FULTON COUNTY CONTINUUM OF CARE
FY 2022 Application for New Permanent Supportive Housing Projects

The Fulton County Continuum of Care (FCCoC) is requesting application(s) from qualified nonprofit organizations and local government agencies for new project applications for the 2022 Continuum of Care Program Competition. The FCCoC is seeking projects that will make maximum efficient, economical, and effective use of the prospective allocation of the United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) funds.

The FCCoC currently anticipates approximately *$2,463,319 of funding and $296,470 in Domestic Violence bonus funding to apply for in the local COC competition. FCCoC encourages organizations with experience in serving people experiencing homelessness and who have not previously received CoC funds for permanent supportive housing projects to apply. To assist organizations new to this process and funding, the FCCoC will hold informational webinars on August 19, 2022.

Existing CoC grantees may also apply through this new application process for new projects to 'expand' a current CoC project. An 'expansion' grant provides additional housing units and services and/or increases services to current participants. Expansion grants must be the same program component (e.g., PSH) and must identify the currently funded grant that is being expanded and the reasons why the expansion is needed.

Expansion Project. HUD will allow project applicants to apply for a new expansion project through reallocation, CoC Bonus, and DV Bonus processes to expand existing projects to increase the number of units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-CE projects.

The FCCoC will provide more specifics on the funding of projects during the Technical Assistance Workshops.

Note: Projects selected by FCCoC for inclusion in the collaborative application do not guarantee the application will be funded by HUD.

* Estimate based on FY 2021 funding

Eligible Applicants
- Non-profit organization or unit of local government
- Have capacity to administer federal funding
- Have experience administering programs and services that assist people experiencing homelessness and/or housing crises

The FCCoC is prioritizing its new project funding for supportive housing project types. All housing projects must include **trauma informed services.**

The following chart provides additional information on these eligible permanent supportive housing project types:

Permanent Supportive Housing (PSH)
Overview: PSH is a non-time-limited, permanent housing subsidy combined with a high level of supportive services. It is a model that is most effective when combined with a Housing First approach and is typically designed for folks with the highest needs, long experiences with homelessness and a household member with a disability.	**Key Elements:** ● Households would pay a percentage of their income towards rent for an indefinite period ● Units can be site-based (e.g., lease up a bunch of units in an apartment complex) ● Eligible populations: Categories 1 and 4 ● Chronic homeless or dedicated PLUS definition applies

A. Project Information
Project Name (agency name+ project name):
Proposed Project Start Date _____/2023_End Date_____
Total HUD Request (cannot exceed FY2021 award amount): $
● DUNS number: _____ ● UEI number: _____ ● EIN Number: _____ ● If the agency has an approved federal indirect cost rate, or plans to use the 10% de minimis rate that should be identified here: _____ NOTE: Indirect costs are not the same as direct administrative costs charged to the Administration ("Admin") in COC projects.

B. Recipient Contact Information	
Name:	
Address:	
City:	**Zip Code:**
Telephone:	
Email:	
Additional Email(s):	

C. Timeline
- August 12: CoC releases Renewal Application

- August 19: Mandatory Technical Assistance Sessions
  - Session 1: 9:00 a.m. to 10:30 pm
  - Session 2: 1 pm to 2:30 pm
- August 29: 5 pm, deadline to submit application
- September 7: Applicants are Notified of Decision to accept project
- September 7: Applicant Appeal process starts
- September 14: Applicant Appeal process ends
- September 14: Deadline to submit application in E-Snaps

D. Information Session

The same content will be covered in each session; however, there will be Q and A in each session that may cover different topics based on attendee's interest. Any staff responsible for program oversight and application submission are strongly encouraged to attend at least one session and are welcome to attend both. Below are links to register for the **remote** information sessions. Please be sure to register in advance so you receive the links to join the remote meetings.

Information Session 1	Information Session 2
August 19, 2022: 9 a.m. to 10:30 a.m. https://zoom.us/meeting/register/tJwvf-CrpjkqHdRinALjWV7-G7mSgFAOoDv2	August 19, 2022: 1 p.m. to 2:30 p.m. https://zoom.us/meeting/register/tJEtdOyrrDgjHtICW1OiJpvpLPoYqN2qmuQt

E. Threshold and Scoring Criteria

Applicants must certify **(X)** all threshold and scoring criteria in their application for it to be considered.
Threshold criteria: Project must demonstrate its ability to pass **all** the threshold criteria for the project to be reviewed. Provide appropriate documentation to

	a)	Certify the project will use HMIS. For DV providers, certify use of RI's comparable database for survivors of domestic violence.
	b)	Certify the project will follow Coordinated Entry policy and procedure
	c)	Certify the project will use Housing First and low barrier approach; describe this approach in scoring criteria part (a)
	d)	Certify the applicant has no outstanding delinquent federal debts; no debarments and or suspensions from doing business with the federal government
	e)	Certify the applicant has an accounting system that meets federal standards as described at 2 CFR 200.302
	f)	Certify commitment to compliance with HUD's Equal Access and Fair Housing Rules and commitment to ongoing training on both regulations that include implementation strategies
	g)	Describe Trauma-Informed Care approach and how TIC will be demonstrated in practice in the project
	h)	Target population must meet HUD homeless definition of Category 1 or 4. Identify which target and priority population(s) will be served by the project.
	i)	Demonstrate in the project budget that no more than 10% of the total COC program budget is for administrative costs
	j)	Demonstrate in the project budget that all COC funds requested are matched with an amount that is at least 25% of the COC funds requested (excluding any amount in the leasing budget line item) with cash or in-kind resources. Demonstrate clearly that all matching funds are COC eligible expenses.

k)	Certify an agency representative will annually participate in a minimum of four CoC membership meetings.

<u>**Scoring Criteria:**</u>

- A project will be awarded points up to the maximum amount listed below for its ability to demonstrate the expectations of the scoring criteria.
- There are a total of 103 points available. Projects with higher scores relative to other project applications of the same type will be prioritized for COC funding.
- Projects scoring less than 80 points will not be considered for funding.

Question	Score Matrix
a) Applicant understands the Housing First Philosophy and its low barrier approach; describe a solid plan to implement this philosophy and approach within the project. **(10 points)**	• 10 Points: Strong plan that has been operational 2 or more years. • 5 Points: New plan that has been operational less than 2 years. • 2 Points: New plan that will be operational in 2022
b) Describe experience with proposed project type and homeless population or other relevant/related supportive service expertise, especially with housing insecure or homeless households **(10 points)**	• 10 Points: 5 or more years' experience with proposed project type • 5 Points: 2 to 4 years' experience with the proposed project type • 2 Points: Less than 2 years of experience for the proposed project type
c) Describe/demonstrate the capacity to appropriately manage state/federal funds and to leverage other funding **(5 points)**	• 5 Points: Organization has not lost a program because of mismanagement, inability to spend local, state, and federal funding in the last 5 years. • 3 Point: Organization spent 90% of local, state, and federal funding in one or more grants in the last 3 years • 1 Point: Organization spent 80% of local, state, and federal funding in one or more grants in the last 3 years
d) Describe the organizational infrastructure and administrative/financial capacity to deliver the project as proposed. Provide copies of operational policies **(5 points)**	• 5 Points: Organization operational policies are relevant, up to date, and addresses infrastructure and financial management. • 3 Points: Organization operational policies are relevant, have been updated in the last 2 years. • 1 Point: Organization operational policies last update was 2 or more years.
e) Describe collaboration with other community partners to expand resources available to clients within the program. **(10 points)**	• 10 Points: Describe 5 or more partnerships • 5 Points: Describe 2 to 4 partnerships • 1 Point: Describe 1 partnership • 0 Point: Does not describe any partnerships

Question	Score Matrix
f) Program design includes (1) provision of appropriate housing, and the type, scale, and location of the housing are adequate to meet the needs of the program participants described to be served. Includes meaningful (2) evaluation, mention of whether housing units are already secured, and cultural/linguistic competency. (3) Program design is fully described, accessible, and appropriate to the project proposed and fits the needs of the target population. (4) Core outcomes are discussed (exs: stable housing, education, employment, and social-emotional wellbeing/community connections). **(10 points + an additional 5 points if the units are demonstrated within this section to already be secured)**	• 10 Points: Program design meets all criteria and demonstrates 5 or more years of service • 5 Points: Program design meets 80% of criteria • 2 Points: Program design meets 79% or less of criteria • 5 Bonus Points: Units are secured
g) Describe how the project will incorporate lived experience of homelessness in organizational governance, as well as in program design, implementation (including staffing) and evaluation/improvement. Includes discussion of compensation for expertise if that is applicable within the program. **(10 points)**	• 10 Points: Program design incorporates lived experience of homelessness in all criteria for 3 or more years • 5 Points: Program design incorporates lived experience of homeless in all criteria for 1 to 2 years • 1 Point: Program design incorporates lived experience of homeless in all criteria for less than one year • 0 Point: Program design does not incorporate lived experience of homeless
h) There is a reasonable timeframe to plan and implement the project and a quality staffing plan sufficient to implement proposed activities; includes justification of caseload range for each direct services position and description of strategies to ensure staff have lived experience of homelessness and/or reflect the identities of prioritized populations **(10 points)**	• 10 Points: Demonstrates a reasonable implementation timeframe and quality staffing plan. • 5 Points: Demonstrates an average implementation timeframe and staffing plan • 1 Point: Provided unattainable time plan and insufficient staffing plan
i) Proposed Supportive Services are adequate to support the target population; the strategies to and level of focus on priority subpopulations is described **(10 points)**	• 10 Points: Supportive services met or exceed the need for the target population. • 5 Points: Proposed supportive services are average and meet the need for the target population. • 1 Point: Proposed supportive services are inadequate and does not meet the need of the target population.

Question	Score Matrix
j) Budget costs are reasonable, competitive and activities listed are eligible. Include information on local and state cost comparison to manage similar programs. **(10 points)**	• 10 Points: Costs are reasonable, competitive and activities listed are eligible. • 5 Points: Costs are mostly reasonable, and 90 percent of activities are eligible. • 1 Point: Cost are not reasonable or competitive
k) Letters of support from at least one collaborating agency is submitted at the time of application submission (these letters are excluded from page count requirements and should be attachments separate from the application). No letters will be accepted after the application deadline. **(5 points)**	• 5 points: Provided five or more collaborative support letters. • 3 points: Provided 2 to 4 collaborative support letters. • 1 point: Provided 1 collaborative support letter.
l) Explain how program aligns with Fulton County's 2020-2024 Consolidated Plan goals. **(3 points)**	• 3 points: Detailed examples of how program aligns with Consolidated Plan. • 2 points: General examples of how program aligns with Consolidated Plan. • 0 points: Example not provided.

F. Submission Details

The application and attachments must be submitted as a PDF electronically to the homelessinfo@fultoncountyga.gov on or before 5 p.m., August 29, 2022, Eastern Daylight Time.

- A successful application (section E) will not exceed 10 double-spaced pages (does not include introduction page and required attachments) with 1-inch margins and 12-point font.
- **Threshold criteria** in accordance with the lettering convention used in the Threshold Criteria section of this APPLICATION.
- **Scoring Criteria** in accordance with the lettering convention used in the Scoring Criteria section of this APPLICATION.
- Project Budget (not included in 10-page limit for the narrative): Budget with clear delineation of COC costs and matching costs. Administrative costs are capped at 10%. Please submit the budget as an attachment. (Excel format preferred for this attachment only).
- Most recent audited financial statement.
- Most recent HUD monitoring report.
- Copy of IRS 501(c) 3 tax exempt letter.

E. Award Notification
- All applicants will be informed via email if their project was selected to be submitted as part of Fulton County's Collaborative Application for COC funding or rejected.
- Accepted/selected email notifications will include a total approved project budget. All project selections are pending final approval from HUD and may be amended per feedback FCCoC and from HUD.

- Applicants with projects that are rejected for funding may appeal the decision by submitting an appeal in writing to HomelessInfo@fultoncountyga.gov on or before the appeals deadline in the timeline.

F. **Assurances**

To the best of my knowledge and belief, all information in this application is true and correct. I am fully aware that my agency is solely responsible for compliance with all HUD rules and regulations. The governing body of the applicant has duly authorized this document, and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the NOFO Committee has made adjustments during the rating/ranking process.
- Applicant understands that Fulton County, as the CoC lead, coordinates the local application process.
- Applicant agrees to participate fully in Homeless Management Information System (HMIS). Information in HMIS should be entered timely and accurately.
- Applicant agrees to abide by all CoC Written Standards applicable to the project that funding is requested.
- Project agrees to participate in the Fulton County Coo rdinated Entry (CE) system.
- Applicant understands that HUD CoC funded homeless projects are monitored by Fulton County as the CoC lead. This can include an annual site visit, annual submission of the applicant's most recent APR submitted to HUD, and submission of the most recent audited financial statement.
- If awarded funding, the applicant agrees to inform Fulton County when the following occur:
  - ✓ The organization has staff vacancies that could affect the projected number of participants served or result in HUD funds not being fully expended.
  - ✓ There are changes to an existing project that are significantly different than what the funds were originally approved for, including any budget amendments/modifications submitted to HUD.
  - ✓ There is an increase/decrease of other funding to the project that could affect the projected number of participants served, services provided, ability to meet matching or leveraging requirements, etc.
  - ✓ There are significant delays in the start-up of a new project.

Name:	
Title:	
Phone:	
Email:	
Signature:	
Electronic signature authorization:	☐ I agree that by checking this box it is the legal equivalent of my manual signature on this agreement. I confirm that I have reviewed and agree with the conditions above.
Date:	