

**MINUTES OF THE FULTON COUNTY WORKFORCE
PREPARATION & EMPLOYMENT SYSTEM LOCAL
WORKFORCE DEVELOPMENT BOARD OF DIRECTORS
MEETING
THURSDAY, April 26, 2018
Meeting Minutes**

The meeting of the Workforce Preparation & Employment System Local Workforce Development Board of Directors Meeting was held at the Metropolitan Library, 1332 Metropolitan Pkway, SW, Atlanta, GA 30310, Conference Room A.

BOARD MEMBERS ATTENDING:

Latron PRICE, Perry HERRINGTON, Marvin LASTER, Robelyn MCNAIR, Stephanie ROOKS, Tim BIRT, Yulonda DARDEN BEAUFORD, Elizabeth NORMAN, Neil GLUCKMAN, Aimee WILLIAMS, Beth USRY, and Jeff BUTTERWORTH.

BOARD MEMBERS NOT ATTENDING:

Joyce DORSEY, James (Pete) HAYLEY, Finesse BLUMENTHAL, Tommie JONES, Oscar PRIOLEAU, Jr., Ruth COREY; Kenneth SLAVEN, Elizabeth SCOTT, Bill BLINSTRUB; and Calvin ELLISON.

STAFF MEMBERS ATTENDING:

Al NASH, Samir ABDULLAHI; Tracey BRADLEY, Michelle VIALET, Ebony VINES-JACKSON, Mariska ANGALL, Tonya GRULLON, Kenneth FITZGERALD, DetriSS THOMAS, Stephanie RANDOLPH, Anita HARRIS, Ed LEIDELMEIJER and Carol SHIELDS.

GUESTS IN ATTENDANCE

Delast Mahammad, POC (Project Outsource Connect)
Ursula Knight, POC, (Project Outsource Connect)
Jerry Myers, President, In the Door LLC
Danny Scott, Studio Farmers W.A.G.E.S.
Michelle Dinkins, Proxy for Calvin Ellison
Anthony Wayne, Proxy for Tim Birt

CALL TO ORDER

Board Chairperson, Mr. Latron Price called the April Full Board meeting to order at 9:17AM.

ROLL CALL

Board Clerk, Carol Shields, proceeded to call the roll.

OPENING CEREMONIES

Chairperson Price introduced himself and welcomed and thanked everyone for attending the meeting.

PUBLIC COMMENT:

Danny Scott, Dekalb County – Studio Farmers W.A.G.E.S.
DeLast Muhammad, POC(Project Outsource Connect)

Board Chairperson Latron Price confirmed that those two public comments cards had been submitted. He invited both Danny Scott and DeLast Muhammad into the meeting for public comment.

Danny Scott with Studio Farms W.A.G.E.S. explained that their program allows training to a population with low income to learn how to grow and work in gardens so that they can be a part of a trained workforce in our community. Under the program, the participants will work 12 weeks with hourly pay of \$12.00. He would like to partner with FC Workforce in this effort under the WIOA program.

Delast Mahammad, Workforce & Business Development Consultant, was given an opportunity to share information about Project Outsource Connect which provides outsourcing solutions for Workforce Agencies. They have mobile workers that go out to workforce boards and do presentations to show how they can reduce expenses and outsource for your company by handling all the paperwork and training for participants in the program to include Adult, Dislocated Workers, and Youth. She is requesting that we consider POC for any outsourcing needs.

After public comments, Chairman Price acknowledged Edward Leidelmeijer Chief of Staff to Commissioner Liz Hausmann and Anita Harris Assistant to Commissioner Natalie Hall for being in attendance at the board meeting.

MINUTES

The minutes were tabled until the end of the meeting.

AGENDA

Perry Herrington made a motion to accept the agenda at 9:40AM. Robelyn McNair made the motion to accept the motion and it was seconded by Chairman Latron Price.

WIOA and Legislative UPDATES/ONE STOP OPERATOR

After the agenda was accepted, the outline of the agenda was changed slightly to allow the introduction of Mr. Jerry Myers, President of the One Stop Operator due to his request to depart for another meeting engagement.

Tracey Bradley, Division Manager, introduced Mr. Jerry Myers, President, One Stop Operator, IN THE DOOR, LLC to everyone present at the meeting. Mr. Myers introduced himself and advised he is looking forward to building a great relationship with our Fulton County Workforce Development Division and appreciates the opportunity to serve the citizens of Fulton County.

Mr. Myers also explained that with the One Stop Operator, they will have an opportunity to bring innovation through the outsource relationship with Workforce.

Chairman Price requested a motion to execute the MOU agreement which was accepted at the BOC meeting.

A quorum was announced at 9:45A.M.

Since there was a quorum, Stephanie Rooks made a motion for the MOU for the One Stop Operator and seconded by Elizabeth Norman. All were in favor and not abstentions. The motion was carried for the One Stop Shop Operator.

FINANCE

Ms. Mariska Angall, Interim Financial Manager presented the financial report. The finance report was disseminated among board members as well as sent via email before the meeting for the board members to review. Ms. Mariska Angall discussed the financial report and the current financial picture as it currently stands. As noted in the financial report, the portion of the grant that was awarded to Workforce expired on February 20, 2018. Based on the financial picture presently, the financial obligations that are in unobligated balances will be remaining. She explained that we have about two months to expend those dollars before the end of that grant closeout on June 30th, which are additional expenditures. The Finance Department within a certain time frame will submit the grant final reports to the board for their review. She explained from reviewing the report that in the obligation columns it is basically a combination of what is available for in school youth (ISY) with Individual Training Accounts. Students that are currently in school as well as their personal expenditures will be expended by June 30th. These dollars basically are effective based on how often and how quickly we receive invoices for payments from our vendors. She emphasized that on last year, Workforce returned some funds and some funds were recaptured, so the goal is to spend the dollars as quickly as we can. The question was asked if we can move the dollars from dislocated worker to adult. Per Ms. Angall, the state allows us to do that every quarter. The dislocated worker dollars from last year to the adult for the grants that we currently have has already been transitioned. The grants that are notated in blue in the financial report that have expired next year, we are also going to lose dollars there after June 30, 2018. So the key point of the report is to look at the dollars because Workforce has to meet an 80% obligation within the first year of the grant or the state will recapture those dollars. Ms. Angall advised we are moving in the to capture those dollars. Some of the reasons were because Workforce did not have a lot of contracts last year. The

One Stop Operator contract did not make it last year because the board did not approval it. The Finance Department looks and analyzes these dollars on a day to day basis, looking at ways on how to obligate funds, tracking expenditures, to make sure we do not loose funding. It was also pointed out on the financial report of additional grant dollars that were not on the report from the last meeting because they were currently being set up to include the million dollar grant for the Dislocated Worker. Of those dollars, only one budget has been set up. Expenditures will be paid to these grants. Within the next week or two weeks, these numbers will change and shift, as well as moving certain dollars around. So there are obligations that will show up in these columns in the report to show day to day transactions that are occurring. The staff has enrolled a lot of customers into training. Within the last few weeks we've had twenty-one customers enrolled. We do anticipate funding to be spent.

TASKFORCE COMMITTEES

Chairman Price next focus and discussion was on making certain that our task force committees are functioning and meeting properly. For those board members that have not signed up for a committee, he encouraged that they sign up for a Taskforce committee that they would be interested in. Conference calls can be done for committee meetings. For each Taskforce committee, there has to be non-member board member as a subject matter expertise from the community such as business leader, a person in Fulton County that works with you, who has time available to be part of a committee and can actively speak on some of the things going on in the community. A resume is recommended to show the expertise and it will be keep it on file. Each committee should have a staff member.

Chairman Price asked the committee to formalize some sort of social networking event for the board members to come together and discuss what is happening in their different areas of the committees to bring cohesiveness to the board. Robelyn McNair agreed to take the initiative to organize the event along with Perry Herrington, Elizabeth Norman and Stephanie Rooks. A questionnaire will be sent out to board members as well for their input.

Division Manager Tracey Bradley will assign a staff member to each Taskforce Committee and will notify the board.

Perry Herrington would like to know where we are in terms of compliance in reference to compliance based on the mix of the board between public sector, education, academia, business community, and the trade organizations. Suggested that we may do some recruiting because we have some members out of compliance and the board needs to be in compliance at the next board meeting.

There were no Taskforce Committee Reports.

Need to find out non board member criteria with county attorney office.

Recruit non board members before June meeting to be in compliance.

Stephanie Rooks volunteered as Quality Assurance Chair. Chairman Price and the board members present were in agreement.

GRANT FUTURE PLANS

Grant future plans were discussed by Division Manager, Tracey Bradley. The future grant plans are to look at organizations that may be to help with our programs and follow federal, state, and county law related to workforce innovation opportunities, vetting these organizations, going through the MOU process related to contracts or RSP's. The goals move to the next fiscal year and start off on July 1, 2018 having those dollars on the table.

Tracey Bradley advised that there will be an upcoming all Directors Meeting in August throughout the state hosted by Joe D. Banker to discuss some of their future plans for funding. It is his understanding that the money will be the same but the shifts will be in the dollars and where they go. They are increasing the amount of money for Dislocated Workers and pulling back on the amount of money for Adults and Youth.

MINUTES

Motion to approve minutes from the last board meeting of March 29, 2018 was made by Robelyn McNair and seconded by Perry Herrington. There were no opposes or abstentions.

CLOSING REMARKS

In closing remarks, the Chairman remarked that through the transition to the Department of Economic Development and then opening the doors for outsourcing, a lot has been taken on and he wanted to thank the board members as it has been a big venture moving into this new era very rapidly

The Chairman also commended and thanked the WDD Staff personally for working hard and being cooperative during the transitioning to Select Fulton because everyone was needed to make this happen.

NEXT BOARD MEETING

The next FCWPES Board of Directors meeting will be held on Thursday, June 28, 2018 at Southeast Atlanta Library located at 1463 Pryor Road, SW, Atlanta, GA 30315 at 9:00AM.

ADJOURNMENT

No additional business, questions, or issues were initiated and Chairman Price declared the meeting adjournment at 10:44A.M. The motion to adjourn the meeting was made by Robelyn McNair.

