324
APPS REJECTED	149
APPS DUPLICATIONS	82
TOTALS	2555

November 2, 2021 General / Municipal Election:

Ordered Supplies from SOS - Pending

Bluecrest vendor onsite provided training and servicing the equipment

Virtual meeting with Quadient vendor, software solutions to simplify and expedite the printing process

Absentee Ballot Drop Boxes:

All Personnel assigned to the (8) Drop Boxes throughout County has been retrained and updated forms provided for completion.

Recruitment & Training

The Absentee Officers interviews were conducted and personnel have been selected. All areas of training will be reviewed to ensure training is more effective and consistent with Absentee processes.

The Division is updating process and procedures to reflect the changes currently taking place within the Department.

Tasks to Be Performed for Future Reporting Periods:

- Continuing to establish written procedures
- Confirming Achieve IT work duties are on task
- Virtual meeting conducted for election planning, preparation, and processes
- Meeting and review of internal processes and procedures
- Meetings with Task Force regarding creation of Election Central
- Continue to monitor the daily applications and processing metrics
- Conducting Interviews

FULTON VOTES 2021

integrity
security
efficiency

Advance Voting Hours and Locations

Tuesday – Friday, October 12 – 15, 2021 9 a.m. – 6 p.m.
Monday – Friday, October 18 – 29, 2021 9 a.m. – 6 p.m.
Saturday, October 16 & October 23, 2021 9 a.m. – 6 p.m.
Sunday, October 17 & October 24, 2021 9 a.m. – 6 p.m.

ASTERISK* INDICATES ABSENTEE BALLOT DROP BOX LOCATION

<p>Adams Park Library* 2231 Campbellton Road SW Atlanta, GA 30311</p>	<p>Alpharetta Branch Library* 10 Park Plaza Alpharetta, GA 30009</p>	<p>Buckhead Library* 269 Buckhead Avenue NE Atlanta, GA 30305</p>
<p>C. T. Martin Natatorium Recreation Center* 3201 Martin Luther King Jr. Drive SW Atlanta, GA 30311</p>	<p>Chastain Park Recreation Gym 140 Chastain Park Avenue NW Atlanta, GA 30342</p>	<p>East Point Library 2757 Main Street East Point, GA 30344</p>
<p>East Roswell Branch Library* 2301 Holcomb Bridge Road Roswell, GA 30076</p>	<p>Etris-Darnell Community Recreation 5285 Lakeside Drive Union City, GA 30291</p>	<p>Gladys S. Dennard Library at South Fulton 4055 Flat Shoals Road Union City, GA 30291</p>
<p>Metropolitan Library 1332 Metropolitan Parkway SW Atlanta, GA 30310</p>	<p>Milton Library 855 Mayfield Road Milton, GA 30009</p>	<p>New Beginnings Senior Center* 66 Brooks Drive Fairburn, GA 30213</p>
<p>North Fulton Service Center 7741 Roswell Road Sandy Springs, GA 30350</p>	<p>Northside Library 3295 Northside Parkway, NW Atlanta, GA 30327</p>	<p>Northwest Branch at Scotts Crossing 2489 Perry Boulevard, NW Atlanta, GA 30318</p>
<p>Palmetto Library 9111 Cascade Palmetto Highway Palmetto, GA 30268</p>	<p>Park Place at Newtown 3125 Old Alabama Road Johns Creek, GA 30022</p>	<p>Ponce De Leon Library 980 Ponce De Leon Avenue NE Atlanta, GA 30306</p>
<p>Robert F. Fulton Ocee Library 5090 Abbotts Bridge Road Johns Creek, GA 30005</p>	<p>Roswell Branch Library 115 Norcross Street Roswell, GA 30075</p>	<p>Sandy Springs Library* 395 Mount Vernon Highway NE Sandy Springs, GA 30328</p>
<p>South Fulton Service Center 5600 Stonewall Tell Road College Park, GA 30349</p>	<p>Southwest Arts Center 915 New Hope Road SW Atlanta, GA 30331</p>	<p>Wolf Creek Library* 3100 Enon Road Atlanta, GA 30331</p>